



# PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



MaryEllen Odell, County Executive

8

Anthony W. Sutton  
Commissioner

Robert A. Lipton  
Deputy Commissioner

Kenneth W. Clair  
Deputy Commissioner

Robert Cuomo, Director  
Emergency Medical Services

June 9, 2017

Mr. Sam Oliverio, Supervisor  
Town of Putnam Valley  
265 Oscawana Lake Road  
Putnam Valley, New York 10579

Dear Supervisor Oliverio,

I am writing on behalf of the Putnam County Fire Advisory Board (FAB). Enclosed please find a copy of the final draft of the Putnam County Fire & EMS Mutual Aid Plan. The plan outlines the process for requesting, receiving and providing mutual aid assistance to neighboring departments and communities. This plan has been developed over the last two years by the Fire Advisory Board with the assistance and support of the Bureau of Emergency Services staff. FAB membership includes representatives appointed by the Chiefs of each of the County's fire and ambulance agencies. The Mutual Aid Plan was unanimously approved by the Board at its May 15, 2017 meeting.

Adoption of this plan is a multi-step process which includes securing a resolution from each department and municipality in the County. It is then adopted by the Board of Legislators and finally approved by the New York State Office of Fire Prevention and Control. Copies of this plan have been forwarded to each agency and municipality for review and adoption.

I respectfully request that you work with your Town Board to review the plan and pass a resolution formally adopting it. I have enclosed a sample resolution for your reference. Once adopted, please forward a copy of the resolution to my office for our records. Please do not hesitate to contact me with any questions concerning this important public safety document. Thank you.

Sincerely yours,

Anthony W. Sutton  
Commissioner

enclosures

Judith Terlizzi  
President  
Carol Ross  
*Secretary*  
Valerie Mora  
*Treasurer*  
Jenny Hinsman  
*Recording Secretary*

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*Save Open.*

9

July 8, 2017

The Honorable Sam Oliverio Jr.  
Supervisor, Town of Putnam Valley  
265 Oscawanna Lake Road  
Putnam Valley New York 10579

Re: Request for Fee Waiver for Putnam County Land Trust Preserve Signs

Dear Mr. Oliverio

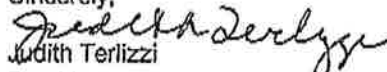
On behalf of the Board of Trustees of the Putnam County Land Trust, I am requesting that the Putnam Valley Town Board kindly consider waiving fees for sign applications for its preserves in Putnam Valley.

These PCLT Preserves include the Koestner Preserve on White Road, the Chase Family Preserve on Peekskill Hollow Road, the Rick Dill Preserve on Quincy Road and the Feiden Preserve on Silfeck Boulevard

These preserve signs are an important part of providing awareness to both residents and visitors alike of the PCLT mission – conservation, education and passive recreation.

The Putnam County Land Trust thanks you for the consideration of our fee waiver request and appreciates your support of our mission and of our organization.

Sincerely,

  
Judith Terlizzi  
President

Cc: The Honorable Jacqueline Annabi  
The Honorable Louie Luongo  
The Honorable Steven Mackay  
The Honorable Wendy Whetsel

**TOWN OF PUTNAM VALLEY**  
**OFFICE OF BUILDING & ZONING**  
 265 Oscawana Lake Road

10

**Daily Fee Report - Summary**

From: 6/1/2017 To: 6/30/2017

<b>Fee Type</b>	<b>Count</b>	<b>Amount</b>
ADDITION/ALTERATION	2	\$1,840.00
BEDROOM COUNT REQUEST	1	\$50.00
CW	9	\$675.00
DECK	1	\$202.00
DEM/R	3	\$300.00
ELECTRI APP/NY ELEC	5	\$150.00
ELECTRIC APP/SWIS	17	\$510.00
FENCE/WALL	1	\$75.00
GAS/PROPANE	4	\$325.00
GENERATOR PERMIT	2	\$150.00
HVAC	11	\$975.00
MI	5	\$550.00
OIL TANK	3	\$325.00
OPERATING PERMIT	2	\$200.00
PERM	31	\$9,896.00
PL	3	\$225.00
RE	5	\$4,237.00
RHCS	2	\$500.00
RU	5	\$875.00
SEARC	22	\$3,300.00
SOLAR PANELS	1	\$734.00
TREE	1	\$75.00
WELL	1	\$75.00
WETADM	6	\$300.00
WETL	6	\$900.00
WT/S	4	\$400.00
<b>Total Fees Collected:</b>	<b>153</b>	<b>\$27,844.00</b>
<b>Cash</b>	<b>16</b>	<b>\$1,635.00</b>
<b>Check</b>	<b>136</b>	<b>\$26,179.00</b>
<b>Money Order</b>	<b>1</b>	<b>\$30.00</b>

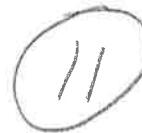
**SEE REVERSE SIDE**

RICHARD QUAGLIETTA  
Code Enforcement Officer

PATRICIA A. SMITH  
Deputy Zoning Inspector

DOREEN C. PIACENTE  
Sr. Clerk to the Building Dept

NICOLE PRONTELLI  
Clerk to the Building Dept.



TOWN HALL

265 Oscawana Lake Road  
Putnam Valley, New York  
10579

Tel: 845 526-2377  
Fax: 845 526-8806

## TOWN OF PUTNAM VALLEY BUILDING & ZONING DEPARTMENT

July 10, 2017

Memorandum to: Supervisor and Town Board

From: Richard Quaglietta, Code Enforcement Officer *RQ*

Re: Laserfiche Program

This is a request to have the Laserfiche Program (\$9,994.00) purchase through General Code put on the July Town Board agenda. The funds for this program are to be taken from the Range Rover proceeds. See page 11 of the attached proposal. Upon the approval to release the said funds, the request to sign said contract will be submitted to the Town Board and Supervisor forthwith.

RICHARD QUAGLIETTA  
Code Enforcement Officer

PATRICIA A. SMITH  
Deputy Zoning Inspector

DOREEN C. PIACENTE  
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12

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## TOWN OF PUTNAM VALLEY BUILDING & ZONING DEPARTMENT

July 13, 2017

MEMORANDUM TO: Supervisor and Town Board

FROM: Richard Quaglietta, Code Enforcement Officer

RG

RE: Demolition of 31 Orchard Road

Based on my site inspection on 7/12/17 of the demolition site at 31 Orchard Road, this is a request that the funds due the contractor be released.

13

To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Personnel  
Date: May 16, 2017

Please approve the following additions/changes to personnel.

1. John Orlando, Rec. Asst. for programs @ \$10.75 hr.

14

To: Town Board  
From: Frank DiMarco, Parks and Recreation  
Subject: Refunds  
Date: June 27, 2017

Heidi Ganno 186 Peekskill Hollow Road Putnam Valley, NY 10579	\$65.00 Refund PV Children's Center Child not attending broke arm and had surgery.
Maria Angelico 2 Mountain View Road Cortlandt Manor, NY 10567	\$297.47 Refund from PV Day Camp Child not attending last week of camp.
Janice Spennato 21 Cedar Ledges Putnam Valley, NY 10579	\$1,350.00 Refund PV Day Camp Medical, broke ankle and unable to attend.
Joumana Astrologo 118 Lockwood Road Cortlandt Manor, NY 10567	\$150.00 Refund from Intramural Camp Unable to attend.
Kathleen Moriarty 53 Lincoln Road Putnam Valley, NY 10759	\$135.00 Refund from Intramural Camp Unable to attend due to Strep throat.



# PUTNAM VALLEY PARKS AND RECREATION

265 Oscawana Lake Road  
Putnam Valley, NY 10579

15

TO: Town Board Members  
FROM: Lisa Kroohs, PVPR  
DATE: July 12, 2017  
SUBJECT:: BluePath Service Dogs

The BluePath Service Dogs organization will be bringing a puppy and their Ambassador dog to our Day Camp program on August 10<sup>th</sup> for four 25 minute presentations about service dogs and their training. The campers will learn about how the dogs are trained and have the ability to "train" them.

I am requesting your approval to make a donation to the organization in the amount of \$300.00. They are a non-profit and cannot charge for this presentation but welcome donations. The \$300 falls into the Day Camp "Special Events" budget.

I will obtain a copy of their 501c3 determination letter and W9 form for mine and Maria's files.

Thank you for your attention to this matter.