

**PUTNAM VALLEY TOWN BOARD**

**WORK SESSION**

**6:00 P.M.**

**WEDNESDAY, JULY 12, 2017**

1. Pledge of Allegiance
2. Budget Presentation: O'Connor Davies
3. Permissive Referendum Amendment of Resolution # R17-208.
4. Permissive Referendum Poll Workers.
5. Accept the meeting minutes from May 10, 17, June 7, 14, and 21<sup>st</sup>.
6. Appoint Laura Monaghan as a part time Deputy when she is working in the Town Clerk's Office.

**Highway Department**

7. Appoint Joseph C.R. Hertelendy as seasonal laborer.
8. Purchase of a Brush Bandit chipper to replace twenty year old chipper.

**PUTNAM VALLEY TOWN BOARD**  
**WORK SESSION**  
**6:00 P.M.**  
**WEDNESDAY, JULY 12, 2017**

Present: Supervisor Sam Oliverio  
Councilwoman Whetsel  
Councilwoman Annabi  
Councilman Mackay  
Councilman Luongo

Also Present: Town Counsel Florence  
Sherry Howard- Town Clerk

Supervisor Oliverio opened the Work Session at 6:00 p.m.

Pledge of Allegiance and moment of silence for our service men and women.

**SUPERVISORS OPENING COMMENTS**

Presented by Supervisor Oliverio

The meeting tonight is not live this evening due to the terrible storm we had which affected the audio/video equipment, but we are working on getting it on Channel 20 as quickly as possible.

Tomorrow, July 13<sup>th</sup>, is the vote for the Recreation Center at the P.V. Ambulance Corp. from 6:00AM to 9:00 PM. I hope you all go out and put forward your voice because your vote is your voice. We have received many comments both pro and con, - there are many people who are very eager to see this built and those who do not. However you vote – vote!

**BUDGET PRESENTATION: O’CONNOR DAVIES**

Presented by Supervisor Oliverio

Supervisor Oliverio introduced Partner, Chris Kopf and Senior Manager, Larry Feldman from our external audit firm O’Connor Davies. They started their presentation and 2016 financial results by saying that the Town Board will be pleased with the results of the Town’s 2016 financial audit. On the first page of the audit report that they read at the podium they explained that they gave their “unmodified opinion”, which is also known as a “clean opinion” and it is the highest level of assurance that they can give to a client.

Mr. Kopf made a point of noting that there was a zero accounting pronouncement which affected our LOSAP (which is for our Volunteer Fire Department) which has now, for clarity, been reclassified and folded into our Fire District - so this does affect the Town's overall net position. On page 25, the types of funds held by the town are described. On page 38 it shows the Town has very little debt. In 2018 the bond that the Town does have will be paid off. Supervisor Oliverio said that is why now is a good time to pass the Rec Center, because that bond will soon be paid off, and we would have hopefully had a good rating and gotten a very low interest rate on a new bond. Mr. Kopf referred to page 44, where the New York State Pension System is now listed on our financial statements. "This helps you plan for the future by being able to see what the liability rate is based on the current discount rate and what it would be if the discount rate changes. It is currently at 7%."

Mr. Feldman spoke about our Primary Operating Fund – which is the General Fund. Based on planned spending versus what was actually spent and what was brought in we show a positive fund balance of \$616,000.00. Mr. Feldman focused on two (2) areas that helped make this happen. One (1) is the increase in license and permit fees due to the increase of inspection fees in the Building Department and the high amount of construction going on in Town. The other is State Aid - Supervisor Oliverio asked if State Aid will be lowered for 2018? Mr. Kopf said income tax and sales tax is coming in slightly lower this year than anticipated. There may be pressure on the state budget in the future but it is not known right now. Mr. Feldman discussed the Highway Fund which showed a favorable increase of \$234,000.00 in fund balance. The total revenues came in at \$99,000.00 less than final budget because of the transportation services line to other governments - which are really the fuel that is used – so this is due to lower fuel costs, and less consumption. On page 68 - the Special Districts Fund – this is where the Fire Protection District is reported and where the effects of accounting change noted earlier can be seen.

The Town Board appropriated \$80,000.00 out of last year's positive fund balance to help reduce taxes to make it easier on the taxpayers. It was used to balance the budget.

Mr. Kopf said we have a nice healthy fund balance, and you did a good job staying within budget. Supervisor Oliverio thanked Maria Angelico for doing such a good job and also mentioned the Department Heads for being so vigilant.

Mr. Kopf did point out that our payroll system is archaic and it would be good to consider updating in the future. Ms. Angelico mentioned that she would be consulting with her counterparts in other Towns to begin researching new programs. Mr. Kopf also mentioned that the functions of payroll processing and check writing should be separate. Ms. Angelico responded that those functions are separated to the extent possible given current staff. Our procurement policy is also out of date, and will be revised before the next review. Town Attorney, William Florence, will work on this.

**AMENDMENTS TO THE AGENDA**

Presented by Supervisor Oliverio

**RESOLUTION # R17-234**

**RESOLVED** that the Town Board **ADD** to the agenda - **#6A** - Assign appointment dates to Julie Ruben's appointment date to the CCC Committee; and **# 6B** – Appointment of William Florence, Town Attorney, as arbiter in the event of an appeal when a FOIL request is denied.

Seconded by Councilman Mackay, unanimously carried.

**PERMISSIVE REFERENDUM AMENDMENT OF RESOLUTION #R17-208**

Presented by Councilman Luongo

**RESOLUTION # R17-235**

**RESOLVED** that the Town Board authorize the Supervisor to designate the vote for a Permissive Referendum for the financing of the construction on Town owned property of a Recreation Facility at a cost of \$3.8 million dollars on July 13, 2017 per Town Law §82. The hours of the opening and closing of the poll will be from 6:00 AM to 9:00 PM. The vote will take place at the Putnam Valley Volunteer Ambulance Corps., 218 Oscawana Lake Road, Putnam Valley, NY 10579.

The Proposition will read as follows:

“Shall the Town of Putnam Valley issue a \$3.8 Million dollar bond for the construction of a Municipal Recreation Center?” Yes ( ) No ( ).

**Be it further resolved that absentee balloting shall be allowed at such Permissive Referendum.**

Seconded by Councilman Mackay, unanimously carried.

**PERMISSIVE REFERENDUM POLL WORKERS**

Presented by Councilwoman Annabi

**RESOLUTION # R17-236**

**RESOLVED** that the Town Board authorize the Supervisor to approve the expenditures needed to hire poll workers/technicians for the Permissive Referendum on the Municipal Recreation Building. The vote will take place at the Putnam Valley Ambulance Corps. on July 13, 2017. The workers hired are as follows:

June 16, 2017

To: Town Board

From: Sherry Howard

Subject: Permissive Referendum poll workers

I respectfully request the Putnam Valley Town Board authorize the Supervisor to approve the expenditures needed to hire poll workers/technicians for the Permissive Referendum on the Municipal Recreation Building. The vote will take place at the Putnam Valley Ambulance Corps. on July 13, 2017. The workers hired are as follows:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Michael Adamovich	Coordinator	\$320.00
May T Anderson	Chairperson	\$275.00
Connie Drew	Chairperson	\$275.00
Paula M. Manolio-Rios	Chairperson	\$275.00
Diane Malek	Voting Machine Inspector	\$250.00
Natalie M. Stockinger	Voting Machine Inspector	\$250.00
Doris Gragert	Inspector Table #1	\$225.00
James E. Zupan	Inspector Table #1	\$225.00
Michelle Stevens	Inspector Table #2	\$225.00
Jeanette M. Rein	Inspector Table #2	\$225.00
Victor Whitney	Inspector Table #3	\$225.00
Elizabeth Stockinger	Inspector Table #3	\$225.00
Karl Kircher	Voting Machine Technicians	\$30.16 per hour
Christopher Primavera	Voting Machine Technicians	\$30.16 per hour
Miguel Rios	Alternate	only if needed
Joseph Piechocniski	Alternate	only if needed

Seconded by Councilman Mackay, unanimously carried.

**ACCEPT MEETING MINUTES FROM MAY 10, 17 AND JUNE 7, 14, AND 21**

Presented by Councilwoman Whetsel

**RESOLUTION # R17-237**

**RESOLVED** that the Town Board authorize the Supervisor to accept the meeting minutes from May 10, 17, and June 7, 14, and June 21, 2017.

Seconded by Councilman Mackay, unanimously carried.

**APPOINT LAURA MONAGHAN AS A PART-TIME DEPUTY WHEN SHE IS WORKING IN THE TOWN CLERK'S OFFICE**

Presented by Councilman Mackay

**RESOLUTION # R17-238**

**RESOLVED** that the Town Board authorize the Supervisor to appoint Laura Monaghan as a part time Deputy when she is working in the Town Clerk's Office, effective July 5, 2017. Town Law Section 30 (10), allows for not more than three (3) Deputies, and as there are only two (2) designated at this time, I wish to add Ms. Monaghan as the third. She will receive no more pay for this title.

Seconded by Councilman Luongo, unanimously carried.

**AMENDMENT OF RESOLUTION # R17 – 207 TERM APPOINTMENT FOR JULIE RUBEN**

Presented by Councilman Mackay

**RESOLUTION # R17-239**

**RESOLVED** that the Town Board authorize the Supervisor to amend Town Board Resolution R17-207 to assign Julie Ruben the term of 6/14/17-12/31/17 as a member of the Commission for the Conservation of the Environment.

Seconded by Councilwoman Whetsel

**APPOINT WILLIAM FLORENCE, ESQ. AS ARBITER IN CASES OF DENIAL OF A FOIL REQUEST**

Presented by Councilwoman Whetsel

**RESOLUTION # R17-240**

**RESOLVED** that the Town Board authorize the Supervisor to appoint Town Attorney William Florence, Esq. to be the arbiter in the event of a denial of a Freedom of Information Law request.

Seconded by Councilman Mackay, unanimously carried.

**APPOINT JOSEPH C.R. HERTELENDY AS SEASONAL LABORER**

Presented by Councilwoman Annabi

**RESOLUTION # R17-241**

**RESOLVED** that the Town Board authorize the Supervisor to appoint Joseph C.R. Hertelendy, 700 Sprout Brook Road, Putnam Valley, NY 10579 as a seasonal laborer at \$11.44 per hour with no benefits effective June 26, 2017

Seconded by Councilman Mackay, unanimously carried.

**HIGHWAY DEPARTMENT REQUEST TO PURCHASE A BRUSH BANDIT CHIPPER TO REPLACE TWENTY YEAR OLD CHIPPER**

Presented by Councilman Luongo

**RESOLUTION # R17-242**

**RESOLVED** that the Town Board authorize the Highway Department to purchase a Brush Bandit Chipper to be added to our fleet replacing the one we have which is over 20 years old.

We are purchasing it for \$47,650.48 from Westchester Tractor through National Joint Powers Alliance. The money is within my budget.

Seconded by Councilman Mackay, unanimously carried



*Dan Ricci came into the meeting dressed as Aaron Burr who challenged Alexander Hamilton to a duel at the Tompkins Corners Cultural Center at 8:00 PM sponsored by the Putnam Valley Historical Society. They have had a long standing "political feud since the year 1800."*

Councilman Mackay said that the last few weeks have been contentious and certain individuals have been extremely slanderous of Frank DiMarco, the Parks and Rec. Director, and have besmirched his reputation. He is not an elected official and Councilman Mackay finds it offensive. It is totally unfair. Supervisor Oliverio agreed and added that he is a civilian and a civil service worker. It is uncalled for.

**ITEMS FOR NEXT WEEK'S AGENDA:**

Supervisor Oliverio said that there will be two certificates given to two Eagle Scouts and a certificate to Kelley Howard for her work with the Putnam Valley Historical Society. The County Executive is also coming next week to discuss a project she is working on. The main issue for next week is the Emergency Services Plan – Mutual Aid Plan.

Supervisor Oliverio motioned to go adjourn the meeting at 6:38 p.m.

Seconded by Councilman Mackay, unanimously carried.

Respectfully submitted,

Sherry Howard  
Town Clerk  
7-24-17