**TOWN OF PUTNAM VALLEY**

**ORGANIZATIONAL MEETING**

**MONDAY, JANUARY 5, 2015**

# **6:00 PM**

# **AGENDA**

Pledge of Allegiance

Supervisor’s Appointments for:

a. Town Board Members Appointments to Committees

b. Town Board Members Appointments to Districts

Supervisor’s Appointments for:

1. Deputy Supervisor
2. Secretary to the Supervisor
3. Director of Finance
4. Town Historian

Adopt 2015 Rules of the Town Board

Salaries of Town Officials

Schedule of Town Board Meetings and Work Sessions

Appoint Chief Budget Officer and Set Salary

Appoint Town Prosecutor and Authorize Supervisor to Sign Contract

Appoint Town Engineer and Authorize Supervisor to Sign Town Engineer Contract

Authorize Town Engineer to prepare NYSDEC, MS4 Report and Municipal Compliance Certification and Sign Contract

Appoint Registrar and Records Management Officer and Set Salary

Appoint Receiver of Taxes and Set Salary

Appoint Deputy Town Clerks

Appoint Deputy Registrar and Sub-Registrar

Appoint Permanent Part-Time Employees and Set Salaries

Appoint Building Inspector and Set Salary

Appoint Fire Prevention Inspector and Set Salary

Appoint Pump Station Custodian and Set Salary

Appoint Gas Inspector and Set Salary

Appoint Full-Time Building Department Clerk- N. Prontelli

Appoint Parks & Recreation Director and Set Salary

Appoint Facilities Manager/MS-4 Coordinator and Set Salary

Set Assessor’s Salary

Appoint Community Media Coordinator & Set Salary

Authorize Supervisor to sign contract with Advanced Communications Associates

Appoint Town Webmaster and Sign Contract

Appoint Roaring Brook Lake Dam Custodian and Set Salary

Appoint Wetlands Inspector and Authorize Supervisor to Sign Contract

Appoint Town Planner and Authorize Supervisor to Sign Contract

Adopt Mileage Reimbursement Rate

Authorize Petty Cash Accounts

Designate Town Investments and Depositories

Designate Official Town Newspapers

Authorization to Attend Association of Town’s Annual Training Session for Elected and

Appointed Officials

Appoint Association of Towns Delegate and Alternate Delegate

Authorize Expenditure for 2015Association of Towns Annual Dues

Approval for Supervisor to Sign Annual Contracts:

1. Putnam Valley Volunteer Ambulance Corps
2. Putnam Valley Volunteer Fire Department
3. Putnam Valley Historical Society
4. Putnam Valley Senior Citizens
5. Putnam Valley Library
6. Putnam Valley VFW
7. Putnam Valley American Legion Post
8. Transfer Station Lease
9. Hydro-Environmental Services for Quarterly Sampling of Town Hall Well
10. Hydro-Environmental Services for Quarterly Sampling of Groundwater in Crofts Corners
11. Hydro-Environmental services for quarterly water analysis -Catch Basin Inserts

Authorize Supervisor to Sign Contract for Senior Outreach Worker

Appoint Advisory Board on Architecture and Community Appearance (ABACA) Chairperson and Members

Appoint Board of Ethics Chairperson and Member

Appoint Commission for the Conservation of the Environment Members

Appoint Committee for the Arts Members and liaison

Appoint Continental Village District Advisory Commission Member

Appoint Lake Oscawana Management Advisory Commission (LOMAC) chairperson and member

Appoint Parks and Recreation Commission Chairperson and Members

Appoint Roaring Brook Lake Preservation Committee Co-Chairperson and Members

Appoint Planning Board Chairperson, Member and Ad-hoc

Appoint Zoning Board Chairperson, Member and Ad-hoc

Adoption of 2015 Town Fees

Town Law Section 29 (10) – Annual Financial Report

Audit of Monthly Bills

Adjournment

**TOWN OF PUTNAM VALLEY**

**ORGANIZATIONAL MEETING**

**WEDNESDAY, JANUARY 5, 2015**

**6:00 P.M.**

Present: Supervisor Robert Tendy

Councilwoman Wendy Whetsel

Councilwoman Jackie Annabi

Councilman Steven Mackay

Councilman Louis Luongo

Also Present: Eileen Royael, Town Clerk

# William Florence, Town Counsel

Supervisor Tendy called this meeting to order at 6:00 p.m. and asked all to rise for the Pledge of Allegiance.

***AMENDMENTS TO THE AGENDA***

Presented by Supervisor Tendy

**RESOLUTION #R 15-1**

**RESOLVED** that the Town Board amend the agenda :

Remove Audit of Monthly Bills

Add the following:

APPOINT ASSISTANT ZONING INSPECTOR- P. SMITH

AUTHORIZE SUPERVISOR TO SIGN CONTRACT FOR DOG CONTROL OFFICER-PUTNAM COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

AUTHORIZE SUPERVISOR TO SIGN DOG SHELTER CONTRACT- PUTNAM COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

Seconded by Councilman Mackay, unanimously carried.

#### *SUPERVISOR’S COMMITTEE & BOARD APPOINTMENTS*

Presented by Supervisor Tendy

**RESOLUTION #R15-2**

**RESOLVED** that Supervisor Tendy make the following board and committee appointments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TENDY** | **ANNABI** | **WHETSEL** | **MACKAY** | **LUONGO** |
| Justice Court | Senior Citizens | Ethics | Town Hall Building | Employee Safety |
| Arts | Highway | Recycling | Parks & Recreation | Emergency Services |
| PVVAC | ABACA | Conservation | ZBA | Disaster Assistance |
|  | PVVFD | Cable Utility | Assessor’s Liaison |  |
|  |  | Library | BAR |  |
|  | Planning Board |  |  |  |

#### Seconded by Councilman Mackay, unanimously carried

#### *DISTRICT ASSIGNMENTS*

Presented by Supervisor Tendy

**RESOLUTION #R15-3**

**RESOLVED** that Supervisor Tendy make the following District assignments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TENDY** | **ANNABI** | **WHETSEL** | **MACKAY** | **LUONGO** |
| Lake Oscawana | Lake Peekskill | Continental Village | Strawberry Knolls | Northview |
| Lookout Manor | Barger Pond | Sewer District | Putnam Chase | Hilltop |
| Mill Ponds | Roaring Brook Lake | Putnam Acres | Glenmar Gardens | Abele Park |
|  | Brookdale Gardens |  |  |  |
|  | Wildwood Knolls |  |  |  |

Seconded by Councilman Mackay, unanimously carried

***SUPERVISOR’S APPOINTMENTS***

Presented by Supervisor Tendy

**RESOLUTION #R15-4**

**RESOLVED** that the Supervisor appoint the following and set the salaries:

Deputy Supervisor Jackie Annabi at an annual salary of $1,010.00

Secretary to the Supervisor, Beverly Kelly at an annual salary of $37,828.84

Director of Finance, Maria Angelico at an annual salary of $60,000

Town Historian, Daniel T. Ricci at no salary

Seconded by Councilwoman Annabi, unanimously carried.

***2015 RULES OF THE TOWN BOARD***

Presented by Supervisor Tendy

## RESOLUTION #R15-5

## 2015 RULES OF THE TOWN BOARD

1. The Town Board will adopt the recommendations as set forth in the New York State Town Law Manual, Chapter 4, "Town Board Meetings”; and as set forth in Chapter 6 of the New York State Town Law Manual, particularly Section 6-25, entitled "Voting."

2. The Town Board will hold public meetings on the third Wednesday of each month at 7:00 p.m. Work Sessions will be held on the 2nd Wednesdays of each month at 6:00 p.m. and as needed. All minutes of the previous months meetings will be available for adoption by the Town Board at the regular monthly meeting

3. All citizen committees of the Town will be appointed by the Supervisor, with a majority of the Town Board approval, the Supervisor will be an ex-officio member thereof.

4. Upon the motion of any member of the Board, duly seconded, any motion, resolution or business before the Board may either be laid on the table and no further action taken or considered until the next regular monthly meeting, at which time, it will be the first order of business, and may not be tabled again, or may be removed from the table by an affirmative vote of all members of the Town Board - whichever action is taken sooner.

Exception: Motion to amend Preliminary Budget or adopt Final Budget will not be subject to table.

1. Each Town Board member will be permitted to speak once on the subject matter before the Board; a member may be permitted to speak a second time with the permission of the Chairperson and only after all other members have had an opportunity to be heard.

6. Seniority members govern and senior members vote last in case of roll call; the

order of voting will be as follows

Councilman Luongo

Councilman Mackay

Councilwoman Annabi

Councilwoman Whetsel

Supervisor Tendy

7. Agenda items for Regular Town Board Meetings to be submitted in writing by Friday noon preceding Wednesday night meetings, with no additions to be permitted after that time, with the exception of items added by majority vote of the Town Board present.

8. Bills against the Town or any Improvement District will be submitted on proper vouchers and/or purchase orders to the Town Clerk who will refer same to the Department Head or the Improvement District as the case may be, for their recommendation and approval, and then will be referred to the Town Board for its action.

9. All correspondence, memoranda, recommendations, applications, or requests, presented to any member of the Board or Town Clerk with respect to Town or District affairs or business, must also be presented to the Town Board & Town Clerk.

1. The Supervisor will appoint a member of the Town Board for the following districts and committees. It will be the duty of this committee to report at Board meetings “as appropriate” on the particular district or area in question:
2. Lake Peekskill Improvement District
3. Hilltop Estates Improvement District
4. Abele Park Improvement District
5. Lookout Manor District

e. Wildwood Knolls Improvement District

f. Roaring Brook Lake District

g. Brookdale Gardens Improvement District

h. Continental Village Improvement District

i. North View Park Improvement District

j. Glenmar Gardens Improvement District

k. Barger Pond Improvement District

l. Putnam Acres Park District

m. Sewer District #2

1. Lake Oscawana Weed Control District
2. Strawberry Knolls Drainage District
3. Putnam Chase Drainage District
4. Mill Ponds
5. Senior Citizens
6. Parks & Recreation
7. Emergency Services Committee
8. Recycling Committee
9. Cable / Utilities Committee
10. Conservation Committee
11. Town Hall Building Committee
12. Board of Assessment Review

z. Disaster Assistance

aa. ABACA

bb. Library

cc. Employee Safety

dd. Ethics

ee. Planning Board

ff. Zoning Board

gg. School District Liaison

hh. Highway Department

ii. Committee for the Arts

jj. Justice Court

kk. Assessor’s Liaison

ll. PVVFD Liaison

mm. PVVAC Liaison

1. All vacancies on Town Boards or Committees will be announced and applications from candidates received. All applications to be reviewed by the Town Board before appointment. Interviews for new Chairperson Positions shall be conducted by the Town Board.

12. Exceptions;

A: In the case of an expiring term, if the current holder of the seat is willing to be re-appointed and the Town Board is unanimous on the reappointment, the Town Board may forego interviews and re-appoint.

B: An open file of all applicants for each seat will be maintained. If a vacancy occurs and a qualified applicant is on file, the vacancy may be filled from the file.

Seconded by Councilwoman Annabi, unanimously carried.

***SALARIES OF TOWN OFFICIALS***

Presented by Councilwoman Annabi

## RESOLUTION #R15-6

**RESOLVED,** that the annual salaries of Town Officials were set as follows:

Town Supervisor Robert Tendy $75366.20

### Town Councilpersons Louis Luongo $13,130.00

### Steven Mackay $13,130.00

### Jackie Annabi $13,130.00

Wendy Whetsel $13,130.00

Highway Superintendent Lawrence Cobb $85,987.20

Town Justices Gina Capone $22,123.75

Louis DiCarlo $22,123.75

Town Clerk Eileen Royael $65,969.27

Seconded by Councilman Mackay, unanimously carried

###### *SCHEDULE OF TOWN BOARD MEETINGS AND WORK SESSIONS*

###### 

Presented by Councilwoman Annabi

## RESOLUTION #R15-7

**RESOLVED** that the Town Board meet for Town Board Meetings and Work Sessions on the following dates:

|  |  |  |
| --- | --- | --- |
| Date | Time | Meeting Type |
| Wednesday, January 14, 2015 | 6:00 PM | Work Session |
| Wednesday, January 21, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, February 11, 2015 | 6:00 PM | Work Session |
| Wednesday, February 18, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, March 11, 2015 | 6:00 PM | Work Session |
| Wednesday, March 18, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, April 15, 2015 \* | 6:00 PM | Work Session |
| Wednesday, April 22, 2015 \* | 7:00 PM | Regular Town Board Meeting |
| Wednesday, May 13, 2015 | 6:00 PM | Work Session |
| Wednesday, May 20, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, June 10, 2015 | 6:00 PM | Work Session |
| Wednesday, June 17, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, July 8, 2015 | 6:00 PM | Work Session |
| Wednesday, July 15, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, August 12, 2015 | 6:00 PM | Work Session |
| Wednesday, August 19, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, September 9, 2015 | 6:00 PM | Work Session |
| Wednesday, September 16, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, October 14, 2015 | 6:00 PM | Work Session |
| Wednesday, October 21, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, November 4, 2015 \* | 6:00 PM | Work Session |
| Wednesday, November 18, 2015 | 7:00 PM | Regular Town Board Meeting |
| Wednesday, December 9, 2015 | 6:00 PM | Work Session |
| Wednesday, December 16, 2015 | 7:00 PM | Regular Town Board Meeting |
| \* Meeting changed from normal schedule due to Holiday |  |  |

Seconded by Councilman Mackay, unanimously carried.

***APPOINT CHIEF BUDGET OFFICER AND SET SALARY***

Presented by Councilwoman Annabi

## RESOLUTION #R15-8

**RESOLVED,** that the Town Board authorize the appointment of Robert Tendy as Chief Budget Officer, at an annual salary of $7,838.08

Seconded by Councilman Mackay, unanimously carried.

***APPOINT TOWN PROSECUTOR AND AUTHORIZATION TO SIGN CONTRACT***

Presented by Councilwoman Annabi

**RESOLUTION # R15-9**

**RESOLVED,** that the Town Board authorize the appointment of Gordon Fine, Esq., as Town Prosecutor, to serve at the pleasure of the Supervisor and the Town Board, and

**BE IT FURTHER RESOLVED,** that the Town Board authorize the Supervisor to sign the contract for Town Prosecutor at an annual rate of $17,400

Seconded by Councilman Mackay, unanimously carried.

***APPOINT TOWN ENGINEER AND AUTHORIZATION TO SIGN CONTRACT***

Presented by Councilwoman Annabi

## RESOLUTION #R15-10

**RESOLVED,** that the Town Board appoint J. Robert Folchetti and Associates as Town Engineer as per annual contract amount of $1,500 a month for the year 2015, and

**BE IT FURTHER RESOLVED**, that the Town Board authorizes the Supervisor to sign a contract with J. Robert Folchetti and Associates for this service.

Seconded by Councilman Luongo, unanimously carried

***AUTHORIZE J. ROBERT FOLCHETTI & ASSOCIATES TO PREPARE NYSDEC MS4 REPORT AND MUNICIPAL COMPLIANCE CERTIFICATION AND AUTHORIZE SUPERVISOR TO SIGN CONTRACT***

Presented by Councilwoman Annabi

**RESOLUTION #R15-11**

**RESOLVED**, that the Town Board authorize J. Robert Folchetti and Associates to prepare NYSDEC MS4 Report and the Municipal Compliance Certification for 2015, and

**BE IT FURTHER RESOLVED**, that the Town Board authorize the Supervisor to sign a contract with J. Robert Folchetti and Associates in the amount of $8,500.00 for this service.

Seconded by Councilman Mackay, unanimously carried.

***APPOINT REGISTRAR AND RECORDS MANAGEMENT OFFICER AND SET SALARY***

Presented by Councilwoman Annabi

## RESOLUTION #R15-12

**RESOLVED**, that the Town Board authorized the appointment of Eileen Royael as Registrar, and Records Management Officer at an annual salary of $794.13 for the year 2015.

###### Seconded by Councilman Mackay , unanimously carried.

***APPOINT TOWN RECEIVER OF TAXES AND SET SALARY***

Presented by Councilwoman Annabi

## RESOLUTION #R15-13

**RESOLVED**, that the Town Board authorized the appointment of Eileen Royael as Tax Receiver at an annual salary of $ 6,417.00

Seconded by Councilman Luongo, unanimously carried.

***APPOINT DEPUTY TOWN CLERKS***

Presented by Councilwoman Annabi

**RESOLUTION #R15-14**

**RESOLVED,** that the Town Board authorized the appointment of Patricia Rau and Kathy Diomede as Deputy Town Clerks for the year 2015 at no additional salary.

Seconded by Councilman Mackay, unanimously carried.

***APPOINT DEPUTY REGISTRAR AND SUB-REGISTRAR***

Presented by Councilwoman Annabi

**RESOLUTION #R15-15**

**RESOLVED**, that the Town Board authorize the appointment of Patricia Rau as Deputy Registrar and Kathy Diomede as Sub-Registrar for the year 2015 at no additional salary.

Seconded by Councilman Luongo, unanimously carried.

***APPOINT PERMANENT PART-TIME EMPLOYEES AND SET SALARIES***

Presented by Councilwoman Annabi

**RESOLUTION #R15-16**

**RESOLVED**, that the Town Board appoint the following permanent part-time employees:

|  |  |  |  |
| --- | --- | --- | --- |
| Cathy Cobb | Highway | $17.28 | per hour- No Benefits |
| Kathy Diomede | Town Clerk | $11.79 | Per hour- No Benefits |
| Kimberly McKeown | Town Clerk | $10.76 | per hour- No Benefits |
| Mary Ulrich | Supervisor | $14.22 | per hour- No Benefits |

Seconded by Councilman Mackay, unanimously carried.

***APPOINT BUILDING INSPECTOR AND SET SALARY***

Presented by Councilman Luongo

**RESOLUTION #R15-17**

**RESOLVED,** that the Town Board appoint Richard Quaglietta as Building Inspector for the year 2015 at an annual salary of $ 52,520.00

Seconded by Councilman Mackay , unanimously carried.

***APPOINT FIRE PREVENTION INSPECTOR AND SET SALARY***

Presented by Councilman Luongo

## RESOLUTION #R15-18

**RESOLVED,** that the Town Board appoint Richard Quaglietta as Fire Prevention Inspector for the Town of Putnam Valley at an annual salary of $ 5,304.52 for the year 2015.

Seconded by Councilman Mackay, unanimously carried.

***APPOINT PUMP STATION CUSTODIAN AND SET SALARY***

Presented by Councilman Luongo

## RESOLUTION #R15-19

**RESOLVED,** that the Town Board appoint Richard Quaglietta as Pump Station Custodian for the Town of Putnam Valley at an annual salary of $ 4,187.00 for the year 2015.

Seconded by Councilman Luongo, unanimously carried.

***APPOINT GAS INSPECTOR AND SET SALARY***

Presented Councilman Luongo

**RESOLUTION # R 15-20**

**RESOLVED** that the Town Board appoint Richard Quaglietta Building/Zoning Inspector for the Town of Putnam Valley as the designated Gas Inspector for the town at an annual salary of $3,000.00 for the year 2015.

Seconded by Councilman Mackay, unanimously carried.

***APPOINT FULL-TIME BUILDING DEPARTMENT CLERK- N. PRONTELLI***

Presented by Councilman Luongo

**RESOLUTION # R15-21**

**RESOLVED** that the Town Board appoint Nicole Prontelli as full-time Building Department Clerk at Step 1 of the CSEA contract at $36,854, provisional upon her taking and passing the Civil Service Exam and being reachable for appointment on the eligible list.

Seconded by Councilman Mackay, unanimously carried.

***APPOINT PARKS & RECREATION DIRECTOR AND SET SALARY***

Presented by Councilman Luongo

## RESOLUTION #R15-22

**RESOLVED**, that the Town Board appoint Frank DiMarco to the position of Recreation Director at an annual salary of $71,735.13 for the year 2015.

Seconded by Councilman Mackay, unanimously carried.

***APPOINT FACILITIES MANAGER/MS 4 COORDINATOR AND SET SALARY***

Presented by Councilman Luongo

**RESOLUTION #R15-23**

**RESOLVED,** that the Town Board appoint Susan Manno as Facilities Manager/MS-4 Coordinator for the year 2015 at an annual salary of $57,403.87

Seconded by Councilman Mackay, unanimously carried.

***SET ASSESSOR’S SALARY***

Presented by Councilwoman Annabi

**RESOLUTION # R15-24**

**RESOLVED,** that the Town Board set Assessor Sheryl Luongo’s annual salary for the year 2015 at $ 60,572.27

Seconded by Councilman Mackay, motioned carried with four ayes, as Councilman Luongo recused himself from voting.

***APPOINT COMMUNITY MEDIA COORDINATOR AND SET SALARY***

Presented by Councilman Luongo

**RESOLUTION #R15-25**

**RESOLVED,** that the Town Board appoint Maryann Arrien to the position of Community Media Coordinator at an annual salary of $58,296.66 for the year 2015.

Seconded by Councilman Mackay, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH ADVANCED COMMUNICATIONS ASSOCIATES***

Presented by Councilman Luongo

**RESOLUTION #R15-26**

**RESOLVED**, that the Town Board authorize the Town Supervisor to sign a contract with Advanced Communications Associates( ACA, LLC) for Technology Maintenance for 2015 at the rate of $1,250.00 per month to cover “Routine Maintenance of all items covered under Section 1. All services performed above and beyond those that are defined as “maintenance” in Section 1 will be billed on an hourly basis at a rate of $100 per hour.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT TOWN WEBMASTER AND SIGN CONTRACT***

Presented by Councilman Luongo

**RESOLUTION #R15-27**

**RESOLVED**, that the Town Board appoint Glen Baisley as the Town Webmaster for the year 2015 with payment for this service not to exceed $6360.00 for the year or payment not to exceed $530.00 a month. This contract will also include an additional maximum amount of $900.00 for equipment and maintenance if needed and;

**BE IT FURTHER RESOLVED,** that the Town Board authorize the Supervisor to sign the contract with Glen Baisley for this service.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT ROARING BROOK LAKE DAM CUSTODIAN AND SET SALARY***

Presented by Councilman Luongo

## RESOLUTION #R15-28

**RESOLVED,** that Ron Fiorentino be appointed as Dam Custodian for the Roaring Brook Lake District for the year 2015 at an annual salary of $1000.00

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT WETLANDS INSPECTOR AND AUTHORIZE SUPERVISOR TO SIGN CONTRACT***

Presented by Councilman Mackay

**RESOLUTION # R15-29**

**RESOLVED,** that the Town Board appoint Bruce Barber as the Wetlands Inspector for the Town and;

**FURTHER BE IT RESOLVED**, that the Town Board authorize the Supervisor to sign a one year contract for Bruce Barber’s services at the rate of $85 an hour for the year 2015.

Seconded by Councilman Luongo, unanimously carried

***APPOINT TOWN PLANNER AND SIGN CONTRACT***

Presented by Councilman Mackay

**RESOLUTION #R15-30**

**RESOLVED,** that Kellard Sessions Consulting be appointed as the Town Planner as per annual contract amount of $1,500 a month for the year 2015 and;

**BE IT FURTHER RESOLVED,** that the Town Board authorize the Supervisor to sign a contract with Kellard Sessions Consulting for this service.

Seconded by Councilwoman Annabi, unanimously carried.

***ADOPT MILEAGE REIMBURSEMENT RATE***

Presented by Councilman Mackay

**RESOLUTION #R15-31**

**RESOLVED,** that the Town Board adopt the Mileage Reimbursement rate at .575 cents per mile, the established State Rate for 2015.

Seconded by Councilwoman Annabi, unanimously carried.

***AUTHORIZE PETTY CASH ACCOUNTS***

Presented by Councilman Mackay

**RESOLUTION #R15-32**

**RESOLVED**, that the Town Board approved the following petty cash accounts:

Town Clerk/Tax Receiver $ 25.00

Town Justice Capone $ 25.00

Town Justice DiCarlo $100.00

Town General Funds $100.00

Parks & Recreation Department $100.00

Town Supervisor $100.00

Seconded by Councilwoman Annabi, unanimously carried.

***DESIGNATE TOWN OF PUTNAM VALLEY’S INVESTMENTS AND DEPOSITORIES***

Presented by Councilman Mackay

**RESOLUTION #R15-33**

**RESOLVED,** that the Town Board designate the following firms for the Town of Putnam Valley’s Investments and Depositories:

Putnam County Savings Bank

The Bank of New York

JP Morgan Chase Bank

Mahopac National Bank

Seconded by Councilwoman Annabi, unanimously carried

***DESIGNATE OFFICIAL TOWN NEWSPAPER***

Presented by Councilman Mackay

**RESOLUTION #R15-34**

**RESOLVED,** that the Town Board authorize the Putnam County News & Recorder as the official newspaper for the Town of Putnam Valley for the year 2015.

Seconded by Councilman Luongo, unanimously carried.

***AUTHORIZE ATTENDANCE TO THE NYS ASSOCIATION OF TOWNS ANNUAL TRAINING SESSION FOR ELECTED AND APPOINTED OFFICIALS***

Presented by Councilman Mackay

**RESOLUTION #R15-35**

**RESOLVED,** that the Town Board approve the cost of registration fees and meals ($20.00 cap on lunch or dinner meal) for attendance at the New York State Association of Towns Training Sessions for those Elected and Appointed officials requesting to attend.

Seconded by Councilman Luongo, unanimously carried.

***APPOINT ASSOCIATION OF TOWNS DELEGATE AND ALTERNATE DELEGATE***

Presented by Councilman Mackay

**RESOLUTION #R15-36**

**RESOLVED**, that the Town Board appoint Town Councilwoman Annabi as the Putnam Valley delegate to the Association of Towns annual training session for the year 2015. There is no alternate delegate at this time.

Seconded by Councilman Luongo , unanimously carried.

***AUTHORIZE THE EXPENDITURE FOR THE ASSOCIATION OF TOWNS ANNUAL DUES***

Presented by Councilman Mackay

**RESOLUTION #R15-37**

**RESOLVED**, that the Town Board authorize payment of annual dues to the New York State Association of Towns in the amount of $ 1,500.

Seconded by Councilwoman Annabi, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN PVVAC ANNUAL CONTRACT***

Presented by Councilman Mackay

**RESOLUTION #R15-38**

**RESOLVED**, that the Town Board pay the Putnam Valley Volunteer Ambulance Corps on a month to month basis, the total sum for the year $245,893 as the contract is not settled.

Seconded by Councilwoman Annabi, motion carried with four ayes as Councilman Luongo recused himself from the vote.

***AUTHORIZE SUPERVISOR TO SIGN PVVFD ANNUAL CONTRACT***

Presented by Councilman Mackay

**RESOLUTION #R15-39**

**RESOLVED**, that the Town Board authorize the Supervisor to sign the Putnam Valley Volunteer Fire Department’s Contract for 2015 for the sum of $ 900,000.

Seconded by Councilwoman Annabi, motion carried with four ayes as Councilman Luongo recused himself from the vote.

***AUTHORIZE SUPERVISOR TO SIGN PV HISTORICAL SOCIETY ANNUAL CONTRACT***

Presented by Councilman Mackay

**RESOLUTION #R15-40**

**RESOLVED,** that the Town Board authorize the Supervisor to sign the Putnam Valley Historical Society’s 2015 contract for the sum of $ 11,500.

Seconded by Councilman Luongo , unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN SENIOR CITIZENS ANNUAL CONTRACT***

Presented by Councilman Mackay

## RESOLUTION #R15-41

**RESOLVED,** that the Town Board authorize the Supervisor to sign the Putnam Valley Senior Citizen’s 2015 contract for the sum of $9,000.

Seconded by Councilwoman Annabi, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN PUTNAM VALLEY LIBRARY ANNUAL CONTRACT***

Presented by Councilman Mackay

**RESOLUTION #R15- 42**

**RESOLVED**, that the Town Board authorize the Supervisor to sign the 2015 Putnam Valley Library contract for the sum of $278,307.

Seconded by Councilwoman Annabi, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN PUTNAM VALLEY VFW ANNUAL CONTRACT***

Presented by Councilman Mackay

**RESOLUTION #R15-43**

**RESOLVED**, that the Town Board authorize the Supervisor to sign the Putnam Valley Veterans of Foreign War’s 2015 contract for the sum of $1,500.

Seconded by Councilman Luongo, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN AMERICAN LEGION POST ANNUAL CONTRACT***

Presented by Councilman Mackay

**RESOLUTION #R15-44**

**RESOLVED**, that the Town Board authorize the Supervisor to sign the Putnam Valley American Legion Post 2015 contract for the sum of $1,000.

Seconded by Councilman Luongo, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN TRANSFER STATION LEASE***

Presented by Councilman Mackay

**RESOLUTION #R15-45**

**RESOLVED**, that the Town Board authorize the Supervisor to sign the lease for the transfer station property located at Kramers Pond Road and owned by Herbert Orlando, H. Peter Orlando and Annette Orlando for the sum of $35,000 for the year 2015.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT HYDRO ENVIRONMENTAL SOLUTIONS, INC. TO PERFORM QUARTERLY SAMPLING OF TOWN HALL WELL***

Presented by Councilman Mackay

**RESOLUTION #R15-46**

**RESOLVED**, that the Town Board authorize the Supervisor to sign the contract with Hydro Environmental Solutions, Inc. to perform the quarterly sampling of the Town Hall Supply Well for 2015, annual cost $4,162.50; associated Laboratory fees in the amount of $772.40 to be paid by the town.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT HYDRO ENVIRONMENTAL SOLUTIONS TO PERFORM SEMI-ANNUAL SAMPLING OF GROUNDWATER IN CROFTS CORNERS AREA***

Presented by Councilman Mackay

**RESOLUTION #R15- 47**

**RESOLVED**, that the Town Board authorize the Supervisor to sign the 2015 contract with Hydro Environmental Solutions, Inc. to perform the quarterly sampling of groundwater for road salt in the Crofts Corners area, annual cost no more than $5,832.50; associated laboratory fees in the amount of no more than $2,208.00 to be paid by the town.

Seconded by Councilman Luongo, unanimously carried.

***APPOINT HYDRO ENVIRONMENTAL SOLUTIONS TO PERFORM QUARTERLY WATER ANALYSIS CATCH BASIN INSERTS***

Presented by Councilman Mackay

**RESOLUTION #R15- 48**

**RESOLVED,** that the Town Board authorize the Supervisor to sign the 2015contract with Hydro Environmental Solutions, Inc. to performs quarterly water analysis on catch basin inserts in the Lake Districts. Cost for this service, $2,900.00; associated laboratory fees in the amount of $1,680.00 to be paid by the town.

Seconded by Councilwoman Annabi,, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH PUTNAM COUNTY OFFICE FOR THE AGING FOR SENIOR OUTREACH WORKER***

Presented by Councilwoman Whetsel

## RESOLUTION #R15-49

**RESOLVED**, that the Town Board authorize the Supervisor to sign a contract between the Putnam County Office of the Aging and the Town of Putnam Valley for the services of a Senior Outreach Worker, the Town’s share of compensation to be $15,000 per year.

Seconded by Councilman Mackay , unanimously carried.

***APPOINT ADVISORY BOARD ON ARCHITECTURE AND COMMUNITY APPEARANCE (ABACA) CHAIRPERSON AND MEMBERS***

Presented by Councilwoman Whetsel

**RESOLUTION # R15-50**

**RESOLVED,** that Delores Jones be appointed as Chairperson to ABACA for the term 1/1/15-12/31/15 and as Member for the term 1/1/15-12/31/17.

**BE IT FURTHER RESOLVED** that Brian Cook be appointed as member for the term 1/1/15-12/31/16; Zachary Consentino for the term 1/1/15-12/31/17 and Natalya Palevski for the term 1/1/15-12/31/15.

Seconded by Councilman Luongo, unanimously carried.

***APPOINT BOARD OF ETHICS CHAIRPERSON AND MEMBER***

Presented by Councilwoman Whetsel

**RESOLUTION # R15-51**

**RESOLVED**, that Anthony Bondi be appointed as Chairperson to the Board of Ethics for the term 1/1/15-12/31/15.

**BE IT FURTHER RESOLVED** that Marilyn Parker be appointed as Member for the term 1/1/15-12/31/19.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT COMMISSION FOR THE CONSERVATION OF THE ENVIRONMENT MEMBERS***

Presented by Councilwoman Whetsel

**RESOLUTION # R15-52**

**RESOLVED,** that Friedel Muller-Landau and Suzanne Rosenbeck be appointed to the Commission for the Conservation of the Environment for the term 1/1/15-12/31/15.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT COMMITTEE FOR THE ARTS MEMBERS AND LIAISON***

Presented by Councilwoman Whetsel

**RESOLUTION # R15-53**

**RESOLVED,** that Edward Todd be appointed to the Committee for the Arts for the term 1/1/15-12/31/19 and Thea Moeller for the term 1/1/15-12/31/15.

**BE IT FURTHER RESOLVED** that Sherry Howard be appointed as liaison to the Committee for the arts for the term 1/1/15-12/31/15

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT CONTINENTAL VILLAGE DISTRICT ADVISORY COMMISSION MEMBER***

Presented by Councilwoman Whetsel

**RESOLUTION #R15-54**

**RESOLVED** that Sherry Howard be appointed to the Continental Village District Advisory Commission for the term 1/1/15-12/31/15.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT LAKE OSCAWANA MANAGEMENT ADVISORY COMMISSION (LOMAC) CHAIRPERSON AND MEMBER***

Presented by Councilwoman Whetsel

**RESOLUTION # R15-55**

**RESOLVED** that Kathleen McLaughlin be appointed as Chairperson to LOMAC for the term 1/1/15-12/31/15 and as Member for the term 1/1/15-12/31/16.

Seconded by Councilman Luongo, unanimously carried.

***APPOINT PARKS AND RECREATION COMMISSION CHAIRPERSON AND MEMBERS***

Presented by Councilwoman Whetsel

**RESOLUTION # R15-56**

**RESOLVED** that Phil Keating Jr. be appointed as Chairperson to the Parks and Recreation Commission for the term1/1/15-12/31/15 and as Member for the term 1/1/15-12/31/19.

**BE IT FURTHER RESOLVED** that Joseph Piechocniski, William Pugh and Richard Scudero be appointed as Members for the term1/1/15-12/31/19.

Seconded by Councilman Luongo, unanimously carried.

***APPOINT ROARING BROOK LAKE PRESERVATION COMMITTEE CO-CHAIRPERSONS AND MEMBERS***

Presented by Councilwoman Whetsel

**RESOLUTION # R15-57**

**RESOLVED** that Roberta Coles and Barry Eyring be appointed as Co-Chairpersons to the Roaring Brook Lake Preservation Committee for the term 1/1/15-12/31/15 and as Members for the term 1/1/15-12/31/17.

**BE IT FURTHER RESOLVED** that Jan Iuzzolino be appointed as member for the term 1/1/15-12/31/15; Thomas Gazzola for the term 1/1/15-12/31/19 and Andrew Brown for the term 1/1/15-12/31/16.

Seconded by Councilwoman Annabi, unanimously carried.

***APPOINT PLANNING BOARD CHAIRPERSON AND MEMBERS***

Presented by Councilwoman Whetsel

**RESOLUTION #R15-58**

**RESOLVED** that the Town Board appoint Michael Raimondi Jr. as Chairperson of the Planning Board for the term 1/1/2015-12/31/2015

**BE IT FURTHER RESOLVED** that the Town Board appoint Annette Lindberg for the term 1/1/15-12/31/19 and Ruairi Gribbon as Ad-Hoc member for the term 1/1/2015-12/31/2015.

Seconded by Councilwoman Annabi, unanimously carried

***APPOINT ZONING BOARD OF APPEALS CHAIRPERSON AND MEMBERS***

Presented by Councilwoman Whetsel

**RESOLUTION #R15-59**

**RESOLVED** that the Town Board Appoint William Maskiell as Chairperson to the Planning Board of Appeal 1/1/2015- 12/31/2015 and;

**BE IT FURTHER RESOLVED** that the Town Board appoint Robert Campo as member of the Zoning Board of Appeals for the term 1/1/2015-12/31/2019 and Fred Finger as Ad-Hoc for the term 1/1/15-12/31/15

Seconded by Councilwoman Annabi , unanimously carried

***ADOPTION OF 2015 TOWN FEES***

Presented by Supervisor Tendy

**RESOLUTION #R15-60**

**RESOLVED**, that the Town Board adopt the Town Fees set for 2015

### TOWN OF PUTNAM VALLEY 2015 FEE SCHEDULE

### BUILDING DEPARTMENT – 2015 FEES\*

\*The fee for permits for work undertaken and/or completed prior to the obtainment of a building permit shall be double the otherwise applicable fee, but not less than **$**500

|  |  |  |
| --- | --- | --- |
| **CONSTRUCTION COST EVALUATION:**  Unless Otherwise Noted Building Permit Fees are based on estimated construction cost of proposed structure times the fee rate per **$**1000 of the estimated cost | **RESIDENTIAL**  **Estimated**  **Construction**  **Cost** | **COMMERCIAL**  **Estimated**  **Construction**  **Cost** |
| 1. A. Dwellings including one family only | **$**135.00 Sq. Ft. |  |
| 1. B. Dwellings including two family only | **$**200.00 Sq. Ft. |  |
| 2. Multiple Family: |  |  |
| a. Apartments, Hotels, Motels |  | **$**300.00 sq. ft. |
| b. Boarding Houses, Nursing and |  |  |
| c. Convalescent Homes |  | **$**300.00 sq. ft**.** |
| 3. Garages: Unattached or Attached | **$**90.00 Sq. Ft. |  |
| 4. Accessory Buildings, Utility Buildings | **$**50.00 Sq. Ft. |  |
| 5. Solar Panels  \*\*NOTE- 60% Discount on Solar Panels | $75.00 Sq. Ft. |  |
| 6.Finished Basements | $90.00 Sq. Ft |  |
| 7. Interior Renovations | **$**50.00 Sq. Ft. | $60.00 Sq. Ft. |
| 8. Sheds 120 Sf. and under | **$**75.00 Sq. Ft. |  |
| 9. Docks/Porches/Decks/Patios/Roof-Rafters | **$**45.00 Sq. Ft. |  |
| 10.Mercantile/Commercial |  |  |
| a. Buildings, Office Buildings |  | **$**300.00 sq. ft. |
| b. Garages and Service Stations |  | **$**300.00 sq. ft. |
| c. Places of Public Assembly |  | **$**300.00 sq. ft. |
| d. Assembly Halls and Clubhouses |  | **$**300.00 sq. ft. |
| 11.Re-Inspection Fee  (when inspection is called for and not ready) | $50.00 | $100.00 |
| 12.Towers    Utility Buildings  Additional Antenna-Co-Location |  | **$**3,000 per linear foot in height (evaluation)  **$**300.00 Sq. Ft.  **$**1,500 per antenna |
| 13.Commencing of Work | **$** 75.00 | **$**150.00 |
|  |  |  |
|  |  |  |
| FEE RATE PER $1000 OF ESTIMATE **CONSTRUCTION COST** | RESIDENTIAL | COMMERCIAL |
| Building Permit Per **$**1,000.00 | **$** 20.00 | **$**40.00 |
| **FLAT FEES** | RESIDENTIAL | COMMERCIAL |
| 1. A. In ground Swimming Pools  \* Based on Value  $1-10,000  $10,001-$50,000  $50,001-$100,000 | $175.00  $350.00  $525.00 |  |
| 1. Above Ground Swimming Pools | **$**125.00 |  |
| 1. Seasonal Portable Pools | $75.00 |  |
| 2. HVAC | **$**75.00 |  |
| 3. Plumbing: |  |  |
| a. For Five (5) Fixtures | **$** 75.00 |  |
| b. Each Additional Fixture | **$** 15.00 |  |
| 4. Minor Grading Permit  \*Note-Major Grading Permits are under Planning Board Jurisdiction-See Planning Board Schedule of Fees | **$**200.00 | **$**400.00 |
| 5. Recreational Courts | **$** 500.00 | **$**1,000.00 |
| 6. Building Permit Renewal Fee  Failure to renew by expiration date will result in a charge of **$**75.00 being added to permit fee. | Half Original Fee (2nd Year)  Minimum Fee **$**75.00 **Full Fee Thereafter** |  |
| 7. Accessory Apartment Special Permit Renewal | **$**125.00 |  |
| 8. Property Records Search | **$**150.00  **(** Section 165-102B) |  |
| 9. Site/Property Inspection Search | **$**200.00  (Section 165-102C) |  |
| 10. Bedroom Counts | $50.00 |  |
| 11. Logging Special Use Permit |  | **$**100.00 per acre |
| 12. Minor Grading Permit | $200.00 | **$**400.00 |
| 13. Demolition Fee | $100.00 | **$**500.00 |
| 14. Oil Tank Removal *or* Installation | $75.00 | **$**150.00 |
| 15. Oil Tank Removal *and* Installation | $125.00 | **$**200.00 |
| 16. Blasting | **$**300.00 | **$**500.00 |
| 17. Operating Permits |  | **$**100.00 |
| 18. Outdoor Wood Boilers | **$**100.00 | **$**200.00 |
| 19. Generator | **$**75.00 | **$**150.00 |
| 20. Rock Hammering: First 10 days    Renewable – 10-day intervals (max.30 days) | $250.00 **$**250.00  (per 10-day period) | $350.00 **$**350.00  (per 10-day period) |
| 21. Well Permits | **$** 75.00 |  |
| 22. Public Utilities and Domestic Services  (REFER TO PUTNAM VALLEY TOWN  CODE Chapter 165) | **$** 2,500.00 Special Use Permit |  |
| 22. Fence/Wall Permit | **$**75.00 |  |
| **WETLANDS FEES**  Wetlands Escrow  Additional Escrow Fees may be required as determined by the Wetlands Inspector.  Wetlands Application/Inspector Fee  Screening  Violation Fee: | **$**500.00    **$**200.00 to cover one-hour time  **$**50.00 Processing Fee  **$**100.00 + **$**10 for  Each acre over 5 acres  Double the Wetlands Application/  Inspector Fee |  |
| **UNREGISTERED VEHICLES**  Towing  Processing Fee  Storage Fee | **$**150.00  **$**50.00  **$**50.00 per day |  |

|  |  |
| --- | --- |
| **GAS/PROPANE**  Residential  Commercial  Underground Tanks (all)  Re-Inspection | $75 (up to 5 fixtures) additional fixtures $15 each  $100 (up to 5 fixtures) additional fixtures $15 each  $125  $50 |

#### 2015 ZONING BOARD OF APPEALS FEES

\*refer to Section 165.88 of the Putnam Valley Zoning Ordinance.

|  |  |
| --- | --- |
| Interpretation | $375.00 † |
| Area Variance | $250.00 † |
| Use Variance | $425.00 † |
| New Houses | $325.00 † |
| Rehearing | $325.00 † |
| Rehearing – Beyond 30 days | $350.00 † |
| 280-A | $275.00 |
| Area Variances requested after construction: |  |
| Livable Space | $750.00\*\* |
| Sheds, Pools, etc. | $525.00 |
| Decks | $525.00 |
| † All fees include Non-returnable Sign |  |
| \*\* Up to 600 square foot renovation. Any square footage above 600 would be assessed at $1,500.00, except for accessory apartment renovation for which the fees would be $3,000. |  |

# **2015 PLANNING BOARD FEES AND ESCROWS**

|  |  |
| --- | --- |
| Application Type | Planning Board Fee |
| Subdivision | $1,000 (per lot to be developed) application fee/$5,000 recreation fee (per lot to be developed) |
| Lot Line Realignment | $300 application fee |
| Commercial Site Development Plan | $600 application fee/$.20 per sq. ft. of new building construction (gross area, per floor) |
| Residential Site Development Plan | $500 application fee (in the case of a subdivision, $500 shall be provided for each lot to be developed) |
| Special Use Permit  (Excludes New Tower Construction/Co-location  \*See Town Clerk Fees) | $800 application fee |
| Major Grading Permit and Wetland Permit | $500 application fee (in the case of a subdivision, this fee shall cover the entire project and will not be charged for each new lot) |
| Public Hearing Fee | $300 (this fee shall cover all simultaneous public hearings) |
| Inspection Fee | 5% of the cost of all required improvements (case-by-case basis) |

Notes:

1. Each application requires a public hearing. A $300 public hearing fee is required and shall be provided to the Planning Board Clerk prior to the hearing.
2. If an applicant requires two or more of the above-mentioned approvals, the applicant is responsible for the fees associated with each application; however, when public hearings are conducted simultaneously, only one public hearing fee will be charged.
3. The recreation fee associated with a multi-family development shall be $5,000 per dwelling unit.

Amendments to previously approved plans/permits shall require a new application and associated fees.

Planning Board Escrow Funds

|  |  |
| --- | --- |
| Application Type | Escrow Amount |
| Subdivision | $4,500 |
| Lot Line Realignment | $2,000 |
| Site Plan | $5,000 |
| Site Development Plan | $3,500 |
| Special Use Permit | $2,000 |
| Major Grading Permit | $2,000 |
| Construction Monitoring Escrow | $2,500 (in the case of a subdivision, $2,500 shall be provided for each lot to be developed) |
| New Cell Tower Construction/Co-Location onto Cell Tower | Initial Payment $7,500 for each application. Escrow to compensate consultant services required by Planning Board and Town Board. Additional monies may be required as determined |

Notes:

1. The Town employs the services of outside consultants, as needed, in the review of Planning Board applications. Project applicants are required to reimburse the Town for the fees of said consultants, and an escrow account will be established and maintained for the payment of such fees upon receipt of a project application. The account will be maintained and supplemented, as needed, throughout the review process and, where appropriate, during monitoring after project approval.
2. The above indicated escrow amounts do not account for multiple reviews by any Town consultant.
3. The above indicated escrow amounts do not reflect the escrow required to review or prepare certain SEQRA documents (i.e. Scoping document/ DEIS/ FEIS/ Finding Statement).
4. If an applicant requires two or more of the above-mentioned approvals, the applicant is responsible for the escrow associated with each application.

##### HIGHWAY – 2015 FEES

|  |  |
| --- | --- |
| Driveway Opening Permits | $200.00 each |
| Road Opening Permit | $900.00 ($800.00 refundable if road is satisfactorily restored. |

**TOWN CLERK – 2015 FEES**

|  |  |
| --- | --- |
| Copies of Documents  8 ½ x 11”  8 ½ x 14” or 11 x 17”  Oversized Documents | $0.25  $0.50  Varies |
| Zoning Ordinance with Maps | $30.00 |
| Zoning Map | $1.50 |
| Returned Check Fee | $20.00 |
| Alarm Permits (3 years)  Residential- NEW  Residential- RENEWAL  Commercial- NEW  Commercial- RENEWAL | $25.00  $12.50  $90.00  $45.00 |
| Boarding House/Hotel License  Annually  Each Bed | $100  $10 |
| Birth Certificates  Original  Certified Copy | NO CHARGE  $10.00 |
| Death Certificate  Certified Copy | $10.00 |
| Marriage Licenses  License  Certified Copy | $40.00  $10.00 |
| Peddling & Soliciting License (good for 1 year)  Foot Peddler  Vehicle  Each Additional Vehicle | $50.00  $500.00  $25.00 |
| Solid Waste Carrier License (annual)  New  Renewal  Each Medallion Per Truck | $2000.00  $500.00  $75.00 |
| Filming Permit | $500.00 |
| Special Use Permit  New Tower Construction  Co-Location onto Personal Wireless Service Facility | $5,000 plus $150 for each ten (10)ft. in excess of 100 ft. in height  $2,000 |
| Dog Licenses  Town Fee Seniors (65+)  Town Fee (altered)  Town Fee (unaltered)  Animal Population Control Fund Fee (altered dogs)  Animal Population Control Fund Fee (unaltered dogs)  Purebred Licenses (1-10 dogs)  Town Fee  Animal Population Control Fund Fee (altered dogs)  Animal Population Control Fund Fee (unaltered dogs)  Service Dogs  Replacement Tags | $1.50  $10.00  $15.00  $1.00  $3.00  $25.00  $1.00 per dog  $3.00 per dog  NO CHARGE  $3.00 (each) |
| Dog Adoption Fee | $25.00 |
| Dog-Penalties  Impoundment Fees  First 24 Hours  Per day until dog is claimed  Municipal Fee- Feeding and Maintenance  Seizure Fee  First Time  Second Time  Third Time  Fourth Time | $20.00  $10.00  $3.00 per day  Written Warning  $25.00  $50.00  $100.00 |

Seconded by Councilman Mackay, unanimously carried.

***TOWN LAW SECTION 29(10) ANNUAL FINANCIAL REPORT***

Presented by Supervisor Tendy

**RESOLUTION #R15-61**

### WHEREAS, pursuant to Town Law Section 29(10), the Supervisor is otherwise required to file with the Town Clerk, no later than January 30th, an annual financial report; and

**WHEREAS**, it has been the practice in the Town of Putnam Valley pursuant to Town Law Section 29(10-a), to submit within sixty days after the close of the fiscal year the report to the State Comptroller, and the Town Board wishes to continue this practice;

**NOW, THEREFORE, BE IT RESOLVED**, that in lieu of preparing the report specified in Town Law Section 29(10), the Supervisor shall instead submit to the Town Clerk within 60 days of the close of the fiscal year, as that date may be extended, the report to the State Comptroller in accordance with Town Law 29 (10-a)

Seconded by Councilman Mackay, unanimously carried.

***APPOINT ASSISTANT ZONING INSPECTOR- P. SMITH***

Presented by Supervisor Tendy

**RESOLUTION # R15-62**

**RESOLVED** that the Town Board appoint Patricia Smith as full time Assistant Zoning Inspector at Step 7 of the CSEA Contract at an annual salary of $41,277 effective January 1st, provisional upon her taking and passing the Civil Service Exam and being reachable for appointment on the eligible list.

Seconded by Councilwoman Annabi, unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN CONTRACT FOR DOG CONTROL OFFICER-PUTNAM COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS***

Presented by Supervisor Tendy

**RESOLUTION # R15-63**

**RESOLVED** that the Town Board authorize the Town Supervisor to sign a contract with the Putnam County Society for the Prevention of Cruelty to Animals, Inc. to undertake the role of Dog Control Officer/Warden for the Town of Putnam Valley at the annual cost of $20,000, effective 1-2-15 and ending 12-31-2015.

Seconded by Councilwoman Annabi , unanimously carried.

***AUTHORIZE SUPERVISOR TO SIGN DOG SHELTER CONTRACT***- ***PUTNAM COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS***

Presented by Supervisor Tendy

**RESOLUTION # R15-64**

**RESOLVED** that the Town Board authorize the Town Supervisor to sign a contract with the Putnam County Society for the Prevention of Cruelty to Animals, Inc. to become the impounding facility for all “dogs at large” brought by the Town’s Dog Control Officer to the Putnam County Society for the Prevention of Cruelty to Animals and seized as a result of violations of the “dog at large” regulations at an annual cost of $19,000 effective 1-2-15 and ending 12-31-2015.

Seconded by Councilman Mackay, unanimously carried.

At 6:40 pm, on a motion made by Supervisor Tendy seconded by Councilman Mackay, this meeting was adjourned, unanimously carried.

Respectfully submitted,

Eileen Royael

Town Clerk 1-6-2015