

**PUTNAM VALLEY TOWN BOARD**  
**PRE-WORK SESSION**  
**WEDNESDAY, FEBRUARY 05, 2020**  
**5:00 PM**

Pledge of Allegiance

1. Discussion Climate Smart Communities.
2. Discussion Items for Regular Meeting
3. Authorize Expenditure for C-Slap
4. Authorize Supervisor to sign CEMCO Contract
5. Authorize Supervisor to sign Karaco Contract
6. Authorize tree work at Town Museum
7. Authorize Town Board Member to attend 2020 annual meeting of Association of Towns

**PUTNAM VALLEY TOWN BOARD**  
**PRE-WORK SESSION**  
**WEDNESDAY FEBRUARY 05, 2020**  
**5:00 PM**

**PRESENT:** Supervisor Oliverio  
Councilman Smith  
Councilman Luongo  
Councilwoman Annabi  
Councilwoman Whetsel

**ALSO PRESENT:** Town Clerk Sherry Howard  
Town Counsel Robert Lusardi

Pledge of Allegiance and moment of silence for our troops.

**DISCUSSION CLIMATE SMART COMMUNITIES**

Presented by Supervisor Oliverio

Supervisor Oliverio asked Councilman Smith to give a synopsis about the presentation given to the Town Board by Europa McGovern as he is the contact person. Councilman Smith said the Climate Smart Communities program can bring many benefits to the Town. It would allow us to apply for numerous grants. The first thing we have to do to become a climate smart community is to pass a Resolution stating so. There are sample Resolutions on their website. We should take a look and see which one (1) most aligns with our Town and where we want to go with this. Supervisor Oliverio said he would like to move on this and the Board should think about this and review those Resolutions. He would like to discuss this again next week and aim to pass the Resolution at the February 19<sup>th</sup> meeting. Councilwoman Annabi said she would prefer to wait until March. Councilman Smith agreed with her. He added that their grant application season begins in May.

### **DISCUSSION OF ITEMS FOR REGULAR MEETING**

Presented by Supervisor Oliverio

Supervisor Oliverio said some of the topics for the regular meeting will be:

\* The lifting of the weight restriction on Peekskill Hollow Road.

\* There will a speaker coming to the meeting who will talk about the Census. The U.S. Census is taken every ten (10) years. The presentation will be brief but is important.

\*We will be hearing about a proposed Human Rights Commission. County Legislators' Gouldman and Montgomery will be presenting this topic. Supervisor Oliverio said we will take our lead from the County in what we decide to do.

### **AUTHORIZE EXPENDITURE FOR C-SLAP**

Presented by Councilman Luongo

#### **RESOLUTION #R20-86**

**RESOLVED** that the Town Board authorize the additional expenditure of \$100.00 for the volunteers in Roaring Brook Lake to participate in the New York Federation of Lakes C-slap program (Citizens Statewide Assessment Program) for 2020 as a deep site.

The Town Board had previously authorized an expenditure on December 18, 2019 in the amount of \$470.00 for a shallow site. #R19-348.

Seconded by Councilwoman Annabi, unanimously carried.

### **AUTHORIZE SUPERVISOR TO SIGN THE CEMCO CONTRACT**

Presented by Councilwoman Annabi

#### **RESOLUTION #R20-87**

**RESOLVED** that the Town Board authorize the Supervisor to sign a two (2) year contract with CEMCO Water and Wastewater Specialists, Inc. 59 Healy Lane, Stormville, NY 12528 for the Mill Pond Water Operator. There has been no change in the rates for monthly operations from 2019.

Seconded by Councilman Luongo, unanimously carried.

**AUTHORIZE SUPERVISOR TO SIGN THE KARACO CONTRACT**

Presented by Councilwoman Whetsel

**RESOLUTION #R20-88**

**RESOLVED** that the Town Board authorize the Supervisor to sign a the contract with KARACO Heating & Cooling, LLC., PO Box 337, Putnam Valley, NY 10579 for the emergency removal and replacement of the heating system at the Lake Peekskill Community Center. The proposed work is not to exceed \$8,800.00.

I formally request the Town Board waive any associated building permit fees for this project.

Seconded by Councilwoman Annabi for discussion.

Supervisor Oliverio and Councilwoman Annabi explained that there are no bids for this job because two (2) weeks ago a simple relay at the Community Center needed to be fixed. It happened that it was not just a relay, in fact the entire furnace and air conditioning system needed to be replaced immediately. This became an emergency as you cannot leave a building in the middle of winter with no heat, KARACO is familiar with the building and was able to do the job in that emergency situation. Councilwoman Annabi read the proposal of what KARACO be did at the LPCC.

- \*Removal of existing LP furnace and air conditioning system.
- \*Installation of a Goodman high efficiency furnace, evaporator coil, and condenser
- \*Equipment will be fitted to existing ductwork.
- \*Installation of a new high efficiency air cleaner.
- \*Outside unit will be properly leveled.
- \*Corrections will be made to intake and exhaust vents which are not installed properly.
- \*Corrections will be made to electric on furnace and pump to bring to NYS code.

Seconded by Councilwoman Annabi, unanimously carried.

**WAIVE PERMIT FEES FOR THE REPLACEMENT OF THE LAKE PEEKSKILL  
COMMUNITY CENTER HEATING/AIR CONDITIONING SYSTEM**

Presented by Councilwoman Whetsel

**RESOLUTION #R20-89**

**RESOLVED** that the Town Board waive any associated building permit fees for the Lake Peekskill Community Center's emergency replacement of their heating/air conditioning system.

Seconded by Councilman Luongo unanimously carried.

**AUTHORIZE TREE WORK AT TOWN MUSEUM**

Presented by Councilman Smith

**RESOLUTION #R20-90**

**RESOLVED** that the Putnam Valley Town Board authorize Lussier Tree Service to cut three (3) trees and remove the wood from the Town Museum Property. These trees are located on the far end of the museum property and they are dead. They have become a health and safety issue as they are right on top of the neighboring property and if they fall will cause damage to the home located at 154 Church Road. The cost for this service is \$1,400.00 which is the lowest of three (3) estimates. This expense was not included in the 2020 budget, therefore funding will need to be provided from the General Fund.

Seconded by Councilwoman Annabi, unanimously carried.

**AUTHORIZE BOARD MEMBER TO ATTEND 2020 ANNUAL MEETING OF  
ASSOCIATION OF TOWNS**

Presented by Councilman Luongo

**RESOLUTION #R20-91**

**RESOLVED** that the Putnam Valley Town Board authorize Councilperson Whetsel to attend the 2020 annual meeting of the Association of Towns at a cost of \$185.00. The Annual Meeting takes place in New York City.

Seconded by Councilwoman Annabi, unanimously carried.

Supervisor Oliverio reminded everyone that the first two (2) meetings of the month take place at 5:00 PM; and the third meeting (which is the Regular Meeting) begins at 6:00 PM.

Supervisor Oliverio motioned to go into Executive Session on a personnel matter. There will be no business done after. The meeting was closed at 5:13 PM.

Seconded by Councilperson Luongo, unanimously carried.

Respectfully Submitted

Sherry Howard  
Town Clerk  
02-06-2020