



TOWN OF PUTNAM VALLEY

Town Board Meeting

May 20th, 2020

ZOOM

6 PM

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### Pledge of Allegiance

1. Meeting called to Order
2. Departmental Reports
3. Supervisor's Comments
4. Legislative Reports
5. School Report
6. Discussions Continued:
  - A. District Zoning Code Changes
  - B. Renewable Energy Moratorium
  - C. Sale of Controlled Substances
  - D. PVVFD Contract
7. Districts
  - A. Appoint Roaring Brook Superintendent
  - B. Appoint Temporary Laborer for Lookout Manor
8. Approval of Minutes
9. Standard Workday Resolution
10. Parks and Recreation
  - A. Refunds
  - B. Approval of 2020 Lifeguard personnel and pay scale
11. Building and Zoning
  - A. Daily Fee Reports for the month of April (4/1/2020-4/30/2020)
12. Audit of Monthly Bills
13. Budget Transfers and Amendments
14. Adjournment

Addendums

9A - Authorization to sign contracts

9B - BAN Resolution

**Next Town Board Meeting: Pre-Session, Wednesday, June 6th, 2020, 5PM, via ZOOM.**

7A

# Memorandum

**To:** TOWN BOARD MEMBERS  
**From:** JUDY TRAVIS – DISTRICT CLERK  
**Date:** 4/24/20  
**Re:** ROARING BROOK LAKE SUPERINTENDENT

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I formally request the Town Board appoint Natalia Gorniak as the Roaring Brook Lake Superintendent for the 2020 season at a salary of \$4000.00 The position will run from May 20 through Labor Day.

7B

# Memorandum

To: TOWN BOARD MEMBERS  
From: JUDY TRAVIS  
Date: 5/4/20  
Re: LOOKOUT MANOR DISTRICT LABOR

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I formally request the Town Board appoint Joseph Aviles as a seasonal, temporary laborer for the Lookout Manor district for 2020 at the rate of \$20.00 /hr. with no benefits.

May 13, 2020

To: Town Board

From: Sherry Howard

Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board minutes from March 11<sup>th</sup>, March 18<sup>th</sup>, April 8<sup>th</sup>, April 15<sup>th</sup>, and May 6<sup>th</sup>.

Thank-you,

Sherry Howard

Town Clerk

9

May 15, 2020

To: Town Board

From: Sherry Howard

Subject: Amend Resolution #R-19-311 and add new Standard Workday Resolution

RESOLVED that the Town Board amend Resolution #R19-311 removing past appointed, adding newly appointed, currently appointed and elected personnel. The Town Board will establish the following standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the report of activities maintained and submitted by these officials to the Clerk of this body. Thank-you,

Sherry Howard

Town Clerk

## Karen Kroboth

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**From:** Karen Kroboth  
**Sent:** Tuesday, May 19, 2020 10:40 AM  
**To:** Anthony Arrien; Glen Baisley; Jacqueline Annabi; Karen Kroboth; Lillian Mead; Louie Luongo; Ralph Smith; RCL@DPLLawyers.com; Sam Oliverio; Sherry Howard; Wendy Whetsel  
**Subject:** FW: Addendum to 5-20-2020 Town Board Meeting  
**Attachments:** 3725\_001.pdf

**From:** Karen Kroboth  
**Sent:** Tuesday, May 19, 2020 9:38 AM  
**To:** Karen Kroboth <KKroboth@putnamvalley.com>  
**Subject:** Addendum to 5-20-2020 Town Board Meeting

Town Board:

Please see the attached Addendum to the 5/20 Town Board Meeting.

Please add item 9A to the Agenda:

9A – Authorize Supervisor to sign Contracts with All Alert Alarm & Locksmiths

Again, if anyone needs a printed copy of the Agenda, Backup or the Addendum, please let me know

**Karen Kroboth**  
*Secretary to the Supervisor*  
*Town of Putnam Valley*  
(845)526-2121



9A

## Town of Putnam Valley

**To:** Putnam Valley Town Board  
**From:** Susan L. Manno  
**Date:** May 18, 2020  
**Subject:** Authorize Supervisor to Sign Contracts with  
All Alert Alarm & Locksmiths

I formally request that the Putnam Valley Town Board authorize the Town Supervisor to sign (3) contracts with All Alert Alarm & Locksmiths for Video Intercom/Electronic Entry Systems for the following buildings:

Town Hall Building  
Total Cost: \$3,450.00

Parks & Recreation Building  
Cost: \$2,950.00

Highway Building  
Cost: \$2,950.00

Total Cost of Installations \$9,350.00

Due to COVID-19 restrictions the town offices will be serving the residents by appointment only and these systems will provide the staff with less physical contact. This is an emergency measure due to the pandemic. Funding will need to be provided from the General Fund as this was not an anticipated expense in the 2020 Budget.

# ALL ALERT ALARM & LOCKSMITHS LTD.

PO BOX 250

Carmel, NY 10512-0250

Phone (845) 628-5020

Members of: Chamber of commerce

NBFAA, ALOA, AND MBFAA

NYS LIC# 12000019102

E-mail: [saigs@allalertalarm.com](mailto:saigs@allalertalarm.com)

Recipient of the Entrepreneurial Spirit Award

## PROPOSAL

5/18/2020

Putnam Valley Town Hall  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

### For Town Hall:

### Scope of work:

*Installation of Aiphone intercom system consisting of 1 outdoor station and 1 indoor station 7" monitor with electric door strike release for panic bar on handicap side entrance indoor station install in supervisors office*

### List of Materials:

1 Aiphone JOS system 7".w/ touch button 1x1  
1 Trine electric door strike for panic bar  
Wire molding and power supply for system  
18/4 solid fire wire

**Total cost of system install: \$ 3,450.00**

### **Acceptance of Proposal:**

The above prices, specifications and conditions are satisfactory and are hereby Accepted. You are authorized to do the work as specified.

---

|                          |      |                    |
|--------------------------|------|--------------------|
| Authorized Co. Signature | Date | Customer Signature |
| Date                     |      |                    |

### **Warranty:**

1 Year warranty on all labor. This warranty does not cover any damage to material or equipment caused by accident, misuse, attempted unauthorized repair service, modification, or improper installation by anyone other than **ALL ALERT ALARM, LTD.**

**Visit our web site @ [WWW.ALLALERTALARM.COM](http://WWW.ALLALERTALARM.COM)**



# ALL ALERT ALARM & LOCKSMITHS LTD.

PO BOX 250  
Carmel, NY 10612-0250  
Phone (845) 628-6020  
Members of: Chamber of commerce  
NBFAA, ALOA, AND MBFAA  
NYS LIC# 12000019102  
E-mail: [sales@allalertalarm.com](mailto:sales@allalertalarm.com)  
Recipient of the Entrepreneurial Spirit Award

## PROPOSAL

5/18/2020

Putnam Valley Town Hall  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

### For Parks and Rec. office:

#### Scope of work:

Installation of Aiphone intercom system consisting of 1 outside station and 1 indoor station 7" monitor with electric door strike release. 1 Door strike and 1 new Lever Commercial lockset installed.

#### List of Materials:

1 Aiphone JOS system 7" w/ touch button 1x1  
1 Trine electric door strike  
1 Commercial lever lockset  
Wire molding and power supply for system  
18/4 solid fire wire

**Total cost of system install: \$ 2,950.00**

#### **Acceptance of Proposal:**

The above prices, specifications and conditions are satisfactory and are hereby Accepted. You are authorized to do the work as specified.

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|                          |      |                    |
|--------------------------|------|--------------------|
| Authorized Co. Signature | Date | Customer Signature |
| Date                     |      |                    |

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NYS LIC# 12000019102

E-mail: [sales@allalertalarm.com](mailto:sales@allalertalarm.com)

Recipient of the Entrepreneurial Spirit Award

## PROPOSAL

5/18/2020

Putnam Valley Town Hall  
265 Oscawana Lake Road  
Putnam Valley, NY 10579

For Highway Dept. office:

### Scope of work:

Installation of Aiphone intercom system consisting of 1 outside the office door station and 1 indoor station 7" monitor with electric door strike release. 1 Door strike and 1 new Lever Commercial lockset installed.

### List of Materials:

1 Aiphone JOS system 7" w/ touch button 1x1  
1 Trine electric door strike  
1 Commercial lever lockset  
Wire molding and power supply for system  
18/4 solid fire wire

**Total cost of system install: \$ 2,950.00**

### **Acceptance of Proposal:**

The above prices, specifications and conditions are satisfactory and are hereby Accepted. You are authorized to do the work as specified.

---

|                          |      |                    |
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**Visit our web site @ [WWW.ALLALERTALARM.COM](http://WWW.ALLALERTALARM.COM)**

## Karen Kroboth

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**From:** Karen Kroboth  
**Sent:** Tuesday, May 19, 2020 11:21 AM  
**To:** Anthony Arrien; Glen Baisley; Jacqueline Annabi; Karen Kroboth; Lillian Mead; Louie Luongo; Ralph Smith; RCL@DPLLawyers.com; Sam Oliverio; Sherry Howard; Wendy Whetsel  
**Subject:** Addendum 9B for the 5-20-2020 Town Board Meeting - BAN Resolution  
**Attachments:** BAN RESOLUTION.docx

Town Board:

Please see the attached Addendum (9B) for the 5/20 Town Board Meeting.

Please add item 9B to the Agenda

9B – BAN Resolution

Thank you

**Karen Kroboth**  
*Secretary to the Supervisor*  
*Town of Putnam Valley*  
(845)526-2121

9B

**RESOLVED, THAT THE** Town Board authorize the Supervisor to sign a Bond Anticipation Note in the amount of \$400,000.00 for the cost of the purchase of various vehicles and equipment for construction and maintenance purposes. This amount represents a renewal issue for equipment already purchased and will have no effect on new taxes. The Note is will be issued at a rate of 1.43% and will be held by JPMorgan Chase.

To: Town Board  
From: Frank DiMarco, Parks and Recreation Director  
Subject: Parks and Recreation Refunds  
Date: May 12, 2020

|                                                                    |                                                                                                      |
|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| AnnaMaria Cross<br>56 Cimarron Road<br>Putnam Valley, NY 10579     | \$360.00<br>Program refund<br>For Lego Engineering and Media Art<br>classes did not run (2 children) |
| Kimberly Niese<br>3510 Sagamore Avenue<br>Mohegan Lake, NY 10547   | \$258.83<br>Day Camp<br>Does not want to send child due to<br>Corona virus.                          |
| Sunny Cover<br>220 Pine Street<br>Peekskill, NY 10566              | \$100.00<br>Sports program<br>Food truck festival not running                                        |
| Daniella Gavilanes<br>30 Maple Road<br>Lake Peekskill, NY 10537    | \$500.00<br>LPCC<br>Refund deposit cancellation                                                      |
| Grace Urbina<br>66 Tanglewylde Road<br>Lake Peekskill, NY 10537    | \$650.00<br>LPCC<br>Refund deposit and rental fee due to<br>cancellation                             |
| Maria Barahona<br>192 Tanglewylde Road<br>Lake Peekskill, NY 10537 | \$650.00<br>LPCC<br>Refund deposit and rental fee due to<br>cancellation                             |
| Nancy West<br>90 Trolley Road<br>Cortlandt Manor, NY 10567         | \$60.00<br>Sports refund<br>Goat yoga cancelled                                                      |
| Tanya Broccolo<br>2 Birch Hill Road<br>Putnam Valley, NY 10579     | \$426.00<br>PVCC<br>Refund for April, May, June tuition<br>due to Covid-19                           |

|                                                                                   |                                                                                   |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| Richard & Sabrina Sauther<br>231 A Canopus Hollow Road<br>Putnam Valley, NY 10579 | \$1,053.30<br>PVCC<br>Refund for April, May, June tuition<br>due to Covid-19      |
| Michelle Solarte<br>37 A Argyle Street<br>Lake Peekskill, NY 10537                | \$40.00<br>PVCC<br>Refund for ½ daycare April 17 <sup>th</sup><br>Due to Covid-19 |
| Stephen Teshar<br>77 Lake Drive<br>Lake Peekskill, NY 10537                       | \$717.45<br>PVCC<br>Refund for April, May, June tuition<br>Due to Covid-19        |
| Kathleen Cruz<br>3726 Meadow Lane<br>Shrub Oak, NY 10588                          | \$650.00<br>LPCC<br>Refund deposit and rental fee-<br>cancelled                   |
| Brenda Tompkins<br>21 Harper Street<br>Lake Peekskill, NY 10537                   | \$1,520.00<br>PV Day Camp<br>Refund, not attending camp due to<br>Covid-19        |
| Andrea DiMichelle<br>37 Sassinoro Drive<br>Putnam Valley, NY 10579                | \$426.00<br>PVCC<br>Refund for April-May-June                                     |
| Marianne Dinardo<br>9 Crescent Lane<br>Putnam Valley, NY 10579                    | \$416.16<br>PVCC<br>Refund for April-May-June                                     |
| Genna Fraulo<br>16 Luigi Road<br>Putnam Valley, NY 10579                          | \$245.00<br>PVCC<br>Refund for April                                              |
| Jennifer Dipillo<br>9 Horton Hollow Road<br>Putnam Valley, NY 10579               | \$940.95<br>PVCC<br>Refund for April-May-June                                     |
| Margaret Martin<br>91 Johnson Street<br>Lake Peekskill, NY 10579                  | \$40.00<br>PVCC<br>Refund for April 17 <sup>th</sup> ½ day care                   |
| Tawyanna Joseph-Francis<br>5 Spruce Knolls Road<br>Putnam Valley, NY 10579        | \$295.80<br>PVCC<br>Refund for April-May-June                                     |

|                                                                       |                                                                       |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------|
| Emily Kluga<br>1176 Williams Drive<br>Shrub Oak, NY 10588             | \$466.00<br>PVCC<br>Refund for April-May-June                         |
| Anthony Totoda<br>73 Spruce Knolls<br>Putnam Valley, NY 10579         | \$426.00<br>PVCC<br>Refund for April-May-June                         |
| Lihua Song<br>52 School Street<br>Cortlandt Manor, NY 10567           | \$1,053.30<br>PVCC<br>Refund for April-May-June                       |
| Jennifer Byrd<br>158 Oscawana Heights Road<br>Putnam Valley, NY 10579 | \$40.00<br>PVCC<br>Refund for ½ day care April 17 <sup>th</sup>       |
| Amy Loja<br>9 Lee Avenue<br>Putnam Valley, NY 10579                   | \$1,053.30<br>PVCC<br>Refund for April-May-June                       |
| Pat Cartalemi<br>480 Furnace Dock Road<br>Cortlandt Manor, NY 10567   | \$25.00<br>Sports<br>Refund for the food truck festival<br>cancelled. |
| Mirtha Perez<br>162 White Pond Road<br>Stormville, NY 12582           | \$25.00<br>Sports<br>Refund for the food truck festival<br>cancelled. |
| Lena Merna<br>79 Trolley Road<br>Cortlandt Manor, NY 10567            | \$258.83<br>PV Day Camp<br>Refund of day camp deposit                 |
| Erica Mounier<br>31 Gilbert Lane<br>Putnam Valley, NY 10579           | \$700.00<br>LPCC<br>Refund for deposit and fee-<br>cancelled.         |

10B

To: Town Board  
Date: May 12, 2020  
From: Frank DiMarco, Parks and Recreation  
Re: Lifeguard Salaries

**Request for approval of the 2020 Lifeguard pay scale.**

**The following is a list of potential lifeguards for the 2020 season. Lifeguards will be selected pending verification of required certifications and availability.**

**Per hour salary based on number of seasons employed as a lifeguard. Starting salary is \$12.50 hr. with Jr. Guards at \$11.80 hr. This is all based on the opening of our PV beaches and if Day Camp is opened as well due to Covid-19.**

- 1. Dennis Berdecia III @ \$13.00 hr.
- 2. Douglas Brown @ \$12.75 hr.
- 3. Colleen Cassidy @ \$12.75 hr.
- 4. Alyssa Cataldo @ \$12.50 hr.
- 5. Joseph Cavallo @ \$13.00 hr.
- 6. Kaitlin Cohen @ \$12.75 hr.
- 7. Lindsey Cohen @ \$12.50 hr.
- 8. Kyle Costello @ \$12.50 hr.
- 9. Jessica Denike @ \$12.75 hr.
- 10. Austin Fabiano @ \$13.00 hr.
- 11. Julianne Frey @ \$13.00 hr.
- 12. Dominic Gencarrelli @ \$12.75 hr.
- 13. Vasilisa Ioukhnovets @ \$12.75 hr.
- 14. Abigail Lowder @ \$12.50 hr.
- 15. James Mazzarisi @ \$12.75 hr.
- 16. Mark Mazzarisi @ \$13.75 hr.
- 17. Amanda Orlando @ \$12.75 hr.
- 18. Lauren Pateman @ \$13.50 hr.
- 19. Kaiden Patterson @ \$12.75 hr.
- 20. Ryan Patterson @ \$14.00 hr.
- 21. Michael Reichardt @ \$12.75 hr.
- 22. Eric Rein @ \$13.00 hr.
- 23. Lenny Rein @ \$12.75 hr.
- 24. Joseph Rusin @ \$13.75 hr.
- 25. James Russo @ \$12.75 hr.
- 26. Sarah Sainz @ \$14.25 hr.
- 27. Tim Sainz @ \$13.50 hr.
- 28. Caitlyn Schroeder @ \$13.75 hr.
- 29. Zachary Smith @ \$13.00 hr.
- 30. Desiree Turtenwald @ \$14.75 hr.
- 31. Brianna Venditti @ \$13.00 hr.
- 32. Josef Wacaser @ \$12.75 hr.
- 33. Michael York @ \$13.75 hr.
- 34. Victoria York @ \$13.75 hr.



**Day Camp Lifeguards:**

1. Desiree Turtenwald @ \$16.50 hr.
2. Brianna Venditti @ \$13.00 hr.
3. Tim Sainz @ \$13.50 hr.
4. Joseph Cavallo @ \$13.00 hr.

Water Safety Instructor  
Lifeguard Manager @\$14.00 hr.

5/1/2020

11A

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road

**Daily Fee Report - Summary**

From: 4/1/2020 To: 4/30/2020

| <b>Fee Type</b>              | <b>Count</b> | <b>Amount</b>      |
|------------------------------|--------------|--------------------|
| ADDITION/ALTERATION          | 4            | \$437.00           |
| ELECTRI APP/NY ELEC          | 2            | \$60.00            |
| ELECTRIC APP/SWIS            | 3            | \$90.00            |
| GAS/PROPANE                  | 3            | \$225.00           |
| GENERATOR PERMIT             | 1            | \$75.00            |
| HVAC                         | 4            | \$300.00           |
| MG                           | 3            | \$225.00           |
| OIL TANK                     | 1            | \$125.00           |
| PELLET STOVE                 | 1            | \$75.00            |
| PERM                         | 3            | \$1,759.00         |
| PERNC                        | 2            | \$12,793.00        |
| PL                           | 5            | \$600.00           |
| RE                           | 1            | \$75.00            |
| RU                           | 1            | \$125.00           |
| SEARC                        | 15           | \$2,250.00         |
| WT/S                         | 1            | \$100.00           |
| <b>Total Fees Collected:</b> | <b>50</b>    | <b>\$19,314.00</b> |
| <b>Cash</b>                  | <b>3</b>     | <b>\$225.00</b>    |
| <b>Check</b>                 | <b>47</b>    | <b>\$19,089.00</b> |

FEE TYPES

ADDITION/ALTERATION

BLASTING

CW

CREDIT CARD FEE

DEM/R

ELECTRIC APP/NY ELECTRICAL

ELECTRIC APP/SWISS

FENCE/WALL

GAS/PROPANE

GENERATOR PERMIT

HVAC

IN GROUND POOL

MG

MI

OPERATING PERMIT

PERM

PERNC

PL

RE

RHCS

RU

SEARC

TENT

TREE

WETADM

WETL

WT/S

Permits for Additions/Alterations

Permits to Blast

Commence Work Permit

Credit Card Fee charged for usage of credit card

Demolition/Residential

Electric application/NY Electrical

Electric application/Swiss

Permit for Fence/Wall

Permit for Propane Gas Installation

Generator Installation

Heating, Vent., A/C Permit

Permit for In Ground Pool

Minor Grading Permit

Miscellaneous Building Permit

Operating Permits /Commercial

Building Permits

New Construction Permits

Plumbing Permits

Renewal Building Permits

Rock Hammer Crush Shatter Rock Permit

Spec. Use Renewal

Municipal Search

Tent Permit

Tree Permit

Wetland Administrative Fee

Wetland Permit Application Fee

Wetland Screening