

### TOWN OF PUTNAM VALLEY

# **Town Board Meeting**

April 15th, 2020

ZOOM

6 PM

#### Pledge of Allegiance

- 1. Meeting called to Order
- 2. Departmental Reports
- 3. Supervisor's Comments
- 4. Legislative Reports
- 5. School Report
- 6. Approval of Minutes
- 7. Districts
  - A. Accept the Bid for grass cutting for the 2020 season
  - B. Appoint Lake Peekskill Beach Monitors
- 8. Parks and Recreation
  - A. Refunds
- 9. Building and Zoning
  - A. Daily Fee Reports for the month of March (3/1/2020-3/31/2020)
- 10. Highway
  - A. Personnel additions/changes
- 11. Audit of Monthly Bills
- 12. Budget Transfers and Amendments
- 13. Adjournment

Next Town Board Meeting: Pre-Session, Wednesday, May 6th, 2020, 5PM, via ZOOM.



### April 10, 2020

To:

**Town Board** 

From:

**Sherry Howard** 

Subject:

**Approval of Minutes** 

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board Meeting Minutes from March 11, March 18 and April 8, 2020.

Thank You,

**Sherry Howard** 

**Town Clerk** 



# Memorandum

To:

**TOWN BOARD MEMBERS** 

From:

JUDY TRAVIS – DISTRICT CLERK

Date:

4/10/20

Re:

GRASS CUTTING - 2020 SEASON

I formally request that the Town Board accept the lowest Bid for grass cutting on Town and District properties for the 2020 season received from Landwork Contractors, Inc., 57 Route 6, Suite 208, Baldwin Place, NY 10505

The total lump sum bid is \$8,400.00 for the season.

Bid opening minutes are attached for your review.



# BID OPENING PROPOSAL FOR GRASS CUTTING FOR THE 2020 SEASON PUTNAM VALLEY TOWN HALL APRIL 6, 2020 2:00 PM

PRESENT:

Kim McKewon- Deputy Town Clerk

Judith Travis – District Clerk

The Deputy Town Clerk called the Bid Opening to order at 2:00 PM.

1bid was received

#### Bid 1:

Landwork Contractors 57 Route 6, Suite 208 Baldwin Place, NY 10505

Non-collusion affidavit signed Certificate of Insurance enclosed3

TOTAL LUMP SUM BID:

\$8,400.00

BIDS WILL BE TURNED OVER TO THE TOWN BOARD FOR THEIR REVIEW.

Respectfully Submitted,

Judith Travis District Clerk



# Memorandum

To:

TOWN BOARD MEMBERS

From:

JUDY TRAVIS

Date:

4/10/20

Re:

LAKE PEEKSKILL BEACH MONITORS

I formally request the Town Board appoint the following Lake Peekskill beach monitors for the 2020 season at the rate of \$10.00 / hour with no benefits.

Joseph Aviles Susan Gaffney William Catrini Greg Scibor Christopher Cabreja



To: Town Board

From: Frank DiMarco, Parks and Recreation Director

Subject: Parks and Recreation Refunds

Date: April 8, 2020

AnnaMaria Cross 56 Cimarron Road Putnam Valley, NY 10579 \$360.00

Program refund

For Lego Engineering and Media Art classes did not run (2 children)



### **TOWN OF PUTNAM VALLEY**

# OFFICE OF BUILDING & ZONING 265 Oscawana Lake Road

# **Daily Fee Report - Summary**

From:

3/1/2020

To: 3/31/2020

Fee Type	Count	Amount
ADDITION/ALTERATION	7	\$2,757.00
ELECTRI APP/NY ELEC	7	\$210.00
ELECTRIC APP/SWIS	7	\$210.00
GAS/PROPANE	5	\$375.00
GENERATOR PERMIT	2	\$150.00
HVAC	9	\$675.00
MG	4	\$300.00
MI	2	\$262.00
OIL TANK	5	\$475.00
PELLET STOVE	1	\$75.00
PL	4	\$480.00
RE	3	\$661.00
RHCS	1	\$250.00
SEARC	24	\$3,600.00
SOLAR PANELS	1	\$254.00
WETADM	1	\$50.00
WETL	1	\$100.00
WT/S	2	\$200.00
Total Fees Collected:	86	\$11,084.00
Cash	4	\$190.00
Check	82	\$10,894.00

#### **FEE TYPES**

ADDITION/ALTERATION

BLASTING

CW

**CREDIT CARD FEE** 

DEM/R

ELECTRIC APP/NY ELECTRICAL

**ELECTRIC APP/SWISS** 

FENCE/WALL

GAS/PROPANE

**GENERATOR PERMIT** 

**HVAC** 

IN GROUND POOL

MG

MI

**OPERATING PERMIT** 

PERM

**PERNC** 

PL

RE

RHCS

RU

SEARC

TENT

TREE

**WETADM** 

WETL

WT/S

Permits for Additions/Alterations

Permits to Blast

Commence Work Permit

Credit Card Fee charged for usage of credit card

Demolition/Residential

Electric application/NY Electrical

Electric application/Swis
Permit for Fence/Wall

Permit for Propane Gas Installation

Generator Installation

Heating, Vent., A/C Permit Permit for In Ground Pool

Minor Grading Permit

Miscellaneous Building Permit Operating Permits /Commercial

**Building Permits** 

**New Construction Permits** 

**Plumbing Permits** 

Renewal Building Permits

Rock Hammer Crush Shatter Rock Permit

Spec. Use Renewal Municipal Search

Tent Permit

Tree Permit

Wetland Administrative Fee

Wetland Permit Application Fee

Wetland Screening



Lawrence Cobb Road Highway Superintendent

Putnam Valley, NY 10579

Joseph K. Hertelendy 3333 phone General Foreman

Margaret Bradley Senior Typist LCOBB@PUTNAMVALLEY.COM

Joann Carroll Part-time Clerk Monday - Friday

(845) 526-

(845) 526-4729 fax

E-mail address:

Hours of operation: 7:00 AM - 3:30 PM

Town of Putnam Valley Highway Department

April 2, 2020

MEMORANDUM

TO:

Sam Oliverio

Members of the Town Board

FROM:

Larry Cobb

RE:

New full time laborer

Please appoint Jeremy Whalen as a full time probationary laborer at the hourly wage of \$28.49 effective May 4, 2020. Jeremy replaces Frank Acevedo who will retire April 30, 2020.

Sincerely, Larry Cobb Date Prepared: 03/27/2020 11:18 AM

### **TOWN OF PUTNAM VALLEY**



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# **Budget Adjustment Form**

Year:

2019

Period: 12

Trans Type:

B1 - Transfer

Status: Posted

Trans No:

113253

Trans Date: 12/31/2019

User Ref:

MANGELICO

03/27/2020

Requested: Description: Approved:

Created by:

**MANGELICO** 

Account # Order: Yes

Print Parent Account: No

Account No.	Account Description	Amount
A.9710.600	BOND.PRINCIPAL	-2,304.16
A.9710.600	BOND.PRINCIPAL	-473.26
A.9710.600	BOND.PRINCIPAL	-8,935.17
A.9785.600	INSTALLMENT DEBT.PRINCIPAL	8,935.17
A.9710.700	BOND.INTEREST	2,304.16
A.9785.700	INSTALLMENT DEBT.INTEREST	473.26
	Total Amount:	0.00