

4

**From:** Sam Oliverio  
**Sent:** Monday, October 02, 2017 12:08 PM  
**To:** Sheryl Luongo; Sherry Howard; Beverly Kelly  
**Subject:** RE: town board meeting

*Excellence in  
Equity Award 10/18*

No problem. Beverly, please make sure this follows the Supervisor's comments (before School and legislative Reports).


*Sam Oliverio*  
Supervisor –Town of Putnam Valley  
845-526-2121  
Carpe Diem!

**From:** Sheryl Luongo  
**Sent:** Monday, October 02, 2017 12:03 PM  
**To:** Sam Oliverio <SOliverio@putnamvalley.com>; Sherry Howard <SHoward@putnamvalley.com>; Beverly Kelly <BKelly@putnamvalley.com>  
**Subject:** town board meeting

The New York State Department of Taxation and Finance and specifically, Stephen Hartnett, would like to present an Excellence in Equity Award for the year 2017 to the Town of Putnam Valley at our October 18, 2017 Town Board meeting. If this is acceptable, could you please add it to the agenda for that night.

If possible, could you put Mr. Hartnett on as early as possible since he will be travelling to and from Orange County.  
Please let me know asap so I can confirm with NYS.

*Sheryl Luongo, Assessor*  
Town of Putnam Valley – 372800  
Visit our town website – [www.putnamvalley.com](http://www.putnamvalley.com)

 Please... Think Green. Do you really need to print this message?

NOTICE: This communication may contain confidential, proprietary or legally privileged information. It is intended only for the person(s) to whom it is addressed. If you are not an intended recipient, you may not use, read, retransmit, disseminate or take any action in reliance upon it. Please notify the sender that you have received it in error and immediately delete the entire communication, including any attachments.

*PROCLAMATION*

5

*WHEREAS* Lois Rizzi has completed her Firefighter One requirements and

*WHEREAS* Lois Rizzi has shown a positive commitment and strong participation in the Putnam Valley Volunteer Fire Department and

*WHEREAS* Lois Rizzi has continued to demonstrate a powerful focus and tenacity in learning the many aspects, procedures and skills required for firematic responsibilities, and

*WHEREAS* Lois Rizzi has done all of this while providing for the safety and care of our residents,

*NOW, THEREFORE*, be it known that the Town of Putnam Valley hereby acknowledges and praises the great and good works that Lois Rizzi has put forward for our fire department, our town, and, most importantly, our residents.

\_\_\_\_\_  
*Sam Oliverio, Jr., Town Supervisor*

\_\_\_\_\_  
*Jacqueline Annabi,  
Councilwoman*

\_\_\_\_\_  
*Louie Luongo, Councilman*

\_\_\_\_\_  
*Steve Mackay, Councilman*

\_\_\_\_\_  
*Wendy Whetsel, Councilwoman*

*PROCLAMATION*

*WHEREAS* Tom Sawyer has completed his Firefighter One requirements and

*WHEREAS* Tom Sawyer has shown a positive commitment and strong participation in the Putnam Valley Volunteer Fire Department and

*WHEREAS* Tom Sawyer has continued to demonstrate a powerful focus and tenacity in learning the many aspects, procedures and skills required for firematic responsibilities, and

*WHEREAS* Tom Sawyer has done all of this while providing for the safety and care of our residents,

*NOW, THEREFORE*, be it known that the Town of Putnam Valley hereby acknowledges and praises the great and good works that Tom Sawyer has put forward for our fire department, our town, and, most importantly, our residents.

\_\_\_\_\_  
*Sam Oliverio, Jr., Town Supervisor*

\_\_\_\_\_  
*Jacqueline Annabi,  
Councilwoman*

\_\_\_\_\_  
*Louie Luongo, Councilman*

\_\_\_\_\_  
*Steve Mackay, Councilman*

\_\_\_\_\_  
*Wendy Whetzel, Councilwoman*

*PROCLAMATION*

*WHEREAS* David Pawlina has completed his Firefighter One requirements and

*WHEREAS* David Pawlina has shown a positive commitment and strong participation in the Putnam Valley Volunteer Fire Department and

*WHEREAS* David Pawlina has continued to demonstrate a powerful focus and tenacity in learning the many aspects, procedures and skills required for firematic responsibilities, and

*WHEREAS* David Pawlina has done all of this while providing for the safety and care of our residents,

*NOW, THEREFORE*, be it known that the Town of Putnam Valley hereby acknowledges and praises the great and good works that David Pawlina has put forward for our fire department, our town, and, most importantly, our residents.

\_\_\_\_\_  
*Sam Oliverio, Jr., Town Supervisor*

\_\_\_\_\_  
*Jacqueline Annabi,  
Councilwoman*

\_\_\_\_\_  
*Louie Luongo, Councilman*

\_\_\_\_\_  
*Steve Mackay, Councilman*

\_\_\_\_\_  
*Wendy Whetsel, Councilwoman*

October 13, 2018

To: Town Board

From: Sherry Howard

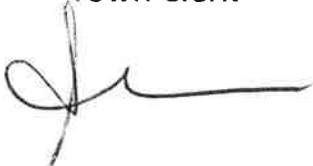
Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board minutes from September 13<sup>th</sup>, September 20<sup>th</sup>, and October 4<sup>th</sup>, 2018.

Thank-you,

Sherry Howard

Town Clerk

A handwritten signature in black ink, appearing to be 'Sherry Howard', written in a cursive style.



9


**SAM OLIVERIO**  
*Supervisor*

***Town Board Members***

**JAQUELINE ANNABI**, *Councilwoman*  
**LOUIE LUONGO**, *Councilman*  
**STEVEN MACKAY**, *Councilman*  
**WENDY WHETSEL**, *Councilwoman*

***Supervisor's Office***

**MARIA ANGELICO**, *Finance Director*  
**SUSAN MANNO**, *Facilities Manager*  
**BEVERLY KELLY**, *Secretary to the Supervisor  
and the Board*

**TO:** Town Board  
**FROM:** Maria Angelico   
**DATE:** October 18, 2017  
**SUBJECT:** BAN Renewal

I hereby request your authorization to issue a Bond Anticipation Note (Renewal) in the amount of \$125,000.00 for General District Improvements (Consolidated BAN). This amount represents the current balance of previous notes for Highway, Roaring Brook and Glenmar. The renewal rate is 1.50% and the Note will be held by PCSB Bank.

11

October 13, 2017

To: Town Board

From: Sherry Howard

Subject: Amend Resolution #R17-185; and add new Standard Workday Resolution

I respectfully request the Putnam Valley Town Board amend Resolution #R17- 185 and add a new Standard Workday Resolution. In addition, I respectfully request the Putnam Valley Town Board hereby establish the following standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body.

Thank-you,

Sherry Howard

Town Clerk



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

**RS 2417-B**

(Rev. 3/14)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
SUPERVISOR	8.00	SAM OLIVERIO	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/16-12/31/17	NO	21.69	<input type="checkbox"/>
TOWN BOARD MEMBER	6.00	JACQUELINE ANNAB	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/01/16-12/31/2017	NO	7.39	<input type="checkbox"/>
TOWN BOARD MEMBER	6.00	WENDY WHETSEL	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/2014-12/31/2017	NO	6.45	<input type="checkbox"/>
TOWN JUSTICE	6.00	GINA CAPONE	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/13-12/31/17	NO		<input checked="" type="checkbox"/>
<b>Appointed Officials</b>									
DIR. OF FINANCE	8.00	MARIA ANGELICO	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/17-12/31/17	YES	N/A	<input type="checkbox"/>
BUILDING INSPECTOR	8.00	RICHARD QUAGLIET	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/17-12/31/17	YES	N/A	<input type="checkbox"/>
FACILITIES MANAGER	8.00	SUSAN MANNO	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/17-12/31/17	YES	N/A	<input type="checkbox"/>
PARKS AND REC. DIRECT	8.00	FRANK DIMARCO	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/17-12/31/17	YES	N/A	<input type="checkbox"/>
ASSESSOR	8.00	SHERYL LUONGO	[REDACTED]	[REDACTED]	<input type="checkbox"/>	10/1/13-9/30/18	YES	N/A	<input type="checkbox"/>
MEDIA COORDINATOR	8.00	ANTHONY ARRIEN	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/17-12/31/17	YES	N/A	<input type="checkbox"/>
CONF. SEC. TO SUPERVIS	8.00	BEVERLY KELLY	[REDACTED]	[REDACTED]	<input type="checkbox"/>	1/1/17-12/31/17	YES	N/A	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>



(12)

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
265 Oscawana Lake Road  
**Daily Fee Report - Summary**

From: 9/1/2017 To: 9/30/2017

<b>Fee Type</b>	<b>Count</b>	<b>Amount</b>
BEDROOM COUNT REQUEST	3	\$150.00
CW	1	\$150.00
DECK	2	\$299.00
ELECTRI APP/NY ELEC	6	\$180.00
ELECTRIC APP/SWIS	9	\$270.00
FENCE/WALL	1	\$75.00
GAS/PROPANE	7	\$575.00
GENERATOR PERMIT	2	\$150.00
HVAC	2	\$225.00
MG	1	\$200.00
MI	7	\$525.00
OIL TANK	6	\$725.00
OPERATING PERMIT	1	\$100.00
PERM	14	\$4,457.00
PL	6	\$450.00
RE	4	\$5,404.00
RHCS	3	\$750.00
SEARC	15	\$2,250.00
SOLAR PANELS	1	\$603.00
WETADM	2	\$100.00
WETL	2	\$400.00
WT/S	1	\$100.00
<b>Total Fees Collected:</b>	<b>96</b>	<b>\$18,138.00</b>
<b>Cash</b>	<b>15</b>	<b>\$1,514.00</b>
<b>Check</b>	<b>81</b>	<b>\$16,624.00</b>

**SEE REVERSE SIDE**

Larry Cobb  
Highway Superintendent

Joseph K. Hertelendy  
General Foreman

Margaret Bradley  
Senior Typist

Catherine Cobb  
Part-time Clerk

203 Oswego Lake Road  
Putnam Valley, NY 10579

(845) 526-3333 phone  
(845) 526-4729 fax

E-MAIL ADDRESS:  
HIGHWAY@PUTNAMVALLEY.COM

HOURS OF OPERATION:  
7:00 AM - 3:30 PM Monday - Friday

13

## Town of Putnam Valley Highway Department

October 18, 2017

### MEMORANDUM

TO: Samuel Oliverio  
Members of the Town Board

FROM: Larry Cobb

RE: Request to go to bid for materials

I respectfully request to advertise in the October 25, 2017 Edition of the Putnam County News Recorder for materials to be used by the Highway Department in 2018. Bids are returnable on November 8, 2017 at 2:00pm

Sincerely,  
Larry Cobb