

6

July 31, 2019

To: Town Board

From: Sherry Howard

Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board minutes from June 19, July 10, and July 17, 2019.

Thank-you,

Sherry Howard

Town Clerk



(7)

# Putnam Valley Volunteer Fire Department Inc.

House Phone  
Station # 1 845-526-2879  
Station # 2 845-528-4440

P.O.Box 21 • Putnam Valley, NY 10579

Fax  
Station # 1 845-526-2881  
Station # 2 845-528-2504

**In Case of Emergency Dial 911**

PROUDLY VOLUNTEERING SINCE 1946

July 31, 2019

Putnam Valley Supervisor Sam Oliverio  
Putnam Valley Town Board

Re: 72.20-1-7.12  
Oscawana Lake Road, Putnam Valley, New York

Dear Supervisor Oliverio and Town Board Members:

I hereby request that all permit fees be waived in connection with the remediation and site work for the construction of a new fire house relative to the above referenced parcel.

Thank you for your attention to this matter.

Very truly yours,

LARRY COBB, SR.  
President, Putnam Valley Volunteer Fire Department, Inc.

8A

**AUTHORIZE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH JOHN M. ZARCONI, JR, ESQ., ACTING ON BEHALF OF BROOKFALLS COTTAGES, INC., TO DRAFT AND EXECUTE AN AGREEMENT WITH THE TOWN OF PUTNAM VALLEY OUTLINING THE TERMS OF USAGE OF A CERTAIN BRIDGE for a fee of \$1,500.00:**

**RESOLVED**, that the Town Board authorizes the Town Supervisor to contract with John M. Zarcone, Jr., Esq., acting on behalf of Brookfalls Cottages, Inc., to draft an agreement outlining the terms of use of a certain bridge over the Peekskill Hollow Brook adjacent to Brookfalls Road and Brookfalls Court to resolve any outstanding issues. For this service, the Town agrees to pay \$1,500.00.

8B

Maintenance Agreement

BETWEEN **Brookfalls Cottages, Inc.**, a New York corporation, by William Venezia, President, with an address of Brookfalls Road, Putnam Valley, New York 10579, and **Town of Putnam Valley** (the "Town"), a municipal corporation with offices at 265 Oscawana Lake Road, Putnam Valley, New York 10579

WHEREAS the Brookfalls Cottages, Inc. is the owner of a certain bridge over the Peekskill Hollow Brook adjacent to Brookfalls Road and Brookfalls Court; and


WHEREAS the Town has access and use of the bridge owned by Brookfalls Cottages, Inc. and wishes to set out its rights and obligations concerning its use for a term certain; and


WHEREAS the bridge is presently a part of the sole access to Town property beyond the bridge and private access road;

NOW THEREFORE for good and valuable consideration to each party the parties agree:

- (1) That the Brookfalls Cottages, Inc. grants and release to the Town of Putnam Valley, its employees, agents, guests and residents shall continue to have free and unobstructed access across the bridge and road access to the adjacent Town of Putnam Valley property; and
- (2) The owner of the bridge, Brookfalls Cottage, Inc., a New York corporation, shall continue its right to authorize third parties to have access to properties they own for which the bridge provides the sole access; and
- (3) In consideration of the above the Town of Putnam Valley agrees to insure against all liability claims related to its use of the bridge. Further, the Town of Putnam Valley shall agree to maintain the structure, and restructure as required and repair which includes the bridge surface; and
- (4) This agreement shall be in effect for the 99 years commencing upon execution of this agreement pursuant to its terms; and
- (5) The "WHEREAS" clauses set forth above are included in this agreement; and
- (6) This agreement shall be filed with the Putnam County Clerk's Office of Land Records; and

- (7) That this agreement is a covenant running with the land. The contents of which may be modified or changed but only in writing and signed by all parties; and  
 (8) This agreement is revocable by the Town of Putnam Valley upon six (6) months notice to the bridge ownership, which is Brookfield Cottages, Inc., at present.

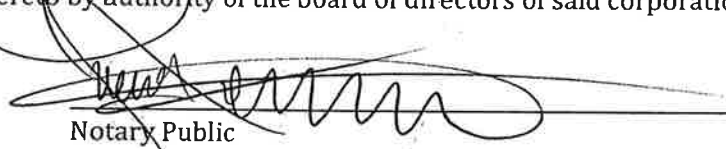
  
 Brookfield Cottages, Inc.  
 By: William Venezia, President

  
 Town of Putnam Valley  
 By: Sam Oliverio, Supervisor

**State of New York, County of Putnam) ss.:**

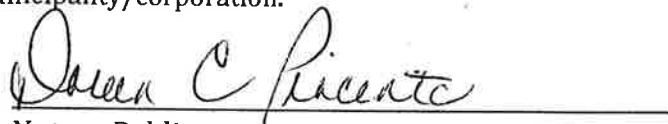
On the 6<sup>th</sup> day of August in the year 2019 before me personally came **William Venezia** to me known, who, being by me duly sworn, did depose and say that he/she/they reside(s) in 18 Brookfield Cottages, Putnam Valley, New York; that he/she/they is (are) the President of Brookfield Cottages, Inc., the corporation described in and which executed the above instrument; and that he/she/they signed his/her/their name(s) thereto by authority of the board of directors of said corporation.

**JOHN M. ZARCONE, JR.**  
 Notary Public, State of New York  
 No. 02ZA5035857  
 Qualified in Putnam County  
 Commission Expires Nov. 14, 2022

  
 Notary Public

**State of New York, County of Putnam) ss.:**

On the 19<sup>th</sup> day of August in the year 2019 before me personally came **Sam Oliverio** to me known, who, being by me duly sworn, did depose and say that he/she/they reside(s) in Putnam Valley; that he/she/they is (are) the Supervisor of the Town of Putnam Valley, the municipality/corporation described in and which executed the above instrument; and that he/she/they signed his/her/their name(s) thereto by authority of the board of Putnam Valley of said municipality/corporation.

  
 Notary Public

**DORRIS C. PIACENTE**  
 Notary Public, State of New York  
 Commission Filed in Putnam County  
 No. 01P14030296  
 Term Expires July 31, 2022

9A

August 20, 2019

To: Town Board

From: Sherry Howard

Subject: Hiring of Town Hall Sub

I respectfully request the Putnam Valley Town Board authorize the Supervisor to hire Karen Kroboth as a substitute employee to cover in the Town Hall offices. She will be on an as needed basis; and will not receive benefits. Her salary per hour will be \$13.00.

Thank-you,

Sherry Howard

Town Clerk

# Memorandum

10

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**To:** TOWN BOARD MEMBERS  
**From:** JUDY TRAVIS, DISTRICT CLERK  
**Date:** 8/1/2019  
**Re:** AUTHORIZATION TO GO OUT TO BID FOR DISTRICT GARBAGE PICK UP

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I formally request the Town Board's authorization to go out to bid for residential solid waste pick up in the following Districts:

GLENMAR GARDENS	ROARING BROOK LAKE
BROOKDALE GARDENS	LOOKOUT MANOR
HILLTOP ESTATES	ABELE PARK
WILDWOOD KNOLLS	

The current three year contract with AAA Carting and Rubbish Removal expires on December 31, 2019.

# Memorandum

11

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**To:** TOWN BOARD MEMBERS  
**From:** JUDY TRAVIS – DISTRICT CLERK  
**Date:** 7/22/2019  
**Re:** WAIVER OF BUILDING PERMIT /WETLAND PERMIT WAIVER FEES

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I formally request that the Town Board waive any Town of Putnam Valley building permit fees and Wetland Permit Waiver fees associated with the demolition of the old pump house, which is currently used as a storage shed, at Hilltop Estates beach.

The pump house will be replaced with a smaller shed at the same location.



8/2/2019

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**

12

From: 7/1/2019 To: 7/31/2019

Fee Type	Count	Amount
ADDITION/ALTERATION	2	\$1,032.00
ANTENNA	1	\$3,900.00
CW	2	\$150.00
DECK	5	\$1,117.00
ELECTRI APP/NY ELEC	6	\$180.00
ELECTRIC APP/SWIS	9	\$270.00
FENCE/WALL	2	\$150.00
GAS/PROPANE	11	\$825.00
GENERATOR PERMIT	5	\$375.00
HVAC	2	\$150.00
IN GROUND POOL	1	\$350.00
MG	5	\$375.00
MI	4	\$615.00
OIL TANK	2	\$150.00
OPERATING PERMIT	4	\$400.00
PELLET STOVE	2	\$150.00
PERM	6	\$1,773.00
PERNC-COMMERCIAL	1	\$56,055.00
PL	3	\$630.00
RE	3	\$3,547.00
RU	2	\$250.00
SEARC	25	\$3,750.00
SOLAR PANELS	1	\$648.00
SPECIAL USE RENEWAL	1	\$125.00
TENT	1	\$150.00
WETADM	5	\$250.00
WETL	6	\$800.00
WT/S	2	\$200.00
<b>Total Fees Collected:</b>	<b>119</b>	<b>\$78,367.00</b>
<b>Cash</b>	<b>13</b>	<b>\$1,495.00</b>
<b>Check</b>	<b>105</b>	<b>\$76,872.00</b>
<b>Void</b>	<b>1</b>	<b>\$0.00</b>

**SEE REVERSE SIDE**

(13)

To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Parks  
Date: July 30, 2019

Please approve the following additions/changes.

1. Josef Wacaser, Lifeguard (turning 16) @ \$12.00 hr.
2. Douglas Brown, Jr. Lifeguard @ \$11.00 hr.

14

To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Parks  
Date: August, 14, 2019

Please approve the following additions/changes.

1. Alyssa Call, PV Children's Center @ \$11.80 hr.
2. Salvatore Nastri, PV Children's Center @ \$11.80 hr.
3. Olivia Astrologo, PV Children's Center @ \$ 11.80 hr.
4. Michelle Riley, PV Children's Center @ \$ 12.00 hr.
5. Tim Sainz, PV Day Camp Lifeguard @ \$ 13.00 hr.
6. Bridget Cassidy, PV Day Camp Lifeguard @ \$ 12.00 hr.

15

To: Town Board  
From: Frank DiMarco, Parks and Recreation Director  
Subject: Parks and Recreation Refunds  
Date: August 2, 2019

Carolyn Pasquale 177 Lake Drive Lake Peekskill, NY 10537	\$ 500.00 LPCC refund deposit
Theresa Castaner 1 Hidden Meadow Lane Putnam Valley, NY 10579	\$500.00 LPCC refund deposit


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**Town of Putnam Valley**

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**TO:** Town Board  
**FROM:** Maria Angelico   
**SUBJECT:** Budget Amendments and Transfers  
**DATE:** August 21, 2019

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Hereby request your approval of the attached Budget Amendments and Transfers for year-to-date August 2019.

# TOWN OF PUTNAM VALLEY

## Budget Adjustment Form

Year: 2019	Period: 8	Trans Type: B1 - Transfer	Status: Posted
Trans No: 112555	Trans Date: 08/20/2019	User Ref: MANGELICO	
Requested:	Approved:	Created by: MANGELICO	08/20/2019
Description: BUDGET TRANSFERS YTD AUGUST 2019			Account # Order: Yes
			Print Parent Account: No

Account No.	Account Description	Amount
A.1420.400	LAW.SPECIAL LEGAL COUNSEL	7,000.00
A.1440.431	ENGINEER.DAM MAINTENANCE	6,170.00
A.1990.400	CONTINGENT ACCOUNT	-7,000.00
A.1990.400	CONTINGENT ACCOUNT	-6,170.00
A.7022.200	CAMP.EQUIPMENT	-383.03
A.7022.400	CAMP.SUPPLIES	383.03
A.7310.200	CHILDRENS CENTER.EQUIPMENT	364.92
A.7310.400	CHILDRENS CENTER.CONTRACTUAL	-364.92
SM01.1630.400	ADMIN & CLERICAL.EXPENSE	108.84
SM01.1630.472	POWER AND LIGHT	-108.84
SM03.1630.400	ADMIN & CLERICAL.EXPENSE	75.00
SM03.7110.120	RECREATION.LIFEGUARDS	-75.00
SM06.1630.463	TELEPHONE	39.57
SM06.7180.200	BEACH.EQUIPMENT	-39.57
SM07.7180.200	BEACH.EQUIPMENT	-0.14
SM07.7180.200	BEACH.EQUIPMENT	-70.00
SM07.7180.400	BEACH.SUPPLIES	0.14
SM07.7180.471	BEACH.MAINTENANCE AND REPAIRS	70.00
SM08.1420.400	SPECIAL LEGAL COUNSEL	-79.14
SM08.1630.463	TELEPHONE	79.14
SM11.1630.400	ADMIN & CLERICAL.EXPENSE	18.95
SM11.1640.400	TRUCK.MAINTENANCE AND REPAIR	-18.95
SS02.8120.400	MAINTENANCE AND REPAIRS	-8.72
SS02.9030.800	SOCIAL SECURITY	5.52
SS02.9035.800	MEDICARE	3.20
<b>Total Amount:</b>		0.00

