

6

May 06, 2019

To: Town Board

From: Sherry Howard

Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board minutes from April 3, April 10th, April 17th, and May 01, 2019.

Thank-you,

Sherry Howard

Town Clerk

RESOLUTION

RESOLVED, that the Town Board of the Town of Putnam Valley hereby declares and makes known that the recent acquisition of the 161 acres of land from the Catholic Charities Organization of Greater NY known as the Upper Camp and/ or Hill Camp is to be classified, utilized and forever kept as parkland (Parks, Public) as described in section 165-9 of the Putnam Valley Code.

8

May 06, 2019

To: Town Board

From: Parks and Recreation

Subject: Sunset Series Personnel

I respectfully request the Putnam Valley Town Board approve the addition of the following personnel for the Sunset Series ~~2018~~: 2019

1. Matt Brady, Soundman, @ \$16.50 per hour.
2. Georgine Bagnato, Advertising Coordinator, @ \$1,200.00 for the season.
3. Georgine Bagnato, Band Coordinator, @ \$16.00 per hour.
4. Hailee Bagnato, Rec. Assistant, @ \$12.50 per hour.
5. Sherry Howard, Sunset Series Coordinator, @ \$3,200.00 for season.
6. Anthony Toteda, Sunset Series Assistant Coordinator, @\$2,700.00 for season.
7. Stephanie Monaghan, Sunset Series Assistant, @ 11.00 per hour.



9

Town of Putnam Valley

To: Putnam Valley Town Board

From: Susan L. Manno

Date: May 1, 2019 *SLM*

Subject: Authorization to Sign MS4 Annual Report

I formally request that The Putnam Valley Town Board authorize the Supervisor to sign The MS4 Annual Report. Reporting period March 10, 2018 to March 9, 2019. Submission of the Annual Report is required by The New York State Department of Environmental Conservation.

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2019

Name of MS4 TOWN OF PUTNAM VALLEY

SPDES ID

NYR20A345

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

EAST OF HUDSON WATERSHED

Partner/Coalition Name (con't.)

CORPORATION

SPDES Partner ID - If applicable

NYR20

Address

2 NY ROUTE 164

City

PATTERSON

State

NY

Zip

12563 -

eMail

Phone

(845) 319 - 6349

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1 PUBLIC ED ON SEPTIC ISSUES
- MM2 COMMUNITY MEETINGS
- MM3 SEPTIC SOLUTIONS AND MAPPING
- MM4
- MM5
- MM6

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

Operation and maintenance agreements between the EOHWC and the Town continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2019

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF PUTNAM VALLEY

SPDES ID

N Y R 2 0 A 3 4 5

Water Quality Trends

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s are contributed to this report?

| | | |
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1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.

Yes No

If Yes, choose one of the following

- Report(s) attached to the annual report
- Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 1 9

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition TOWN OF PUTNAM VALLEY

SPDES ID
N Y R 2 0 A 3 4 5

3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- | | | |
|---|---------------------|---|
| <input type="radio"/> Construction Site Operators Trained | # Trained | |
| <input type="radio"/> Direct Mailings | # Mailings | |
| <input checked="" type="radio"/> Kiosks or Other Displays | # Locations | 1 |
| <input type="radio"/> List-Serves | # In List | |
| <input type="radio"/> Mailing List | # In List | |
| <input type="radio"/> Newspaper Ads or Articles | # Days Run | |
| <input type="radio"/> Public Events/Presentations | # Attendees | |
| <input type="radio"/> School Program | # Attendees | |
| <input type="radio"/> TV Spot/Program | # Days Run | |
| <input checked="" type="radio"/> Printed Materials: | Total # Distributed | 1 |

Locations (e.g. libraries, town offices, kiosks)

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Other:

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Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| TOWN OF PUTNAM VALLEY |
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SPDES ID

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.

| |
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B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

| |
|--|
| The Town continues to comply with MCM1 by distributing direct mailings to residents and businesses. Said mailings are also posted on the Town's website. |
|--|

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

| |
|---|
| The Town will continue to public on stormwater issues to maintain compliance with the Public Education and Outreach requirements of the permit. |
|---|

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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Please provide specific address(es) where notice(s) can be accessed - not home page.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 1 9

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition TOWN OF PUTNAM VALLEY

SPDES ID
N Y R 2 0 A 3 4 5

3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

- MS4/Coalition Office Annual Report SWMP Plan Comments

Department
T O W N C L E R K
Address
2 6 5 O S C A W A N A L A K E R O A D
City
P U T N A M V A L L E Y N Y Zip
1 0 5 7 9 -
Phone
(8 4 5) 5 2 6 - 3 2 8 0

- Library Annual Report SWMP Plan Comments

Address
3 0 O S C A W A N A L A K E R O A D
City
P U T N A M V A L L E Y N Y Zip
1 0 5 7 9 -
Phone
(8 4 5) 5 2 8 - 3 2 4 2

- Other Annual Report SWMP Plan Comments

Address
3 1 S O D O M R O A D
City
B R E W S T E R N Y Zip
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Phone
(8 4 5) 3 6 3 - 1 5 6 0

- Web Page URL: Annual Report SWMP Plan Comments

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Please provide specific address of page where report can be accessed - not home page.

- eMail Comments

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| TOWN OF PUTNAM VALLEY |
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SPDES ID

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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.

The Town schedules Bulk Pick Up Days and Hazardous Waste pickups for residents and businesses. An Earth Day Clean Up is held annually. Attendance at Town Board Meetings is monitored. The Town website posts emergency phone numbers for spills and illicit discharges as well as anything else out of the ordinary that would effect water quality in the Town.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Building Inspector continues to provide reports/updates to the Town Board and the public. Any comments or concerns will be addressed and rectified, posted in Town minutes, Town Website and incorporated into the Town SWMP. Meetings can also be viewed on the Putnam Valley Community Television Channels 18 & 20.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|--|---|
| | | | 5 |
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town is at present in full compliance with the tasks required under the current permit as well as its own SWMP. The Town will continue to provide and hold events which encourage involvement and stewardship from its residents, businesses and other organizations in the surrounding locale.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2019

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition TOWN OF PUTNAM VALLEY

SPDES ID
NYR20A345

Minimum Control Measure 3. Illicit Discharge Detection and Elimination

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. Enter the number and approx. percent of outfalls mapped: 412 # 100 %

2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)? 0

3.a. What types of generating sites/sewersheds were targeted for inspection during this reporting period?

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="radio"/> Auto Recyclers <input type="radio"/> Building Maintenance <input type="radio"/> Churches <input type="radio"/> Commercial Carwashes <input type="radio"/> Commercial Laundry/Dry Cleaners <input checked="" type="radio"/> Construction Vehicle Washouts <input type="radio"/> Cross-Connections <input type="radio"/> Distribution Centers <input type="radio"/> Food Processing Facilities <input checked="" type="radio"/> Garbage Truck Washouts <input type="radio"/> Hospitals <input type="radio"/> Improper RV Waste Disposal <input type="radio"/> Industrial Process Water <input checked="" type="radio"/> Other: | <ul style="list-style-type: none"> <input type="radio"/> Landscaping (Irrigation) <input type="radio"/> Marinas <input type="radio"/> Metal Plateing Operations <input type="radio"/> Outdoor Fluid Storage <input type="radio"/> Parking Lot Maintenance <input type="radio"/> Printing <input type="radio"/> Residential Carwashing <input type="radio"/> Restaurants <input type="radio"/> Schools and Universities <input checked="" type="radio"/> Septic Maintenance <input type="radio"/> Swimming Pools <input type="radio"/> Vehicle Fueling <input type="radio"/> Vehicle Maint./Repair Shops <input type="radio"/> None |
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P A R C E L S S U R R O U N D I N G L A K E S

Sewersheds:

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF PUTNAM VALLEY

SPDES ID

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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

| | | |
|--|--|--|
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1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

| | | |
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4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

| | | |
|--|--|---|
| | | 0 |
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5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| TOWN OF PUTNAM VALLEY |
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SPDES ID

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

| | | |
|--|--|--|
| | | |
|--|--|--|

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

| | | |
|--|--|---|
| | | 1 |
|--|--|---|

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

| | | |
|--|--|---|
| | | 0 |
|--|--|---|

3. What percent of active construction sites were inspected during this reporting period? NT

| | | |
|---|---|---|
| 1 | 0 | 0 |
|---|---|---|

 %

4. What percent of active construction sites were inspected more than once? NT

| | | |
|---|---|---|
| 1 | 0 | 0 |
|---|---|---|

 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

| | | | |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF PUTNAM VALLEY

SPDES ID

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town's construction site stormwater control program will mimic the protection mechanisms included in the most recent NYSDEC General Permit for Construction Activities. The Town will review SWPPP submitted for disturbance of more than one acre as well taking special care to note any possible discharges in to the East of Hudson watershed.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Inspections of construction sites occur weekly as well as prior to and after significant rainfall events. One hundred percent (100 %) of construction sites were inspected during this reporting period.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|---|---|
| | | 1 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue to inspect regulated construction sites and evaluate the construction compliance strategies developed for construction site inspections.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

| | | | |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF PUTNAM VALLEY

SPDES ID

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

| | | |
|--|--|---|
| | | 0 |
|--|--|---|

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

| | | |
|--|--|---|
| | | 0 |
|--|--|---|

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

| | | | |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

| |
|-----------------------|
| TOWN OF PUTNAM VALLEY |
|-----------------------|

SPDES ID

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

| | | |
|--|--|--|
| | | |
|--|--|--|

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

| <u>Operation/Activity/Facility</u> | <u>Addressed in SWMP?</u> | | <u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u> | |
|---|--------------------------------------|-------------------------------------|---|-------------------------------------|
| Street Maintenance..... | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Bridge Maintenance..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Winter Road Maintenance..... | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Salt Storage..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Solid Waste Management..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| New Municipal Construction and Land Disturbance.. | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Right of Way Maintenance..... | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Marine Operations..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Hydrologic Habitat Modification..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Parks and Open Space..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Municipal Building..... | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Stormwater System Maintenance..... | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Vehicle and Fleet Maintenance..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Other..... | <input type="radio"/> Yes | <input checked="" type="radio"/> No | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

| | | | |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

| |
|-----------------------|
| TOWN OF PUTNAM VALLEY |
|-----------------------|

SPDES ID

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.

The Good Housekeeping program addresses activities that have the potential to release potential pollutants of concern and discharge phosphorus into the East of Hudson Watershed.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Town cleaned thirty (30) catch basins during this reporting period.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|---|---|
| | | 1 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue the ongoing inspections and cleaning activities during the next reporting period. The Town will continue to use the best management practices as defined in the NYSDEC assistance documents.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

| | | | |
|---|---|---|---|
| 2 | 0 | 1 | 9 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

| |
|-----------------------|
| TOWN OF PUTNAM VALLEY |
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SPDES ID

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|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|---|

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? Yes No N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

| | | |
|--|---|---|
| | 2 | 0 |
|--|---|---|

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? Yes No N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? Yes No N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? Yes No N/A

7b. How many projects have been sited in this reporting period?

| | | |
|--|--|--|
| | | |
|--|--|--|

7c. What percent of the projects included in 7b have been completed in this reporting period?

| | | |
|--|--|--|
| | | |
|--|--|--|

 %

7d. What percent of projects planned in previous years have been completed?

| | | |
|---|---|---|
| 1 | 0 | 0 |
|---|---|---|

 %
 No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? Yes No N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? Yes No N/A

Lake Oscawana Management Advisory Commission
265 Oscawana Lake Road
Putnam Valley, NY 10579

10

April 30, 2019

Putnam Valley Town Board
265 Oscawana Lake Road
Putnam Valley, NY 10579

Dear Supervisor Oliverio, Councilwoman Annabi, Councilwoman Whetsel,
Councilman Mackay, Councilman Luongo

Re: Proposed Ordinance Regulating Use of Ice-Retardant Devices

Property owners on Lake Oscawana are increasingly using ice-retardant devices to protect their seawalls, docks and boat lifts from ice damage due to the freezing of the lake during the winter. Due to the nearly fatal accident this past winter when a person riding an all terrain vehicle fell through ice that may have been weakened by an ice-retardant device, the members of the Lake Oscawana Management Advisory Commission ("LOMAC") met with community residents, who expressed the concerns both pro and con about the issue of these devices.

At the request of Supervisor Oliverio and District Liaison Councilwoman Annabi, who attended that meeting, we were requested to advise the Town Board about this matter. LOMAC proposes that the Town Board adopt an ordinance regulating the usage of ice-retardant devices that enables property owners to continue to protect their property from ice damage through the use of ice-retardant devices, but enhances the safety of recreational users of Lake Oscawana while it is frozen.

After due consideration of similar ordinances adopted by other jurisdictions and the interests of property owners and recreational users of the lake, LOMAC recommends that the proposed ordinance include the following provisions:

1. Any property owner who desires to use an ice-retardant device in Lake Oscawana should be required annually to obtain a permit from the Town prior to installing the device. In order to obtain a permit, the property owner should be required to certify that the property owner is familiar with and understands the applicable rules as to usage of the ice-retardant device and will comply with all the applicable requirements. The property owner should also be required to provide information regarding the type of ice-retardant device to be installed, including manufacturer, model and type of device, and describe the structure to be protected.

2. Any ice-retardant device must be connected in compliance with applicable electrical codes.
3. The de-iced area must be limited. The de-iced area should not extend beyond 10 feet in any direction from the protected structure. In addition, the de-iced area may not extend beyond the projection of a property owner's property lines into the lake, unless the owner of the adjacent property provides written permission, which must be filed with the Town.
4. The property owner must erect signs, clearly visible from 100 feet from all directions approaching the de-iced area from the lake, no more than 25 feet apart. The signs must be at least 2 feet wide by 3 feet high with white letters of at least 3 inches reading "Danger Thin Ice" on a reflective orange fluorescent background. The signs must be lit between dusk and dawn.
5. The property owner should be required to put reflective, marine-grade buoys (not white), tied to a rope in or on the ice around the de-iced area at least 10 feet from the de-iced area.
6. The ordinance should impose fines for violations of the applicable requirements, \$250 for the first violation, \$500 for the second violation and \$1,000 for any further violations.

LOMAC believes the proposed ordinance reflects a reasonable and fair balance of the interests of the property owners in protecting their seawalls, docks and boat lifts and the safety of residents who use the lake for recreational purposes in the winter.

Respectfully submitted on behalf of the members of
Lake Oscawana Management Advisory Commission

Kathleen McLaughlin
Chairperson

5/1/2019

TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
 265 Oscawana Lake Road
Daily Fee Report - Summary



From: 04/01/2019 To: 04/30/2019

| Fee Type | Count | Amount |
|------------------------------|------------|--------------------|
| ADDITIONAL FEE | 1 | \$210.00 |
| ANTENNA | 2 | \$43,709.00 |
| CW | 1 | \$75.00 |
| ELECTRI APP/NY ELEC | 6 | \$180.00 |
| ELECTRIC APP/SWIS | 14 | \$420.00 |
| FENCE/WALL | 1 | \$75.00 |
| GAS/PROPANE | 3 | \$225.00 |
| GENERATOR PERMIT | 2 | \$150.00 |
| HVAC | 4 | \$300.00 |
| MG | 4 | \$300.00 |
| MI | 7 | \$1,103.00 |
| OIL TANK | 3 | \$375.00 |
| PERM | 17 | \$3,461.00 |
| PL | 3 | \$225.00 |
| RE | 4 | \$359.00 |
| RU | 6 | \$875.00 |
| SEARC | 20 | \$3,000.00 |
| SI | 1 | \$200.00 |
| SOLAR PANELS | 1 | \$374.00 |
| TREE | 2 | \$150.00 |
| WETADM | 3 | \$150.00 |
| WETL | 3 | \$400.00 |
| WT/S | 5 | \$500.00 |
| Total Fees Collected: | 113 | \$56,816.00 |
| Cash | 7 | \$835.00 |
| Cashiers Check | 2 | \$150.00 |
| Check | 104 | \$55,831.00 |

see reverse side

FEE TYPES

| | |
|----------------------------|--|
| ADDITION/ALTERATION | Permits for Additions/Alterations |
| BLASTING | Permits to Blast |
| CW | Commence Work Permit |
| CREDIT CARD FEE | Credit Card Fee charged for usage of credit card |
| DEM/R | Demolition/Residential |
| ELECTRIC APP/NY ELECTRICAL | Electric application/NY Electrical |
| ELECTRIC APP/SWISS | Electric application/Swis |
| FENCE/WALL | Permit for Fence/Wall |
| GAS/PROPANE | Permit for Propane Gas Installation |
| GENERATOR PERMIT | Generator Installation |
| HVAC | Heating, Vent., A/C Permit |
| IN GROUND POOL | Permit for In Ground Pool |
| MG | Minor Grading Permit |
| MI | Miscellaneous Building Permit |
| OPERATING PERMIT | Operating Permits /Commercial |
| PERM | Building Permits |
| PERNC | New Construction Permits |
| PL | Plumbing Permits |
| RE | Renewal Building Permits |
| RHCS | Rock Hammer Crush Shatter Rock Permit |
| RU | Spec. Use Renewal |
| SEARC | Municipal Search |
| TENT | Tent Permit |
| TREE | Tree Permit |
| WETADM | Wetland Administrative Fee |
| WETL | Wetland Permit Application Fee |
| WT/S | Wetland Screening |

13

To: Town Board
From: Frank DiMarco, Parks and Recreation
Subject: Parks
Date: April 18, 2019

Please approve the following additions/changes.

1. James Mazzarisi, Seasonal lifeguard @ \$12.00 hr.
2. Anthony Esposito, Seasonal Jr. lifeguard @ \$11.00 hr.

14

To: Town Board
From: Frank DiMarco, Parks and Recreation Director
Subject: Parks and Recreation Refunds
Date: April 16, 2019

| | |
|---|--|
| Grace Urbina 66 Tanglewylde Road Lake Peekskill, NY 10537 | \$ 500.00 LPCC deposit refund rental on 4/14 |
| Karen Pinel 63 Lakeview Drive Putnam Valley, NY 10579 | \$500.00 LPCC deposit refund rental on 4/13 |
| Olga Martinez 118 Hewitt Street Lake Peekskill, NY 10537 | \$650.00 LPCC deposit and fee refund Cancelled event |
| Marcus Lent 80 Trolley Road Cortlandt Manor, NY 10567 | \$250.00 LPCC partial deposit Cancelled event |
| Quinn Kelly 59 Cold Spring Road Putnam Valley, NY 10579 | \$125.00 Lifeguard Training Fee Not working this yr. |

Memorandum

15

To: Town Board Members
From: Judy Travis, District Clerk
Date: 5/7/2019
Re: Lake Oscawana Fish Survey

I formally request the Town Board's authorization for the Supervisor to sign a contract with The Research Foundation for the State University of New York on behalf of the State University of New York College of Agriculture and Technology at Cobleskill, 35 State Street, Albany, New York 12207, to conduct a fish survey in Lake Oscawana during the months of June and October.

The total cost for the fish survey and data analysis is \$11,824.00

This expense will come from the Lake Oscawana Weed Control District's Fund Balance.

EVALUATIVE TESTING AGREEMENT BETWEEN
THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK
AND
THE TOWN OF PUTNAM VALLEY
ON BEHALF OF

THE LAKE OSCAWANA MANAGEMENT ADVISORY COMMISSION

Made by and between THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK, a nonprofit, educational corporation existing under the laws of the State of New York, with its principal offices located at 35 State Street, Albany, New York 12207-2826, acting on behalf of The State University of New York College of Agriculture and Technology at Cobleskill, hereinafter referred to as "SUNY Cobleskill" and together with the Research Foundation for The State University of New York as the "FOUNDATION," and the Town of Putnam Valley, New York, hereinafter referred to as "TOWN," on behalf of the LAKE OSCAWANA MANAGEMENT ADVISORY COMMISSION (mailing address: 265 Oscawana Lake Road, Putnam Valley, NY 10579), hereinafter referred to as "LOMAC."

WITNESSETH:

WHEREAS, pursuant to a 1977 agreement the Research Foundation for The State University of New York serves as the fiscal administrator for and has the legal authority to bind campuses of The State University of New York in sponsored program agreements, and

WHEREAS, SUNY Cobleskill has the programmatic ability, personnel and facilities to perform the services as set forth in Exhibit "A", and

WHEREAS, the project contemplated by this Evaluative Testing Agreement is of mutual interest and benefit to FOUNDATION and LOMAC, will further the instructional and research objectives of the FOUNDATION in a manner consistent with its status as a nonprofit, tax-exempt, educational institution, and may provide benefits for both LOMAC and FOUNDATION through inventions, improvements, and/or discoveries,

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereinafter contained, the parties agree as follows:

1. **Scope of Work**

The FOUNDATION agrees to conduct and carry out in a professional and competent manner all the work and services set forth in Exhibit A, which is attached to and made a part of this Evaluative Testing Agreement, during the term of this agreement.

2. **Compensation**

TOWN hereby agrees that FOUNDATION will have the right to utilize all data produced during the course of this Evaluative Testing Agreement to secure the patent and publication rights set forth in paragraphs 5 and 6.

8. **Return of Compounds\Devices**

Upon completion of this contract, all unused materials that are furnished by LOMAC shall be returned to LOMAC.

9. **Notices**

All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered personally, given by prepaid mailed postage to the address set forth above.

10. **Waivers**

No waiver of any term, provision, or condition of this Agreement, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such term, provision, or condition of any other term, provision, or condition of this Agreement, unless such waiver is in writing signed by the party waiving any such term, provision or condition.

11. **Integration Clause**

This Agreement represents and embodies all the agreements and negotiations between the parties hereto and no oral agreements or correspondence prior to the date of execution of this Agreement shall be held to vary the provisions hereof.

12. **Modifications and Changes**

This Agreement may be changed, amended, modified, extended, or terminated by mutual consent provided that such consent shall be in writing and executed by the parties hereto prior to the time such change shall take effect.

13. **Indemnification**

The FOUNDATION and SUNY Cobleskill agrees to indemnify and hold harmless the TOWN against any and all claims, damages, and expenses of whatsoever nature arising from, growing out of, or related to the negligence or intentional wrongdoing of the FOUNDATION or SUNY Cobleskill in connection with the performance of its obligations under this agreement.

14. **Liability & Insurance**

Each party will be solely responsible for its own acts or omissions in the performance of its duties under this agreement, including all liabilities, costs, damages, and expenses resulting from or attributable to such negligible acts or omissions, and will have insurance coverage in amounts appropriate to the coverage of the same.

15. **Term**



**Exhibit "A": Lake Oscawana
Project Scope of Work and Budget**

Project Background

This project is a joint agreement between the Research Foundation for The State University of New York (the "Foundation") on behalf of the State University of New York College of Agriculture and Technology at Cobleskill ("SUNY Cobleskill") and the Town of Putnam Valley, New York, on behalf of the Lake Oscawana Management Advisory Commission ("LOMAC") to better understand the fish population in Lake Oscawana, Putnam Valley, NY. The term of this agreement will be from June 1, 2019 to May 31, 2020. This project will be conducted by SUNY Cobleskill in concert with the studies conducted on behalf of LOMAC by Northeast Aquatic Research, Inc.

Scope of Work

Foundation will:

- Provide legal and fiscal oversight of the project

SUNY Cobleskill will:

- Conduct a fish survey of Lake Oscawana, Putnam Valley, NY, by means of electrofishing and gill nets, during the months of June and October.
- Provide fish survey data to LOMAC (or its designated agent) in the form of an analyzed EXCEL file
- Provide crew necessary to effectively perform survey
- Work with LOMAC to timely schedule survey (survey will NOT be done in bad weather)

LOMAC will:

- Obtain necessary permits to electrofish and gill net Lake Oscawana
- Provide timely access to Lake Oscawana
- Notify lakeshore owners of this survey and conduct necessary public relations
- Work with Mark Cornwell (SUNY Cobleskill) to schedule survey
- Upon completion of the survey and delivery of the data, request the Town to pay invoiced amount of \$11,824 to the Foundation, described below.
- Additional days may be added at \$750/day for consultation/biological analysis at LOMAC request. This rate will include travel, consultation and other services.

Project Budget

| Category | Item | Cost |
|---------------------|---|------------|
| Personnel | Supervisor: (M. Cornwell) 3 days @ \$500/day | \$ 1,500 |
| | Data analysis & reporting (M. Cornwell) for 2 days | \$ 1,000 |
| | Fisheries technicians: 3 @ \$200/day for 3 days | \$ 1,800 |
| Personnel Sub-total | | \$ 4,300 |
| | 40% Fringe Benefits on Salaries | \$ 1,720 |
| Salary Total | | \$ 6,020 |
| Electrofishing Boat | Night electrofish Lake Oscawana: 3 days @ \$1,000/day | \$ 3,000 |
| Travel & Lodging | \$500/day for 2 days, includes hotel (2 rooms), meals, gas, tolls | \$ 1,000 |
| Sub total | | \$ 10,020 |
| Overhead | SUNY RF-Overhead (18%) | \$ 1,804 |
| Total Cost | | \$ 11,824* |

This contract MAY be pro-rated at the per day rate of \$3,941 which is 1/3 the cost of the total if this work is finished sooner than anticipated.

Contacts

Mark Cornwell, SUNY Cobleskill, Dept. of Fisheries & Wildlife, (518) 255-5588, cornwemd@cobleskill.edu
 Town of Putnam Valley, District Clerk, 845-526-2160, jtravis@putnamvalley.com

Lawrence Cobb
Highway Superintendent

Joseph K. Hertelendy
General Foreman

Margaret Bradley
Senior Typist

Joann Carroll
Part-time Clerk

265 Oscawana Lake Road
Putnam Valley, NY 10579

(845) 526-3333 phone
(845) 526-4729 fax

E-mail address:
LCOBB@PUTNAMVALLEY.COM

Hours of operation:
7:00 AM - 3:30 PM Monday - Friday

16

Town of Putnam Valley Highway Department

April 18, 2019

MEMORANDUM

TO: Mr. Samuel Oliverio
Members of the Town Board

FROM: Larry Cobb

RE: Driveway Opening Permit

Stella Melana
279 Lake Dr.
Lake Peekskill, NY 10579
TM#83.73-2-31
\$200.00
04/09/19

Sincerely,
Larry Cobb