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RICHARD QUAGLIETTA  
Code Enforcement Officer

PATRICIA A. SMITH  
Deputy Zoning Inspector

DOREEN C. PIACENTE  
Sr. Clerk to the Building Dept

NICOLE PRONTELLI  
Clerk to the Building Dept.



TOWN HALL

265 Oscawana Lake Road  
Putnam Valley, New York  
10579

Tel: 845 526-2377  
Fax: 845 526-8806

## TOWN OF PUTNAM VALLEY BUILDING & ZONING DEPARTMENT

TO: Town Board

FROM: Richard Quaglietta, Building Inspector *RQ*

Date: August 17, 2017

RE: Request to accept bid for 2018 Ford Explorer from Park Ford

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Request for Town Board to accept bid of \$27,848, for a 2018 Ford Explorer for the Building Department. There were five (5) bids put in, two (2) of the five (5) were automatically dismissed for not meeting our specifications. The remaining three bids were, a 2017, 6 cylinder, 4WD Jeep Cherokee for \$29,397.34, a 2018 Ford Explorer for \$28,429.59 and another 2018 Ford Explorer for \$27,848. In addition to the bids listed above, we went out for mini bids and received a total of 11 responses, none of which met our specifications of 6 cylinder, 4WD. For this reason, all 11 mini bids were rejected.

The bid accepted, and before you for approval, is from Park Ford for \$27,848. Please see attached for supporting documentation.

**Mini-Bid #17070136 Response Opening Results**

Bidder (#)	Mini-Bid #	Contractor	Contract #	Model Year	Make	Model	Total # of Vehicles	Total NYS Contract Price for Mini-Bid
Bidder	17070136	WEBSTER FORD INC DBA HENDERSON FORD	PC66744	2018	FORD	EXPLORER BASE	1	\$28,429.59

Late Bid (#)	Mini-Bid #	Contractor	Contract #	Date/Time Bid Arrived

No Bid (#)	Mini-Bid #	Contractor	Contract #	Reason for No Bid

Bidder (#)	Mini-Bid #	Contractor	Contract #	Reference #	Model Year	Make	Model	Total NYS Contract Price for Mini-Bid
Bidder	17070135	L.T. Begnal Motor Co. Inc.	PC67142	001	2017	Jeep	Cherokee Sport	\$22,573.94
Bidder	17070135	L.T. Begnal Motor Co. Inc.	PC67142	002	2017	Jeep	Cherokee Latitu	\$22,992.00
Bidder	17070135	L.T. Begnal Motor Co. Inc.	PC67142	003	2017	Jeep	Grand Cherokee	\$29,397.34

2012  
 4/10/12 NO  
 C-11 good

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## TOWN OF PUTNAM VALLEY BUILDING & ZONING DEPARTMENT

TO: Town Board

FROM: Richard Quaglietta, Building Inspector *RQ*

Date: August 17, 2017

RE: Request to lower water heater permit fee

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Request to the Town Board to lower building permit cost for water heaters from \$75.00 to \$20.00.

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**RESOLUTION**

Resolve to place Eileen Reilly on the Environmental Commission effective immediately with term expiring on December 31, 2017.

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August 17, 2017

To: Town Board

From: Sherry Howard

Subject: Approval of minutes

I respectfully request the Putnam Valley Town Board authorize the Supervisor to accept the Town Board minutes from July 12 and July 19, 2017.

Thank-you,

Sherry Howard

Town Clerk



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## Town of Putnam Valley

**To:** Putnam Valley Town Board  
**From:** Susan L. Manno  
**Date:** August 17, 2017  
**Subject:** Appoint Frank Cassidy as Temporary Maintenance Staff

I formally request that the Putnam Valley Town Board appoint Frank Cassidy as temporary Maintenance Staff at the rate of \$15.00 per hour, for the remainder of 2017. Frank will cover when Mark Backus the towns' full-time Maintenance Staff is on vacation.



**RESOLUTION**

Resolve to place Ina Cholst on the Roaring Brook Lake Preservation Committee effective immediately with term expiring on December 31, 2017.



8/3/2017

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road  
**Daily Fee Report - Summary**



From: 7/1/2017 To: 7/31/2017

Fee Type	Count	Amount
BEDROOM COUNT REQUEST	3	\$150.00
CW	5	\$375.00
DECK	1	\$0.00
DEM/R	1	\$100.00
ELECTRI APP/NY ELEC	5	\$150.00
ELECTRIC APP/SWIS	11	\$330.00
FENCE/WALL	2	\$150.00
GAS/PROPANE	1	\$75.00
GENERATOR PERMIT	1	\$75.00
HVAC	2	\$150.00
MI	3	\$306.00
OIL TANK	4	\$500.00
PERM	18	\$11,941.00
PERNC	1	\$88,644.00
PL	11	\$1,215.00
RE	3	\$908.00
RU	3	\$500.00
SEARC	23	\$3,450.00
SOLAR PANELS	1	\$965.00
TENT	1	\$250.00
WETADM	3	\$150.00
WETL	3	\$400.00
WT/S	1	\$100.00
<b>Total Fees Collected:</b>	<b>107</b>	<b>\$110,884.00</b>
<b>Cash</b>	<b>9</b>	<b>\$766.00</b>
<b>Check</b>	<b>98</b>	<b>\$110,118.00</b>

see reverse side

To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Refunds  
Date: July 28, 2017

Bruce Lowder  
1 Seneca Road  
Putnam Valley, NY 10579

\$240.00  
Refund PV Day Camp  
Child not attending

Christine Engeleit  
41 Birch Road  
Cortlandt Manor, NY 10567

\$46.00  
Refund from before and after camp care  
Not using PVCC July 3 & 4

Karen Carroll  
18 Lent Street  
Cortlandt Manor, NY 10567

\$43.80  
Refund from PVCC  
Overpaying for June 2017

To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Personnel  
Date: August 17, 2017

Please approve the following additions/changes to personnel.

1. Jose Mendoza, PV Children's Center @ \$9.70 hr.
2. Eric Keogh, PV Children's Center @ \$10.00 hr.
3. Carol Espineira, PV Children's Center @ \$10.25 hr.