



# TOWN OF PUTNAM VALLEY

## Town Board Work Session

November 4<sup>th</sup>, 2020

Town Hall

5 PM

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### Pledge of Allegiance

Meeting called to Order

Supervisor's Comments

1. Ratify the 2021 Budget
2. Authorize the Supervisor to sign Badey & Watson proposal for surveying services associated with Bell Hollow Road Bridge
3. Discussion: Community Choice Aggregation
4. Discussion: Daytime Noise Ordinance
5. Discussion: Political Signage
6. Audit of Monthly Bills

### Adjournment

Next Town Board Meeting: Wednesday, November 18<sup>th</sup>, 2020, 6PM, Town Hall

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**RESOLVED TO ADOPT THE TOWN/HIGHWAY/DISTRICT 2021 BUDGET**

**RESOLVED** that the Town Board adopt the final 2021 Town/Highway and District Budget with a Tax Increase of 1.55%, which is under the tax cap for 2021.

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**TOWN OF PUTNAM VALLEY**

# Memo

**To:** Putnam Valley Town Board

**From:**

**Date:** 11/2/2020

**Re:** Badey & Watson proposal

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Resolved to authorize the Supervisor to sign Badey & Watson proposal for surveying services associated with replacing the Bell Hollow Road Bridge in the Town of Putnam Valley. The cost is \$6,350 and the survey will be delivered within 20 business days of authorization, subject to inclement weather.

October 22, 2020

Sam Oliverio, Jr., Supervisor  
Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, NY 10579



VIA Email - [Todd.Atkinson@jrfa.com](mailto:Todd.Atkinson@jrfa.com)

RE: Bell Hollow Road  
Town of Putnam Valley, NY  
B&W Q11477

Dear Mr. Oliverio:

We have been contacted by Todd Atkinson, P.E. from J. Robert Folchetti & Associates, LLC. Mr. Atkinson has requested that we send you this proposal for surveying services associated with the replacement of the bridge on Bell Hollow Road in the Town of Putnam Valley. We have reviewed the map showing the limits of the survey that Mr. Atkinson provided. Based on our experience with similar projects and our understanding of Mr. Atkinson's needs in this regard we offer the following:

**WHAT WE PROPOSE TO DO**

We will prepare and certify a Topographic Survey of the areas around the existing Bell Hollow Road Bridge in the Town of Putnam, Valley. The limits of the survey are shown on the map which you provided with your request and which we attach here by reference. The area to be considered is approximately 1.5 acres.

The survey will be compiled from a combination of classic topographic data obtained from total station measurements suitable for the development of one-foot contours. One-foot contours and selected spot elevations will be mapped. The location of physical features within the survey limit will be shown, including but not limited to, road pavements, bridge decks and abutments, dam structures, walk ways, rock outcrops, above grade utilities, surface evidence of below grade utilities and buildings. Trees 8' DBH and over will be located and identified by their common names.

Property and right-of-way lines within the mapping limit will be shown based on maps and deeds of record. Names of current owners will be taken from the current Town of Putnam Valley tax rolls.

Unless otherwise directed, the survey will be referenced to the NYS Plane Coordinate System (NAD83) and the North American Vertical Datum of 1988 (NAVD88).

We will prepare our map using AutoCAD release 2004 or higher. Mapping will be provided in hard copy prints, PDF and DWG formats.

### **FEE**

The fees we will require to complete this work are shown in the following table.

| <b>Service Item</b> | <b>Fee</b> |
|---------------------|------------|
| Topographic Survey  | \$6,350.00 |

These are fixed, lump sum fees which reflect prevailing wage rates for field personnel as required by the NYS Dept. of Labor for "public work".

### **SCHEDULE**

Regardless of which option is ordered, we expect the survey will be completed and delivered within 20 business days of authorization, subject to inclement weather.

### **ADDITIONAL SERVICES**

Additional services are any services requested by you that are not offered in this proposal. If additional work is requested, the fee will be calculated using our current hourly rates. We will be pleased to provide an estimate of our fee for any additional work prior to it being authorized. We have attached our rate schedule.

### **INVOICING & PAYMENT**

You will be invoiced for any balance of our fee when the survey is completed. Payment is due when the bill is rendered. Payment is expected within 30 days. If your account ages more than 30 days, a service charge of 1.25% per month (15% per annum) will be charged.

### **AUTHORIZATION**


The work may be authorized by having the responsible party sign the place provided below and returning the signature page to us. Alternately, you may provide us with a town issued purchase order for the work. The signature or purchase order may be scanned and emailed to (ntompkins@badey-watson.com) or faxed to (845) 265-4428. This proposal is subject to change if not accepted within 60 days of the date hereof.



**CONCLUSION**

We trust the foregoing is complete, understandable and responsive to your request. If it is not, or if you require anything more, please do not hesitate to contact me. Again, thank you for considering us for this project.

Yours truly,  
**BADEY & WATSON,**  
*Surveying & Engineering, P.C.*

by   
Stephen R. Miller, L.S.

SRM/bms

**AUTHORIZATION**

**Topographic Survey**  
Bell Hollow Road - Town of Putnam Valley  
October 22, 2020

The services described above are authorized under the terms specified herein.

by \_\_\_\_\_ date \_\_\_\_\_, 2020

Name (print) \_\_\_\_\_



**BADEY & WATSON**

*Surveying & Engineering, P.C.*

3063 Route 9

Cold Spring, NY 10516

(845) 265-9217 Voice

(845) 265-4428 FAX

**RATE SCHEDULE**

for Professional Services

2020

| <b>Professional Staff</b>                            | <b>Per Hour</b> |
|------------------------------------------------------|-----------------|
| Licensed Professional/Principal -- Professional Time | \$175           |
| Licensed Professional/Principal -- Technical Time    | \$145           |
| Licensed Professional -- Professional Time           | \$145           |
| Licensed Professional -- Technical Time              | \$115           |

| <b>Technical Staff</b>                         | <b>Per Hour</b> |
|------------------------------------------------|-----------------|
| Staff /Engineer                                | \$115           |
| Senior Technician                              | \$115           |
| Technician II                                  | \$90            |
| Technician I                                   | \$75            |
| Survey Crew - 1 Person                         | \$130           |
| Survey Crew - 2 Person                         | \$185           |
| Survey Crew - 3 Person                         | \$225           |
| Survey Crew - 2 Person (State Prevailing Wage) | \$275           |
| Survey Crew - 3 Person (State Prevailing Wage) | \$325           |

|                            |      |
|----------------------------|------|
| Chargeable Clerical Time * | \$55 |
|----------------------------|------|

Disbursements - reimbursable at cost plus 10%

Representation/Attendance at Agency/Board Meetings - \$400.00 min. per meeting

All Agency/Board Fees are the responsibility of the Applicant

Premium of \$30.00 per hour for 1 and 2 Person crew for High Definition Scanning

\* Normal clerical time is included in professional rates. Chargeable clerical time is that time necessary to compile statistics and prepare project specific reports requiring extraordinary clerical effort.

