

PUTNAM VALLEY TOWN BOARD
WORK SESSION
6:00 P.M.
WEDNESDAY, JUNE 08, 2016

1. Pledge of Allegiance
2. Presentation by Chris Kopf of O'Connor Davies, Town Auditors on the 2015 audit.
3. Presentation by the Putnam County Health Department on the Zika Virus and prevention.
4. Authorize the Supervisor to sign the contract with Architectural Visions PLLC for the architectural plans and oversight of the construction of the Parks and Recreation Department's Recreation Center to be located in the Putnam Valley Town Park. Architectural Visions was the lowest responsible bidder.
5. Discuss the Smoke free Park Ordinance. This topic will have a public hearing on 6/5/16 at 6:00 PM. It is anticipated that the ordinance will be enforced with fines on 10/2/2016.
6. Discuss the new zoning, planning and building violation civil penalties. A public hearing is planned for 8/7/2016, and the penalties will go into effect 9/8/2016.
7. Waive fee for Habitat for Humanity Project on Johnson Street in Lake Peekskill.
8. Waive fee for Library vehicular and pedestrian bridge projects.
9. Authorize the Supervisor to hire Attorney Robert Lussardi to represent the Town in legal actions against the owners of "zombie houses".
10. Appoint Joe Aviles as temporary seasonal laborer for the Lookout Manor District.
11. Appoint Lauren Howard as Lake Peekskill Beach Monitor.
12. Putnam Day Camp Staff Roster for 2016.
13. Audit of monthly bills.

PUTNAM VALLEY TOWN BOARD

WORK SESSION

WEDNESDAY, JUNE 8, 2016

6:00 P.M.

Present: Supervisor Oliverio
Councilwoman Whetsel
Councilwoman Annabi
Councilman Mackay
Councilman Luongo

Also Present: Town Counsel Florence
Town Clerk Sherry Howard

Supervisor Oliverio opened the Work Session at 6:00 p.m.

Pledge of Allegiance

PRESENTATION BY CHRIS KOPF OF O'CONNOR DAVIES, TOWN AUDITORS, ON THE 2015 AUDIT.

Presented by Supervisor Oliverio

Chris Kopf, a partner in the firm of O'Connor Davies, the Town auditors reported on our 2015 audit. He said it is all good news and we received a clean opinion - which is the highest level they can give. First the General Fund - you increased your fund balance by \$187,000.00, which leaves your overall balance at close to a million dollars. You have exceeded your budget expectations. You also exceeded your mortgage tax which is good. You have at your disposal to use for emergencies a sum in the amount of \$480,000.00 as this the amount that is unassigned. The Highway Department also had a surplus as they did not overspend and saved money on fuel and diesel. They have a \$500,000.00 -600,000.00 fund balance. There are some new items that appear on your financial statement that are set forth by the State. There are some new accounting regulations. This is the reporting of whether there is a deficit or surplus in your New York State Retirement System because certain States underfunded their plan – but New York State is 98% funded. GASB (Governmental Accounting and Standards Board) is the accounting principles you use and is used by most local and state governments. Supervisor Oliverio asked Mr. Kopf about a \$3,000.00 bill we received and had to pay related to GASB. Mr. Kopf explained that we did owe this and will receive another bill this year as well, because of all the new calculations that had to be done for the new GASB. Everything that is done is for the sake of transparency. Councilman Luongo said that it is possible to stay within your budget, and within the tax cap. Councilwoman Annabi said that we have not remained below the tax cap. Supervisor Oliverio said that the surplus money we have is a false revenue source when trying to remain under the tax cap because it's not generated; if you use it to remain under the tax cap you owe it later and

you wind up in a worse situation than you were in. Councilman Mackay said that all the managers did a great job bringing in revenue and remaining within their budget.

PRESENTATION BY THE PUTNAM COUNTY HEALTH DEPARTMENT ON THE ZIKA VIRUS AND PREVENTION.

Presented by Supervisor Oliverio

Rachel Russell, a Senior Public Health Nurse with the Putnam County Department of Health spoke about the emerging Zika virus. She is a communicable disease specialist. The Zika virus could have gone unnoticed because most people make full recoveries from it. It was noticed though because there are significant consequences for pregnant women. They were having babies (particularly women in Brazil), with brain abnormalities such as microcephaly. The virus and the birth defects were then linked to one another scientifically. The Zika virus is also connected to the autoimmune system disease called Gilliam Barre syndrome. Zika is transmitted from the bite of a mosquito that is infected or can be sexually transmitted from one person who has the virus to another. There are 618 travel associated cases in the United States, with 195 of those being pregnant women. In New York State there are 146 cases, 18 involving pregnant women. The symptoms of Zika are fever, rash, joint pain, headache and conjunctivitis. In three out of four cases there are no symptoms at all. The Putnam County Department of Health is the gatekeeper for testing. If you feel that you need to be tested please give them a call and they will facilitate that. Protect yourself from mosquitos with repellent that contains 30 % DEET. For men with wives or partners in their child bearing years – if you have traveled out of the county in any of the active Zika virus prone countries - please use protection for six (6) months after you have returned here. There is a CDC map available which shows where in the world the Zika virus is found. There is one (1) confirmed case in Putnam County; that person did travel to an impacted country. There are six (6) or seven (7) people still being followed for results. Councilwoman Whetsel asked if a mosquito bit an infected person and then bit someone else could the virus be passed in that way. Ms. Russell said yes that is another way this virus is spread. You can find information at Putnamcountyny.com, or call **845-808-1390**.

Rick Carano, a Supervisor from the Health Department in the Environmental Division spoke about the environmental impact of the Zika virus. He said that his concern, unlike Ms. Russel's, who concentrates on the health aspect, is with the mosquito itself. He stated that the mosquito responsible for transmitting the Zika virus has not been found in this area. The cousin of that mosquito is called the Asian tiger mosquito and seems to like to dwell and reproduce in dark tunnel type areas such as subways and large train stations and has a presence in the New York City area and lower Westchester – Yonkers area. We do not have structures such as these in Putnam. The Health Department is reviving their mosquito surveillance and trapping program just as they did during the time of the West Nile Virus. The public has legitimate concerns because we have much wetland's here, but the mosquitos in those areas are food for the wildlife that lives there. We do need to look at all places where there is standing water like in a gutter. These mosquitos that we are concerned about only fly about 200 yards. This has to be a joint effort between the Health Department, Towns and homeowners. All properties should be checked for standing water. The Health Department will be coming through checking the catch basins. There is a dunk available that you can purchase through the Health Department that can

be placed in pools of water that you cannot control which lasts for 30 days. These dunks are mosquito control devices. Please call 1-888-364-4723 to order them. They come at a cost of around \$15.00 and you receive 12 dunks. Information will be left at Town Hall for anyone who is interested. Maryann Arrien will make a scroll for channel 20 with the information and phone numbers as well.

AUTHORIZE THE SUPERVISOR TO SIGN THE CONTRACT WITH ARCHITECTURAL VISIONS PPLC FOR THE ARCHITECTURAL PLANS AND OVERSIGHT OF THE CONSTRUCTION OF THE PARKS AND RECREATION DEPARTMENT'S RECREATION CENTER TO BE LOCATED IN THE PUTNAM VALLEY TOWN PARK. ARCHITECTURAL VISIONS WAS THE LOWEST BIDDER.

Presented by Supervisor Oliverio

Councilman Mackay asked Frank DiMarco, Recreation Supervisor what size building they are looking to build. He responded that there are three (3) drawings – one is for 14,000 square feet, one is for 16,000 square feet and one is for 18,000 square feet. He said that they are trying to stay within the footprint of the current hockey rink. The new building will include a basketball court, three or four classrooms and an office. Councilman Mackay said to keep in mind that we don't want to build it too small and be sorry in the future. This is a huge undertaking so make sure there is adequate space. Mr. DiMarco agreed and said the Parks and Recreation Commission is also on that same page.

RESOLUTION #R 16-216

RESOLVED that the Town authorize the Supervisor to sign the contract with Architectural Visions PPLC for the architectural plans and oversight of the construction of the Parks and Recreation Department's Recreation Center to be located in the Putnam Valley Town Park. Architectural Visions was the lowest bidder at \$98,100.00.

Seconded by Councilwoman Annabi, unanimously carried.

DISCUSS THE SMOKE FREE PARK ORDINANCE. THIS TOPIC WILL HAVE A PUBLIC HEARING ON 6/15/2016 AT 6PM. IT IS ANTICIPATED THAT THE ORDINANCE WILL BE ENFORCED WITH FINES ON 10/2/2016.

Presented by Supervisor Oliverio

Supervisor Oliverio mentioned that currently all parks within Putnam County are smoke free. He would like this ordinance to begin in October to give residents an acclamation period so people have time to be made aware of the new ordinance. Councilman Mackay is not against the ordinance but is concerned with how it will be enforced. Supervisor Oliverio said that the schools are smoke free and people tend to enforce each other through peer pressure. If that does not work the Sheriff could be called. People are generally respectful though. Councilwoman Annabi thought the park should be smoke free with the exception of the dog park. She also wondered if the Town Beaches could also be made smoke free? In addition, she does not want

e- cigarettes to be included in the new ordinance. Council Florence said that because the beaches are on Town property so they could be included in the new ordinance too. He added that we set all kinds of regulations for the Districts and the Town Board does have jurisdiction over them. Councilwoman Whetsel thinks this is a good idea for not only health reasons but for cleanliness too. She thinks that the cigarettes butts are dirty and make a lot of litter. Councilman Luongo said he has done some research and found that Putnam County is smoke free throughout. He feels we need a good campaign and stress courtesy. Second hand smoke is a health risk the research has been done about this. He does want e-cigarettes included because they can explode. Councilman Mackay would like to add chewing tobacco to the banned list. Supervisor Oliverio said that the Public Hearing is set for June 15th at 6:00 PM, and once passed will be enforced by the Sheriff's Department.

The Town Board voted to hold the Public Hearing on June 15th 2016.

RESOLUTION # R-217

RESOLVED that the Town Board hold a Public Hearing on June 15th at 6:00 PM to pass an Ordinance making the Town Park and Town Beaches smoke free areas.

Seconded by Councilwoman Annabi unanimously carried

DISCUSS THE NEW ZONING, PLANNING, AND BUILDING VIOLATION CIVIL PENALTIES. A PUBLIC HEARING IS PLANNED FOR 8/17/2016, AND PENALTIES WILL GO INTO EFFECT ON 9/8/2016.

Presented by Supervisor Oliverio

Supervisor Oliverio would like to hold the Public Hearing on this issue on August 17, 2016 to raise the fines to an appropriate level. Once passed these fines would go into effect on September 8, 2016. The fines as proposed now are zero for innocence or hardship or at the discretion of the Board, \$1,500.00 for the first intentional offense, \$3,000.00 for the second offense and \$5,000.00 for the third offense. \$50.00 per yard will be charged for illegal dumping. Supervisor Oliverio said that we need to protect the health and safety of our residents and that our codes need to be followed. This will get the message out. Supervisor Oliverio said that if anyone out there has a violation please correct it now before the new fines go into effect.

RESOLUTION # R-218

RESOLVED that the Town Board hold a Public Hearing on new zoning, building and planning violation penalties on August 17, 2016 at the start of the regular Town Board meeting at 6:00 PM. These penalties will go into effect on September 8, 2016.

Seconded by Councilman Mackay, unanimously carried

WAIVE FEE FOR HABITAT FOR HUMANITY PROJECT ON JOHNSON STREET IN LAKE PEEKSKILL

Presented by Supervisor Oliverio

RESOLUTION #R 16-219

RESOLVED that the Town Board waive the Building Permit fee for the Habitat for Humanity project on Johnson Street in Lake Peekskill.

Seconded by Councilman Mackay, unanimously carried.

WAIVE FEE FOR LIBRARY VEHICULAR AND PEDESTRIAN BRIDGE PROJECTS

Presented by Supervisor Oliverio

Supervisor Oliverio recused himself from the vote as his significant other serves as the President of the Board of the Library.

Councilman Luongo asked if the Library paid the escrow fee. Supervisor Oliverio told him that they had.

RESOLUTION #R 16-220

RESOLVED that the Town Board waive the fees for the Library's vehicular and pedestrian bridge projects.

Seconded by Councilman Luongo, unanimously carried. This is a vote of four to Zero in favor. Supervisor Oliverio abstained.

AUTHORIZE THE SUPERVISOR TO HIRE ATTORNEY ROBERT LUSSARDI TO REPRESENT THE TOWN IN LEGAL ACTIONS AGAINST THE OWNERS OF "ZOMBIE" HOUSES.

Presented by Supervisor Oliverio

Supervisor Oliverio stated that there are three or four of these homes that have to be dealt with immediately. Council Florence told the Town Board that whatever expenses are incurred by this process they are all reimbursable by either the land owner, Mortgage Company or the County.

RESOLUTION #R 16-221

RESOLVED that the Town Board authorize the Supervisor to hire Attorney Robert Lussardi to represent the Town in legal actions against the owners of "zombie" homes.

Seconded by Councilwoman Annabi, unanimously carried.

APPOINT JOE AVILES AS TEMPORARY SEASONAL LABORER FOR THE LOOKOUT MANOR DISTRICT.

Presented by Supervisor Oliverio

RESOLUTION #R 16-222

RESOLVED that the Town Board appoint Joe Aviles as a temporary laborer for the Lookout Manor District.

Seconded by Councilwoman Annabi, unanimously carried.

APPOINT LAUREN HOWARD AS A LAKE PEEKSKILL BEACH MONITOR

Presented by Supervisor Oliverio

RESOLUTION #R 16-223

RESOLVED that the Town Board appoint Lauren Howard as a Lake Peekskill Beach Monitor.

Seconded by Councilman Mackay, unanimously carried.

PUTNAM VALLEY DAY CAMP STAFF ROSTER FOR 2016

Presented by Supervisor Oliverio

RESOLUTION # R-16-224

RESOLVED that the Town Board appoint the Putnam Valley Day Camp Staff for 2016.

Seconded by Councilman Mackay, unanimously carried.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Oliverio

RESOLUTION #R 16-225

RESOLVED that the Town Board amend the agenda to add the following:

ADD: #12a- Driveway Opening permit for May 2016 for Djeka Saljanir, 110 Lake Drive, Lake Peekskill, NY 10537. - \$200.00

ADD: #12b- Amend Resolution #R16-200, authorize Supervisor to sign copy machine lease.

ADD: #12c- Review of tentative agenda items for Regular Town Board Meeting, Wednesday, June 15, 2016.

Seconded by Councilman Luongo, unanimously carried.

DRIVEWAY OPENING PERMIT FOR MAY 2016 – FOR DJEKA SALIJANIR, 110 LAKE DRIVE, LAKE PEEKSKILL, NEW YORK 10537 FOR \$200.00.

Presented by Supervisor Oliverio

RESOLUTION #R-226

RESOLVED that Town Board grant a driveway opening permit for Djeka Salijanir, 110 Lake Drive, Lake Peekskill, New York 10537 for \$200.00

Seconded by Councilman Luongo, unanimously carried.

AMEND RESOLUTION #R-16-200 - AUTHORIZE SUPERVISOR TO SIGN COPY MACHINE LEASE

Presented by Supervisor Oliverio

RESOLUTION # R-227

RESOLVED that the Town Board Amend Resolution #R16-200, to include lease terms of 48 months, with a monthly payment of \$328.90 for a total cost of \$14,425.00 on the copy machine lease.

Seconded by Councilman Mackay, unanimously carried.

REVIEW TENTATIVE AGENDA JUNE 15, 2016

Supervisor Oliverio reviewed the 6-15-16 agenda with the Town Board.

County Legislature's Report

Councilwoman Annabi will be giving out 2 certificates for Putnam County Youth Awards

School District Report

Pledge

Opening Comments

Personnel

Refunds

Councilman Mackay was wondering if emergency text alerts was set up. Supervisor Oliverio said that it is set up. Maryann Arrien said that we have 130 people signed up for it already. You go to the Town web page and click on it to sign up. Last week's power outage
The second one is can the Districts put up signs about the carp as people are going into the Marina?

Lastly, last week the County did the striping on Oscawana Lake Road and then they ripped up the road and the striping four days later, what a waste of \$20,000.00 of our tax payer money. E-mail Fred Pena at the County and tell him what a waste that was. They poured paint down the street for no reason at all.

AUDIT OF MONTHLY BILLS

Presented by Supervisor Oliverio

RESOLUTION #R16-288

RESOLVED, that the Town Board approve the following bills, after audit, being paid:

<u>VOUCHER NUMBERS</u>	<u>AMOUNTS</u>
<i>15396 – 15553</i>	<i>\$37,727.50</i>

Seconded by Councilwoman Whetsel, unanimously carried.

Supervisor Oliverio motioned to go into Executive Session to discuss a personnel issue and a contractual issue about property on Oscawana Lake Road. No further business will be conducted after the Executive Session. Supervisor Oliverio adjourned the meeting at 7:04 p.m.

Seconded by Councilman Luongo, unanimously carried.

Respectfully submitted,

Sherry Howard
Town Clerk 6-09-16