

AGENDA

**Town of Putnam Valley
Work Session
March 9, 2016**

**PUBLIC HEARING
6 PM**

Modification of the “Basement Regulation,” Local Law §165-44 A (2)

1. Authorize Districts to go out to bid for grass cutting on District properties for 2016.
2. Appoint Frank Cassidy as Lake Oscawana Harvester Operator.
3. Authorization to advertise for two (2) temporary seasonal laborers for the Lake Peekskill Improvement District for the 2016 season.
4. Authorization to advertise for Beach Monitors for the 2016 season for Lake Peekskill Beaches.
5. Authorization to advertise for one temporary, seasonal laborer for the Lookout Manor District for the 2016 beach season.
6. Authorization to advertise for weed harvester operators and a truck driver for the 2016 season in Lake Oscawana.
7. Authorization to advertise for the Roaring Brook Lake Superintendent position for The 2016 season.
8. Adopt the Wildwood Knolls Facilities Warrant for the year 2016.
9. Authorization to advertise for one temporary, season laborer for the Barger Pond District For the 2016 season.
10. Authorization to advertise for a Beach Monitor to oversee the beach staff at Lake Peekskill beaches for the 2016 season.
11. Authorization to advertise for a Beach Monitor to oversee the beach staff at Abele Park, Hilltop Estates, Lookout Manor and Wildwood Knolls for the 2016 season.
12. Accept the bid for the construction of two carp barriers for Lake Oscawana from Fred Adams in the amount of \$28,500.
13. Accept Open Top Container Bid for 2016 from AAA Carting for Bulk Drop-Off.
14. Authorization to put out an RFP for the routine plowing of the fire lanes in Roaring Brook Lake.
15. Authorization to put out an RFP for the routine cleaning of the carp barrier in Roaring Brook Lake.
16. Approve Tentative Agenda for March 16th Town Board meeting.

PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, MARCH 11, 2015
6:00 P.M.

Present: Supervisor Oliverio
Councilwoman Whetsel
Councilwoman Annabi
Councilman Mackay
Councilman Luongo

Also Present: Town Counsel Florence
Town Clerk Sherry Howard

Supervisor Oliverio opened the Public Hearing at 6:00 p.m.
Pledge of Allegiance

PUBLIC HEARING

MODIFICATION OF THE BASEMENT REGULATION LOCAL LAW § 165-44 A (2)

Presented by Supervisor Oliverio

Amendment of Local Law §165-44 A (2), states:

§165-44 A. Nonconforming structures.

- A. Changes, alterations, additions and/or repairs to all existing structures that are nonconforming, whose setbacks are nonconforming, or are on lots that are nonconforming and that were built prior to the effective date of this chapter shall be permitted, provided that:
1. The nonconforming front, side and rear setbacks are not decreased, and no additions in height or footprint are made to any side of the structure where a setback nonconformity exists.
 2. The added living space shall not exceed 20% of the existing livable floor space except when the space is in the basement within the footprint of the residence.

The effect of this language will exclude improvements that require approval of the Planning Board for construction as set forth above.

Town Council Florence explained what the modification by saying what we are talking about is that anyone who wants to improve their basement and even if it is the full basement, as long as you don't expand beyond the original footprint of your foundation, you do not have to go to the Planning Board anymore which will save time and money. What does it not say? It does not say is that you don't need a Building Permit. It does not say that the Building Inspector will come and issue a CO on that improvement. You are simply eliminating a step to make it a little easier for the people of the Town. You are skipping a step by not going to the Planning Department anymore, you are only going to the Building Department.

Supervisor Oliverio asked for any public comment only on the 20%.

A resident, Patty Villanova spoke at the podium.

Ms. Villanova asked for a clarification in Section A which mentions preexisting nonconforming homes that were build prior to the date of this chapter. She is not sure why there is a distinction between a preexisting structure and one built after this law. She would also like a clarification in Section 2 which mentions added living space in the basement. It sounds like you actually could, in the basement, add an addition or make an alteration that is more than 20%. That's why laws and words have meaning. Supervisor Oliverio and Councilwoman Whetsel explained that any and all work done, even if it is the whole basement must remain in the original footprint of the home. Council Florence explained that you can improve the whole basement without going to the Planning Board; you still need to get a Building Permit if you are doing something structural. You would need to get a CO for that structural work. If you are putting a bathroom down there, you would need a plumber who has a license as well as a licensed electrician. The 20% is for people that are going to change the size of their home. It is for those who will be building up or out, they need permission from the Planning Board because we have a number of lots with neighbors who live quite close together and their improvements may be offensive to their neighbor. The difference between nonconforming and people, who construct after the law is that the very early home, didn't have a standard by which to build, (i.e. a home built in the 1920's,) so we don't go in there and say you have a violation – you get an exemption for that. You are allowed to keep that. Ms. Villanova wondered what if someone with one of these older homes wants to build an addition, does the building Inspector only look at the new addition, and are they going to ignore what was there before. Council Florence replied, the Building Inspector will decide if the person has conformed to whatever the plan was and give that owner a CO for the basement only.

Supervisor Oliverio moved to close the Public Hearing
Councilman Mackay seconded, unanimously carried.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Oliverio

RESOLUTION #R16-123

RESOLVED that the Town Board amend the agenda to Add/Subtract the following:

REMOVE agenda item #3 - Authorization to advertise for two (2) temporary seasonal laborers for the Lake Peekskill Improvement District for the 2016 season. Highway Supervisor Cobb feels that they may not be necessary with him being in charge of the District.

ADD #16A – Approve budget amendment items submitted by Maria Angelico to square away our audit.

ADD Executive Session at end of meeting to discuss two (2) specific contractual issues.

Seconded by Councilman Luongo, unanimously carried.

AUTHORIZE DISTRICTS TO GO OUT TO BID FOR GRASS CUTTING ON DISTRICT PROPERTIES FOR 2016

Presented by Councilman Mackay

RESOLUTION #R16-124

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to go out to bid for grass cutting on District properties for the 2016 season.

Seconded by Councilman Luongo, unanimously carried.

APPOINT LAKE OSCAWANA HARVEST OPERATOR

Presented by Supervisor Oliverio

RESOLUTION #R16-125

RESOLVED that the Town Board appoint Frank Cassidy, as a harvester operator for Lake Oscawana for the 2016 season at the rate of \$24.25 per hour effective March 16 as the harvester is in need of repair before cutting can begin in May.

Seconded by Councilwoman Annabi, unanimously carried.

AUTHORIZE DISTRICTS TO ADVERTISE FOR BEACH MONITORS ON LAKE PEEKSKILL BEACHES- 2016 SEASON

Presented by Councilwoman Annabi

RESOLUTION #R16-126

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to advertise for Beach Monitors for the 2016 season for Lake Peekskill beaches.

Seconded by Councilman Luongo, unanimously carried.

AUTHORIZE DISTRICTS TO ADVERTISE ONE TEMPORARY SEASONAL LABORER FOR THE LOOKOUT MANOR DISTRICT FOR THE 2016 SEASON

Presented by Councilman Luongo

RESOLUTION #R16-127

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to advertise for one (1) temporary, seasonal laborer for the Lookout Manor District for the 2016 beach season.

Seconded by Councilman Mackay, unanimously carried.

AUTHORIZE DISTRICTS TO ADVERTISE FOR WEED HARVESTER OPERATORS AND A TRUCK DRIVER FOR THE 2016 SEASON IN LAKE OSCAWANA

Presented by Supervisor Oliverio

RESOLUTION #R16-128

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to advertise for weed harvester operators and a truck driver for the 2016 beach season.

Seconded by Councilman Luongo, unanimously carried

AUTHORIZE DISTRICTS TO ADVERTISE FOR THE ROARING BROOK LAKE SUPERINTENDENT POSITION FOR THE 2016 SEASON

Presented by Councilwoman Whetsel

RESOLUTION #R16-129

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to advertise for Roaring Brook Lake Superintendent position for the 2016 beach season.

Seconded by Councilwoman Annabi, unanimously carried

ADOPT THE WILDWOOD KNOLLS FACILITIES WARRANT FOR THE YEAR 2016

Presented by Councilwoman Annabi

RESOLUTION #R16-130

RESOLVED that the Town Board adopt the Wildwood Knolls Facilities Warrant for the year 2016.

Facility users – 19 families @ \$100.00 each for a total of \$1,900.00.

Seconded by Councilman Mackay, unanimously carried

AUTHORIZE DISTRICTS TO ADVERTISE ONE TEMPORARY SEASONAL LABORER FOR THE BARGER POND DISTRICT FOR THE 2016 SEASON

Presented by Councilwoman Annabi

RESOLUTION #R16-131

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to advertise for one (1) temporary, seasonal laborer for the Barger Pond District for the 2016 beach season.

Seconded by Councilman Mackay, unanimously carried

AUTHORIZE DISTRICTS TO ADVERTISE FOR A BEACH MONITOR TO OVERSEE THE BEACH STAFF AT LAKE PEEKSKILL BEACHES FOR THE 2016 SEASON

Presented by Councilman Mackay

RESOLUTION #R16-132

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to advertise for a beach monitor for the Lake Peekskill beaches. This monitor will oversee the staff at Singer's Beach, North Beach and Carrara's Beach for the 2016 season at a rate of \$1,500.00.

Seconded by Councilwoman Annabi, unanimously carried

AUTHORIZE DISTRICTS TO ADVERTISE FOR A BEACH MONITOR TO OVERSEE THE BEACH STAFF AT ABELE PARK, HILLTOP ESTATES, LOOKOUT MANOR AND WILDWOOD KNOLLS FOR THE 2016 SEASON

Presented by Councilman Luongo

RESOLUTION #R16-133

RESOLVED that the Town Board authorize the District Clerk, Judith Travis, to advertise for a beach monitor to oversee the beach staff at Abele Park, Hilltop Estates, Lookout Manor and Wildwood Knolls for the 2016 season at a rate of \$2,500.00.

Seconded by Councilman Mackay, unanimously carried

ACCEPT BID FOR THE CONSTRUCTION OF TWO CARP BARRIERS FOR LAKE OSCAWANA

Presented by Councilman Mackay

RESOLUTION # R16-134

RESOLVED that the Town Board authorize the Town Supervisor to accept the bid for the construction of the two carp barriers for Lake Oscawana from Fred I. Adams, 610 Route 292, Holmes, New York 12531 in the amount of \$28,500.00. The bid opening minutes are attached for your review.

Seconded by Councilwoman Annabi, unanimously carried

Supervisor Oliverio said, we need to move forward with this bid, we want to get the carp in the lake by May. Councilman Mackay agreed, and said we waited too long already.

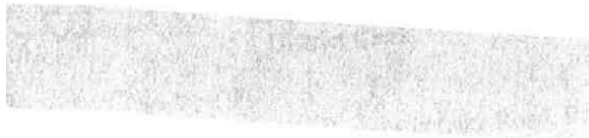
Memorandum

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To: TOWN BOARD MEMBERS
From: JUDY TRAVIS, DISTRICT CLERK
Date: 3/2/2016
Re: LAKE OSCAWANA CARP BARRIERS

I formally request that the Town Board accept the bid for the construction of the two carp barriers for Lake Oscawana from Fred I. Adams, 610 Route 292, Holmes, NY 12531 in the amount of \$28,500.00.

The bid opening minutes are attached for your review.





**TOWN OF PUTNAM VALLEY
265 OSCAWANA LAKE ROAD
PUTNAM VALLEY, NEW YORK 10579**

BID OPENING
LAKE OSCAWANA CARP BARRIERS
MARCH 1, 2016
2:00 PM

PRESENT: SHERRY HOWARD, TOWN CLERK
JUDITH TRAVIS, DISTRICT CLERK

One sealed bid was received

FRED I. ADAMS
610 Route 292
Holmes, NY 12531

Bid security –five percent of bid amount enclosed, \$1425.00
List of references enclosed.
Non-collusion Affidavit signed and notarized.

Mr. Adams stated that the plans show an opening between the bars of only 1 inch. He feels this is not sufficient and may be an error. Mr. Adams states that the smaller opening will not allow any debris to pass through and could lead to flooding. He has constructed other barriers of this type with 2 inch openings.

LUMP SUM BID: \$28,500.00

Respectfully submitted,

Judith Travis
District Clerk

ACCEPT OPEN TOP CONTAINER BID FOR 2016

Presented by Councilman Mackay

RESOLUTION # R16-135

RESOLVED that the Town Board authorize the Town Supervisor to award the 2016 Open Top Container Bid for bulk drop off to:
AAA Carting, 480 Furnace Dock Road, Cortlandt Manor, New York 10567

Bid I: \$100.00 (Carter to pay Town) per thirty yard container for disposal of White Goods and Metals only. (No alternative size containers accepted). No weight limit.

Bid II: \$440.00 per thirty yard container for disposal of Mixed Bulk Items. (No alternative size containers accepted). No weight limit.

First Container Free
Additional bids were as follows.

Councilman Mackay said that there are additional bids attached, but AAA was the lowest bidder.



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Town of Putnam Valley

To: Town Board
From: Susan L. Manno
Date: February 29, 2016
Subject: Open Top Container Bid Award

I formally request that The Putnam Valley Town Board award The 2016 Open Top Container Bid for Bulk Drop-Off to:

AAA Carting
480 Furnace Dock Road
Cortlandt Manor, New York 10567

Bid I: \$100.00 (Carter to pay town) per thirty yard container for disposal of White Goods and Metals only. (No alternative size containers accepted.)
No weight limit.

Bid II: \$440.00 per thirty yard container for disposal of Mixed Bulk Items. (No alternative size containers accepted.)
No weight limit.

First Container Free

Additional Bids were as follows:

(See Page 2)

Winters Brothers Hauling, CT
307 White Street
Danbury, Connecticut 06810

Bid I: \$100.00 (~~Carter to pay town~~) per thirty yard container for disposal of White Goods and Metals only. (No alternative size containers accepted)
No weight limit.

Bid II: \$469.00 per thirty yard container for disposal of Mixed Bulk Items. (No alternative size containers accepted)
No weight limit.

103a & 103d were signed and bidder enclosed check for \$500.00

Seconded by Councilwoman Annabi, unanimously carried

AUTHORIZATION TO PUT OUT AN RFP FOR THE ROUTINE PLOWING OF THE FIRE LANES IN ROARING BROOK LAKE

Presented by Councilwoman Whetsel

RESOLUTION # R16-136

RESOLVED that the Town Board authorize, District Clerk, Judith Travis, to put out an RFP for the routine plowing of the fire lanes in Roaring Brook Lake.

Seconded by Councilman Luongo, unanimously carried.

**AUTHORIZATION TO PUT OUT AN RFP FOR THE ROUTINE CLEANING OF THE
CARP BARRIER IN ROARING BROOK LAKE**

Presented by Councilwoman Whetsel

RESOLUTION # R16-137

RESOLVED that the Town Board authorize, District Clerk, Judith Travis, to put out an RFP for the routine cleaning of the carp barrier in Roaring Brook Lake.

Seconded by Councilwoman Annabi, unanimously carried.

REVIEW OF 3-16-16 AGENDA

Supervisor Oliverio reviewed the 3-16-16 Agenda with the Town Board. The Town Board added the following to the 3-16-16 agenda:

1. Local Law to adopt Putnam County Pathways. Will be discussed in Executive Session.
2. Appoint Kathy Colonna as a part time deputy in the Town Clerk's office at a rate of \$10.00 per hour, for a total of 8 hours per week.
3. Adopt Teen Driver Safety Awareness Proclamation
4. Appoint Henry Lopez to the Board of Assessment Review for five years. His term will expire on September 30, 2020.
5. Proclamation for the Putnam Valley Fire Department's 70th anniversary.
6. Leprechaun Resolution
7. Electrical third party inspection.

MOVE TO APPROVE BUDGET TRANSFERS

Presented by Supervisor Oliverio

Seconded by Councilman Luongo, unanimously carried

Supervisor Oliverio motioned to go into Executive Session at 6:24 p.m. to discuss two contractual matters with no further business taking place.

Seconded by Councilwoman Annabi, unanimously carried.

Respectfully submitted,

Sherry Howard
Town Clerk 3-10-16