

**TOWN OF PUTNAM VALLEY
ORGANIZATIONAL MEETING
WEDNESDAY, JANUARY 2, 2019
6:00 PM
AGENDA**

Pledge of Allegiance
Swearing In
Opening Comments

- 1) Adopt 2019 Rules of the Town Board
- 2) Salaries of Town Officials and Supervisor Appointments
- 3) Schedule of Town Board Meetings and Work Sessions
- 4) Adoption of 2019 Building Department Fees
- 5) Adoption of 2019 Zoning Board and Planning Board Fees
- 6) Adoption of 2019 Highway Department Fees
- 7) Adoption of 2019 Town Clerk Fees
- 8) Adopt Mileage Reimbursement Rate
- 9) Authorize Petty Cash Accounts
- 10) Designate Town Investments and Depositories
- 11) Designate Official Town Newspapers
- 12) Town Law Section 29 (10) – Annual Financial Report
- 13) Appoint Chief Budget Officer and Set Salary
- 14) Appoint Town Counsel and Authorize Supervisor to Sign Contract
- 15) Appoint Planning and Zoning Counsel and Authorize Supervisor to Sign Contract
- 16) Appoint Town Prosecutor and Authorize Supervisor to Sign Contract
- 17) Appoint Town Engineer and Authorize Supervisor to Sign Contract
- 18) Authorize Town Engineer to prepare NYSDEC, MS4 Report and Municipal Compliance Certification and Sign Contract
- 19) Appoint Registrar and Records Management Officer and Set Salary
- 20) Appoint Receiver of Taxes and Set Salary
- 21) Appoint Deputy Town Clerks
- 22) Appoint Deputy Registrar and Sub-Registrar
- 23) Appoint Permanent Part-Time Employees and Set Salaries
- 24) Appoint Building Inspector and Set Salary
- 25) Appoint Fire Prevention Inspector and Set Salary
- 26) Appoint Pump Station Custodian and Set Salary
- 27) Appoint Gas Inspector and Set Salary
- 28) Appoint Parks & Recreation Director and Set Salary
- 29) Appoint Facilities Manager/MS-4 Coordinator and Set Salary
- 30) Set Assessor's Salary
- 31) Appoint Community Media Coordinator & Set Salary
- 32) Authorize Supervisor to sign contract with Advanced Communications Associates
- 33) Appoint Town Webmaster and Sign Contract
- 34) Appoint Roaring Brook Lake Dam Custodian and Set Salary

- 35) Appoint Wetlands Inspector and Authorize Supervisor to Sign Contract
- 36) Appoint Town Planner and Authorize Supervisor to Sign Contract
- 37) Authorization to Attend Association of Town's Annual Training Session for Elected and Appointed Officials
- 38) Appoint Association of Towns Delegate and Alternate Delegate
- 39) Authorize Expenditure for 2019 Association of Towns Annual Dues
- 40) Authorize Supervisor to sign contract with Putnam Valley Volunteer Ambulance Corps
- 41) Authorize Supervisor to sign contract with Putnam Valley Volunteer Fire Department
- 42) Authorize Supervisor to sign contract with Putnam Valley Historical Society
- 43) Authorize Supervisor to sign contract with Putnam Valley Senior Citizens
- 44) Authorize Supervisor to sign contract with Putnam Valley Library
- 45) Authorize Supervisor to sign contract with Putnam Valley VFW
- 46) Authorize Supervisor to sign contract with Putnam Valley American Legion Post
- 47) Authorize Supervisor to sign contract with Hydro-Environmental Services for Quarterly Sampling of Town Hall Well
- 48) Authorize Supervisor to sign contract with Hydro-Environmental Services for Quarterly Sampling of Groundwater in Crofts Corners
- 49) Authorize Supervisor to sign contract with Hydro-Environmental Services for Semi-Annual Sampling of Groundwater at 11 Seifert Lane
- 50) Authorize Supervisor to sign contract with Hydro-Environmental Services for Semi-Annual Sampling of Groundwater at 17 Harper Street
- 51) Authorize Supervisor to Sign Contract for Senior Outreach Worker
- 52) Authorize Supervisor to sign contract for Dog Control Officer- Putnam County Society for the Prevention of Cruelty to Animals
- 53) Authorize Supervisor to sign Dog Shelter contract- Putnam County Society for the Prevention of Cruelty to Animals
- 54) Appoint Advisory Board on Architecture and Community Appearance (ABACA) Chairperson and Members
- 55) Appoint Board of Ethics Chairperson and Member
- 56) Appoint Marriage Officers
- 57) Appoint Commission for the Conservation of the Environment Chairperson and Members
- 58) Appoint Continental Village District Advisory Commission Member
- 59) Appoint Lake Oscawana Management Advisory Commission (LOMAC) chairperson and members
- 60) Appoint Parks and Recreation Commission Chairperson
- 61) Appoint Roaring Brook Lake Preservation Committee Chairperson and Members
- 62) Appoint Planning Board Chairperson, Member and Ad-hoc
- 63) Appoint Zoning Board Chairperson, Member and Ad-hoc
- 64) Appoint Town Historian

Adjournment