

PUTNAM VALLEY TOWN BOARD
REGULAR MEETING
WEDNESDAY, SEPTEMBER 12, 2018
6:00 PM

1. Pledge of Allegiance
2. Departmental Reports
3. Supervisor's Opening Comments
4. County Legislator Report
5. Authorize Supervisor to accept the Town Board Minutes from August 15, 2018.
6. Authorize Supervisor to sign agreement with J. Robert Folchetti/Generator Pad Design.
7. Authorize Expenses for Town Computer Network
8. Continued Discussion on Airbnb

DEPARTMENTS

9. **Building Department**
 - a. Daily Fee Summaries

10. **Parks and Recreation**
 - a. Personnel additions/changes

11. Budget Transfers
12. Public Comment
13. Audit of Monthly Bills

PUTNAM VALLEY TOWN BOARD
REGULAR MEETING
WEDNESDAY SEPTEMBER 12, 2018
6:00 PM

PRESENT: Supervisor Oliverio
Councilwoman Annabi
Councilman Mackay
Councilman Luongo

ALSO PRESENT: Town Clerk Sherry Howard
Town Counsel Florence

ABSENT: Councilwoman Whetsel

SUPERVISOR'S OPENING COMMENTS

Presented by Supervisor Oliverio

Welcome to our regular monthly meeting. This will be the last meeting of the month as next week we are cancelled due to the High Holy Jewish Holiday of Yom Kippur.

Pledge of Allegiance and moment of silence for our armed forces

DEPARTMENTAL REPORTS

Presented by Councilperson Annabi

Gretchen Weiglein, the Director of the Putnam Valley Historical Society spoke at the podium. She said we will be at Town Day this weekend with our new tee shirts and tote bags which have our museum logo on them. If you sign up for a new membership at Town Day, you will get a free tote bag. On September 23rd at 1:00 PM we will be having the next installment of "Our American History" entitled "Baseball" being presented by Mike Adamovich. On October 14th at 1:00 PM we will be having our annual dinner at the Putnam Valley Ambulance Corps. We will be honoring both Councilperson Whetsel and local Vietnam War Veteran Richard Knapp. In addition, Lou Del Bianco whose Grandfather was the Chief Carver of Mount Rushmore will be telling us about the book he authored recalling his Grandfather's life and process. Everybody is welcome to come. Our Halloween event will be held on October 24th at 7:00 PM. Author Vin D'Aquino who writes about the hauntings of the Hudson River Valley will be the guest speaker. This is being held at the Museum on Peekskill Hollow Road.

Girl Scout Troop 1360 came up to speak. They would like to dedicate an annual day to make Putnam Valley a cleaner place called "The Putnam Valley Clean-Up". The first one (1) is being held this Friday September 14th. They would like everyone in Putnam Valley to just clean up around their own home to make us an even better community. When people come here on Saturday for Town Day they will be impressed with how clean our town is. Supervisor Oliverio reiterated what the girls are looking to do and thought it was a great idea; and the Town Board supports it as well. Councilperson Mackay would like to get the orange garbage bags from the County to give to people. Supervisor Oliverio is not sure he will be able to get them, but he will try. He suggested they do this annually every Friday before Town Day.

Councilperson Annabi spoke about Town Day. It is this Saturday with a huge amount of vendors both profit and non-profit. The "rat pack" will be there along with a classic car showcase. There will be great food and lots of fun. Please remember part of the road from the VFW to the Elementary School will be closed. There will be shuttle buses from the Elementary School - and beginning at 5:00 PM there will also be shuttle buses from the High School. The fireworks will begin promptly at 8:30 PM. Portable lights will be set up so everyone can see. Supervisor Oliverio added some of the Putnam County Cadets will also be there to assist us on Town Day so please be polite and respectful.

LEGISLATIVE REPORT

Presented by Supervisor Oliverio

County Legislator Gouldman and County Legislator Scuccimarra were unable to be at the meeting tonight as they have a very important health meeting at the County. Councilperson Mackay said County Legislator Scuccimarra asked him to discuss the T-21 law for her. He went on to say the County Legislators have decided to table this important piece of legislation. This law would raise the legal age of being able to buy cigarettes and vaping products until 21 years of age in Putnam County. Please email the County and Mary Ellen Odell; it is important that this law passes. At the High School level there are kids walking down the halls vaping. You won't know what is in that vape it could be nicotine or it could be drugs like THC. They cannot be seen and it is up to us to get this law passed - it will save children's lives. Do they really know what they are doing at the young age of under 21? Supervisor Oliverio said these legislators' should represent their community and get this done. This is a no brainer and everyone needs to contact their legislator. It is hard to detect what is in there because it is just water vapor coming out of the vape.

APPROVAL OF MINUTES

Presented by Councilperson Luongo

RESOLUTION #R18-269

RESOLVED that the Town Board authorize the Supervisor to approve the minutes from the August 15, 2018 Town Board Meeting.

Seconded by Councilperson Annabi, unanimously carried.

AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH J ROBERT FOLCHETTI/GENERATOR PAD DESIGN.

Presented by Councilwoman Annabi

RESOLUTION #R18-270

RESOLVED that the Town Board authorize the Town Supervisor to sign a contract with J. Robert Folchetti & Associates in the amount of \$3,500.00 to prepare the structural plans for the cement pad for the generator that will power both the Town Hall and the Parks and Recreation Buildings. This is not a budgeted expense and will need to be taken from the General Fund.

Seconded by Councilperson Mackay unanimously carried

AUTHORIZE EXPENSES FOR TOWN COMPUTER NETWORK

Presented by Councilperson Mackay

RESOLUTION #R18-271

RESOLVED that the Town Board



(7)

Town of Putnam Valley

To: Putnam Valley Town Board
From: Susan L. Manno
Date: September 6, 2018
Subject: Authorize Expenses for Town Computer Network

I formally request that the Putnam Valley Town Board authorize expenses for -

- Three (3) computer servers, software and supporting equipment to run the towns' computer network. The current servers are 13 years old and at the end of optimal performance. These servers can no longer be upgraded to support current programs. Cost for this equipment is \$18,893.08. This pricing has been obtained from CDW-G a technology provider for government agencies working with public contracts.
- In addition a new router needs to be purchased for the Town Park Garage, cost for equipment \$599.00.
Workstation battery backup units (22) needed for staff computers, cost \$1,100.00. These units will provide continued power to individual computers in the event of a power failure until the generator is initiated. These will provide seamless transition without loss of work or damage to computers. This equipment will be purchased by Advanced Communications Associates and reimbursed on monthly invoice.

Total costs for equipment \$20,592.08. These items have not been budgeted so funding will need to be provided from the General Fund.

Seconded by Councilperson Annabi unanimously carried

CONTINUED DISCUSSION OF AIRBNBS

Presented by Supervisor Oliverio

Supervisor Oliverio mentioned the difficulty the Town is having dealing with the upswing in the amount of Airbnb's that have cropped up. This is a double edged sword; we have senior citizens who need the added income to pay their mortgage. They live in the home and rent an extra room to help cover their expenses. In addition, there are people who just need to rent one (1) room for one (1) night and don't want to stay in a hotel; but would rather be in a home setting. On the other hand, there are people who buy homes just to rent them to make money and they don't even live there. These people don't always care who they rent to and there can be chaos. These are the situations that need to be regulated. The idea is to have people come before the Planning Board and get a special use permit. If a homeowner does not do the right thing the permit can be revoked if the rules and regulations are not followed. Some of what was decided on at the last meeting were:

- a. No house that is situated on less than ½ of an acre can even apply for a permit. They would be excluded. Homes on ½ acre of property would not be able to house a lot of people (as they are usually smaller homes); and their septic could not handle a lot of people, so this would be okay.
- b. The septic of any applicant has to be Okayed by the Putnam County Department of Health and verified that is able to handle the amount of people allowed to use this house.
- c. Only two people per bedroom would be allowed.
- d. The fee amount for the permit will be \$1,000.00 per year per bedroom. The Airbnb's do provide a lot of money to the home owner, even the one (1) room house; it is a lucrative side business. There will be a Public Hearing on this. We are looking at laws that already exist.

Councilperson Mackay said an important aspect that needs to be looked at is parking; he would also like to make the fees substantially higher. Councilperson Annabi said it will have to be their home that they live in to get a permit; it will not include people who buy houses just to rent them. Supervisor Oliverio said there will be changes made as they go along.

BUILDING DEPARTMENT REPORT- AUGUST 2018

Presented by Councilperson Luongo

RESOLUTION #R18-272

RESOLVED, that the Town Board accept the Building Department daily fee report and summary for the month of August 2018, for filing with the Town Clerk.

9/5/2018

**TOWN OF PUTNAM VALLEY
OFFICE OF BUILDING & ZONING
265 Oscawana Lake Road
Daily Fee Report - Summary**

Town Clerk

From: **8/1/2018** To: **8/31/2018**

Fee Type	Count	Amount
ADDITION/ALTERATION	2	\$635.00
BEDROOM COUNT REQUEST	3	\$150.00
CW	5	\$375.00
DEM/R	1	\$100.00
ELECTRI APP/NY ELEC	11	\$330.00
ELECTRIC APP/SWIS	8	\$240.00
GAS/PROPANE	14	\$1,050.00
GENERATOR PERMIT	9	\$675.00
HVAC	7	\$600.00
MG	1	\$200.00
MI	6	\$450.00
OIL TANK	2	\$200.00
OPERATING PERMIT	3	\$300.00
PERM	17	\$9,267.00
PL	5	\$495.00
RE	3	\$225.00
RU	1	\$125.00
SEARC	15	\$2,250.00
SI	1	\$200.00
WELL	2	\$150.00
WETADM	1	\$50.00
WETL	1	\$200.00
Total Fees Collected:	118	\$18,267.00
Cash	10	\$1,346.00
Check	108	\$16,921.00

Seconded by Councilperson Mackay, unanimously carried.

Date Prepared: 09/12/2018 11:55 AM

TOWN OF PUTNAM VALLEY
Budget Adjustment Form

GLR4150 1.0
Page 1 of 1

Year: 2018 Period: 9 Trans Type: 82 - Amend Status: Posted
Trans No: 112153 Trans Date: 09/12/2018 User Ref: MANGELICO
Requested: Approved: Created by: MANGELICO 09/12/2018
Description: 2018 BUDGET AMENDMENTS THROUGH 9/12/2018 Account # Order: Yes
Print Parent Account: No

Account No.	Account Description	Amount
A.1620.440	BUILDINGS SUPPLIES & MAINTENANCE	4,672.40
A.1680.200	DATA PROCESSING EQUIPMENT	1,750.37
SM03.7110.120	RECREATION.LIFEGUARDS	479.01
SM04.1010.130	CLERICAL COMPENSATION	0.01
SM04.7110.120	RECREATION.LIFEGUARDS	822.38
SM05.7110.120	RECREATION.LIFEGUARDS	1,689.00
SM25.9030.800	SOCIAL SECURITY	22.70
SM25.9035.800	MEDICARE	4.88
SM08.1030.460	TELEPHONE	70.87
SM03.7110.120	RECREATION.LIFEGUARDS	787.52
SM08.7180.200	BEACH EQUIPMENT	354.50
SM26.9030.800	SOCIAL SECURITY	221.24
SM08.9035.800	MEDICARE	52.01
SM09.7110.120	RECREATION.LIFEGUARDS	343.25
SM11.4088.400	CARP MAINTENANCE	580.00
SM01.8320.472	MAINT & REPAIR	227.06
Total Amount:		<u><u>12,644.07</u></u>

Date Prepared: 09/12/2018 12:42 PM

TOWN OF PUTNAM VALLEY
Budget Adjustment Form



GLR4150 1.0
Page 1 of 1

Year: 2018 Period: 9 Trans Type: 82 - Amend Status: Posted
Trans No: 112154 Trans Date: 09/12/2018 User Ref: MANGELICO
Requested: Approved: Created by: MANGELICO 09/12/2018
Description: 2018 BUDGET AMENDMENTS THROUGH 9-12-18 (ADDITIONAL) Account # Order: Yes
Print Parent Account: No

Account No.	Account Description	Amount
SM04.7180.471	BEACH MAINTENANCE AND REPAIRS	343.47
SM01.1010.130	CLERICAL COMPENSATION	0.01
Total Amount:		<u><u>343.48</u></u>

Seconded by Councilperson Luongo, unanimously carried

Councilperson Mackay announced that this morning they had their first meeting with the local building inspector, wetlands inspector, Town Engineer, Supervisor Oliverio, Highway Superintendent Cobb, Highway Deputy Superintendent Hertelendy, Councilperson Mackay and Resident of Horton Hollow Road, Ken Kuritzky about paving Horton Hollow Road. The meeting went well and a lot was accomplished including a plan that will be followed. The list below is the result of the meeting:

Sam Oliverio

From: Bruce Barber <barberbruce@yahoo.com>
Sent: Wednesday, September 12, 2018 4:34 PM
To: Sam Oliverio; Steven Mackay
Cc: Larry Cobb; Joseph Hertelendy; Todd W. Atkinson; Rich Quaglietta
Subject: HHR-Road paving and drainage

All,

As requested here is the "bullet-ed" concept plan discussed this morning relative to drainage and paving. The start date for #1 is 9/26/18.

- 1) Town Engineer and I will review existing documents including originally approved drainage plans and calculations. Included in the review will be a determination of restrictions within the approval regarding adding drainage or paving the road. If restrictions are found to still remain in effect the Town Board will be immediately notified.
- 2) Existing drainage conditions will be reviewed in the field and analyzed regarding any increase or decrease to residents properties. Existing drainage conditions will be evaluated and an updated design will be prepared to address as possible increased flow to resident properties as well as to accommodate paving. Engineering, survey work and potentially legal counsel will be required. A cost to construct drainage improvements will be developed.
- 3) Pavement design and cost analysis will be developed.
- 4) Drainage and pavement will be divided into phases with the priority area(s) identified.
- 5) Town Board will hold an informational session to discuss feasibility and costs.
- 6) Based upon Town Board authorization, final design and permitting process will be undertaken.
- 7) Upon final permit approvals, final cost estimates will be developed.
- 7) Upon Town Board approval, work may be scheduled.

Please note that I do not have Ken's email address.

Best,

Bruce

Councilman Mackay wishes he could give an exact start date; but a lot of work has to be done first. Permits are needed from the DEC and the Army Corp of Engineers will have to be involved. Just know that it is started and he is engaged with this and understands the health hazards of the dust and the damage to your vehicles due to the potholes. He suggested to the residents in attendance to stay engaged and keep the pressure up. Councilman Mackay will disseminate any information he learns to the residents. Supervisor Oliverio said there are a lot of wetlands in that area and that's why so many permits and surveys are needed. The road also has a lot of ledge. We are moving forward but we need all the agencies to come together to guide us; but it is doable step by step.

PUBLIC COMMENT

Presented by Supervisor Oliverio

Resident Ken Kuritzky, 79 Horton Hollow Road said he wants to stress two (2) things. The issue of the salamander was cleared up last August; and regrets all that time they missed out on having drainage and other projects and repairs done. He also came to the realization how bad silica really is.

According to OSHA silica is the new asbestos.

Resident Adriana Derella, Horton Hollow Road resident said thank you to Ken and everyone on the Town Board for their help. She would like to get a time frame for the project. Councilperson Mackay said after September 26th there should be a time line available. Attorney Florence said the US Army Corp of Engineers will have to make the plan, it does not fall to us and they will set the time line. He also said that since the State of New York and the Department of Environmental Conservation are involved there will be some sort of study done because it is wetlands. We have no control over any of that - only what we do. Councilperson Mackay said we will have a lot more information and begin to move forward after the report comes back on September 26th. It is hard to guess tonight. Attorney Florence stated that we can create a profile of what has to be done - we just can't say when it will be done. There are all kinds of modifications that can be made by the agencies who are over us. Councilperson Mackay said the easiest part to start with is Cimarron Road (which is flat) and work in. Mr. Kuritzky said that the drainage issues are an important part of this project.

Resident Michael Carravone, 49 Horton Hollow Road asked if there is anything else they can do about the dust they are breathing in? He also said they now have to wait for this project to be done and in the meantime they will still have to deal with the potholes - which lead to car multiple alignments. Supervisor Oliverio said there is something they can put down on the road which will hold down the dust level.

Resident Paul Hendrickson from Tyler Road spoke next. He said they have 16 houses on Tyler Road and for a long time they have had a Tyler Road Association. Over time they have come into many difficulties with this because they have many people who own houses on the road that don't live there and it is difficult to get to them. They have the most trouble collecting the funds. So he has put together a proposal with 12 of the 16 residents signing; and of the remaining four (4) homeowners he believes two (2) more will sign. It is a basic proposal which states that the officers and members of the Association will put together a budget for plowing and road maintenance and present it to the Town Board. They are hoping the Town Board will collect the funds by making them a District. Attorney Florence said you should try to contact everyone on Tyler Road with this information, even those who do not live in the homes involved. You can't make them respond but you have to give it a fair try. The best way to go about this is "return receipt requested".

Supervisor Oliverio said we need to go out to bid as a Municipality for the snow plowing and minor road safety maintenance. Councilperson Mackay said isn't it the District Clerk responsibility for safety issues that occur in the Districts? Attorney Florence said that is how it works in the other Districts. Supervisor Oliverio said the snow is the biggest issue we are looking at.

Supervisor Oliverio said he met with the CEO of NYS&G to discuss some of the concerns we've had as a Town with the tornados and winter storms we've had. They are trying to get our legislators to pass legislation allowing them to cut back more than the currently allowed eight (8) foot perimeter from any power line or telephone pole. This is a New York State Law.

The lines will be also be segmented so that if one line goes out they don't all go out (they can be bypassed and looped around). They also want to put these small meters into everyone's home that can be plugged into with your phone and they will know immediately if you lose power. The Hudson Valley has not been approved to do this yet. Supervisor Oliverio said we need to cut back these trees that have not always been here and are being weakened by the salt used on the roads and the insects that are eating them. It is a lot cheaper to be proactive than reactive

AUDIT OF MONTHLY BILLS

Presented by Supervisor Oliverio

RESOLUTION # R18-275

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
24394 – 24565	93,051.03

Seconded by Councilperson Mackay, unanimously carried.

Supervisor Oliverio closed the meeting at 7:06 PM.

Seconded by Councilperson Annabi, unanimously carried.

Respectfully Submitted

Sherry Howard
09-17-2018