

**PUTNAM VALLEY TOWN BOARD
WORK SESSION
6:00 P.M.
WEDNESDAY, MARCH 08, 2017**

1. Correct Resolution regarding 192 Tanglewylde Road
2. Award Open Top Container Bid to Winter Brothers Hauling, CT
3. Parks and Recreation personnel
4. Appoint Joanne Carroll as part time Highway Clerk for up to 17.5 hours per week.
5. Waive the building permit fee for making improvements to existing tower on Route 301.
6. Resolution authorizing the Town Clerk to accept electronic payments for taxes from our residents, with no additional charges to the residents.
7. Discussion of individuals recommended for Town Committee membership: Mia Azcue and Glenn Sapir for the Environmental Commission plus 6 individuals for the Arts Commission.
8. Declare Town of Putnam Valley lead agency in the SEQR review for the Photovoltaic Grant Project.
9. Authorization to go out to bid for photovoltaic system.
10. Discussion of items for regular Town Board meeting on March 15th.

PUTNAM VALLEY TOWN BOARD
WORK SESSION
WEDNESDAY, MARCH 08, 2017
6:00 P.M.

Present: Supervisor Oliverio
Councilwoman Whetsel
Councilwoman Annabi
Councilman Mackay
Councilman Luongo

Also Present: Town Counsel Florence
Town Clerk Sherry Howard

Supervisor Oliverio opened the Work Session at 6:00 p.m.

Pledge of Allegiance and moment of silence for our armed forces.

SUPERVISORS OPENING COMMENTS

Supervisor Oliverio welcomed everyone to the pre-work session.

AMENDMENTS TO THE AGENDA

Presented by Supervisor Oliverio

RESOLUTION # R17-116

RESOLVED that the Town Board add to the agenda:

ADD # 9A – Authorize the Supervisor to approve the signing of the Putnam County Real Property Tax Service Contract.

ADD # 9B – Authorize the Supervisor to accept the audit of the Putnam Valley Justice Court by O'Connor Davies for the year ending December 31, 2016.

Seconded by Councilman Luongo, unanimously carried

CORRECTED RESOLUTION REGARDING 192 TANGLEWYLDE ROAD

Presented by Councilman Luongo

Supervisor Oliverio said that this Resolution was to correct an omission when this went through the Town Board the first time.

RESOLUTION # R17-117

RESOLVED that the Town Board correct the Resolution on October 5, 2017 regarding 192 Tanglewylde Road, Putnam Valley, tax parcels 83.50-1-10 and 83.50-1-14.

WHEREAS, the Town Board issued a Resolution on October 5, 2016 authorizing the Town Supervisor and/or the Town Code Enforcement Officer to proceed with the demolition and removal of the building and debris, backfilling and seeding of the structure located at 192 Tanglewylde Road, Putnam Valley, New York; and

WHEREAS through a ministerial error there was an inconsistency between the formal Resolution before the Board on October 5, 2016 and the Resolution appearing in the meeting minutes; and

WHEREAS, the Board desires to correct the record so as to remove such inconsistency; now

BE IT RESOLVED, that the formal Resolution dated October 5, 2016 a copy of which is annexed hereto, shall be entered into the minutes of the Town Clerk as the Resolution or the Town Board in the above matter dated October 5, 2016.

Seconded by Councilwoman Annabi

A Roll Call vote was taken:

Councilman Luongo:	AYE
Councilwoman Annabi:	AYE
Councilwoman Whetsel:	AYE
Councilman Mackay:	AYE
Supervisor Oliverio:	AYE

By the vote of 5 in favor and 0 opposed the above motion was X approved/_____disapproved.

AWARD OPEN TOP CONTAINER BID TO WINTER BROTHERS HAULING, CT

Presented by Councilwoman Annabi

Councilwoman Annabi asked if Winter Bros was better for our Town than AAA. She was concerned that they may not be the most responsible. She knows they are the lowest bidder but we also have to make sure they are the best choice for our Town. Supervisor Oliverio said that we have used both Companies in the past as far as he knows. Councilwoman Annabi does not remember using them before. Supervisor Oliverio said that if we find they are no good then we cannot give them the contract in the future. Councilwoman Annabi just wants to make sure they are more qualified and safer for our Town. Supervisor Oliverio said we have nothing to base our judgement on if we have not used them recently or possibly before this.

RESOLUTION # R17-118

RESOLVED that the Town Board award the 2017 Open Top Container Bid for bulk drop-off to:

Winter Brothers Hauling, CT
307 White Street
Danbury CT 06810



Town of Putnam Valley

To: Town Board
From: Susan L. Manno *SLM*
Date: March 1st, 2017
Subject: Open Top Container Bid Award

I formally request that The Putnam Valley Town Board award The 2017 Open Top Container Bid for Bulk Drop-Off to:

Winters Brothers Hauling, CT
307 White Street
Danbury, Connecticut 06810

Bid I: \$150.00 (Carter to pay town,) per thirty yard container for disposal of White Goods and Metals only. (No alternative size containers accepted) No weight limit.

Bid II: \$424.00 per thirty yard container for disposal of Mixed Bulk Items. (No alternative size containers accepted) No weight limit.

103a & 103d were signed and bidder enclosed check for \$500.00

Additional Bids were as follows:

(See Page 2)

AAA Carting
480 Furnace Dock Road
Cortlandt Manor, New York 10567

Bid I: \$75.00 (Carter to pay town,) per thirty yard container for disposal of White Goods and Metals only. (No alternative size containers accepted.)
No weight limit.

Bid II: \$482.25 per thirty yard container for disposal of Mixed Bulk Items. (No alternative size containers accepted.)
No weight limit.

First Container Free

103a & 103d were signed and bidder enclosed check for \$500.00

Seconded by Councilman Luongo, unanimously carried

PARKS AND RECREATION PERSONNEL CHANGES

Presented by Councilwoman Whetsel

RESOLUTION # R17-119

RESOLVED that the Town Board approve the following additions/changes to personnel. All to be paid by voucher.

1. Craig Sager, Basketball Referee, @ \$45.00 per hour
2. Joe Howard, Basketball book stats person @ \$15.00 per hour.
3. Bob Nugent, Basketball Referee, @ \$45.00 per hour.

Seconded by Councilman Luongo, unanimously carried

APPOINT JOANNE CARROLL AS PART TIME CLERK FOR THE HIGHWAY DEPARTMENT

Presented by Councilman Mackay

RESOLUTION # R17-120

RESOLVED that Highway Superintendent, Larry Cobb, requests the Town Board appoint Joanne Carroll as a part time Clerk for the Highway Department for up to 17.5 hours per week at \$12.50 per hour with no benefits. However, additional hours will be needed to cover the full time clerk when she is on vacation.

Seconded by Councilwoman Annabi, unanimously carried

WAIVE BUILDING PERMIT FEE FOR MAKING IMPROVEMENTS TO EXISTING TOWER ON ROUTE 301

Presented by Councilman Luongo

Seconded by Supervisor Oliverio for discussion

Supervisor Oliverio said that we are not giving anybody a free ride on this one, but this is about Homeland Security so we need to do this.

RESOLUTION #R17-121

RESOLVED that the Town Board agrees to waive the building permit fee for making improvements by installing equipment to an existing tower on Route 301.



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February 27, 2017

Mr. Sam Oliverio Jr.
Town of Putnam Valley
265 Oscawana Lake Road
Putnam Valley, NY 10579

Re: Orange County Department of Emergency Services
Putnam Tower
Route 301 West
Putnam Valley, NY ~~10548~~ 10579
Tax ID: 39.-1-5.-1

Dear Mr. Oliverio,

Maser Consulting is submitting the required building permit documentation on behalf of Orange County Department of Emergency Services. This telecommunications project is to improve the county's 911 emergency communication system. The proposed equipment is to be installed on an existing tower, within an existing fenced compound. Due to the nature of this proposed installation, we are requesting the building permit fees to be waived.

We appreciate your time and consideration. Please feel free to contact us with any questions

Very truly yours,

Maser Consulting P.A.

A handwritten signature in black ink, appearing to read 'Craig Zeidman', is written over a light grey horizontal line.

Craig Zeidman
Principal/Director of Telecommunications

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Seconded by Supervisor Oliverio for discussion, unanimously carried

AUTHORIZE THE TOWN CLERK TO ACCEPT ELECTRONIC PAYMENTS FOR TAXES WITH NO ADDITIONAL CHARGES TO THE RESIDENTS

Presented by Councilwoman Annabi

RESOLUTION # R17-122

RESOLVED that the Town Board authorize the Town Clerk's Office to be able to accept tax payments by check on line. This will be done through Chase Bank and our tax collection software program. Residents will be able to pay their taxes through the Town's Website by check at no charge to them.

Seconded by Supervisor Oliverio for discussion.

Town Clerk Howard explained that the residents will be able to pay their taxes on line using their checking accounts with no fee charged to them. The residents will be able to go to the Town's website and click on the pay taxes icon just as if they were buying something. Councilwoman Annabi asked if this is secured. Town Clerk Howard said that it is because it is being done by Chase Bank and will be secured. They will get a copy of their receipt right there.

Seconded by Supervisor Oliverio for discussion, unanimously carried

DISCUSSION OF INDIVIDUALS RECOMMENDED FOR TOWN COMMITTEE MEMBERSHIP: MIA AZCUE AND GLENN SAPIR FOR THE ENVIRONMENTAL COMMISSION PLUS SIX (6) INDIVIDUALS FOR THE ARTS COMMISSION

Presented by Councilwoman Whetsel

Councilwoman Wetsel said that there have been letters of request by both Mr. Sapir and Ms. Azcue requesting to be placed on the Environmental Commission. She and Friedel Mueller-Landau met with both of them. It is volunteer organization you don't need a resume, they just need to show an interest. The Committee has access to information from the DEP, the DEC, Hudson Highlands Land Trust, Ansonia, and Cornell Cooperative. The Committee will be able to reach out to all those agencies in the event that we need them. Supervisor Oliverio said that tonight is just a discussion, no one is being appointed, and we just want to make sure these people are acceptable to everyone. Councilwoman Annabi said Mr. Sapir is a writer for Field and Stream and Outdoor Life and his resume is beyond acceptable – this is what we are looking for. Ms. Azcue's letter says that she likes to hike and ski and she does not see this as experience. Councilman Mackay said that this is not a training ground and we would like to see people on these committees who bring experience with them. Councilwoman Whetsel repeated that they have access to many informational organizations so whatever they put out there will be correct. A lively discussion ensued between the Supervisor and the Town Board Members. Councilman Luongo suggested that they appoint people for just one (1) year - so if they do not work out you do not have to reappoint them. Councilwoman Whetsel thought it was an excellent suggestion. Supervisor Oliverio said we can bring this up next week.

Next, Supervisor Oliverio brought up the names given to him by Anthony Totoda, Chairman of the Arts Commission that he would like to appoint for his Committee. Supervisor Oliverio has no problem with any of them. If there is a concern he would like to discuss it now. Councilwoman Annabi said there are two (2) names on there that she has a problem with. One (1) is Fran who she believes recently got married and moved away to Queens. The other is Cathy Hanson, who when she ran last year said stated that she is a part time resident. If this is true she should not be able to serve on the Committee. Councilman Mackay agreed with this. Supervisor Oliverio will bring these concerns back to the Chairman, and agrees that this is a legitimate concern.

DECLARE TOWN OF PUTNAM VALLEY LEAD AGENCY IN THE SEQR REVIEW FOR THE PHOTOVOLTAIC GRANT PROJECT

Presented by Councilman Mackay

RESOLUTION # R17-123

RESOLVED that the Town Board declare the Town of Putnam Valley as the Lead Agency in the SEQR Review for the Photovoltaic Grant Project that will be installed on the grounds of the Town Hall Complex. This action falls under the confines of a Short Environmental Assessment Form. Installation of Photovoltaic Panels and Operating System will not result in any significant adverse environmental impacts.

Seconded by Councilwoman Annabi, unanimously carried

AUTHORIZATION TO GO OUT TO BID FOR PHOTOVOLTAIC SYSTEM

Presented by Councilman Luongo

RESOLUTION # R17-124

RESOLVED that the Town Board authorize the Facilities Department to go out to bid for a 6.8k W DC Photovoltaic System to be installed on the property of the Town Hall Complex. The cost of this system will be covered by grant funding provided by New York State Energy Research and Development Authority (NYSERDA) and the New York State Dormitory Authority.

Seconded by Councilwoman Annabi, unanimously carried

APPROVE SIGNING OF THE PUTNAM COUNTY REAL PROPERTY TAX SERVICE CONTRACT

Presented by Councilwoman Annabi

RESOLUTION # R17-125

RESOLVED that the Town Board authorize the Supervisor to sign the Putnam County Real Property Tax Service Contract.

This is an agreement made on the 6th day of March between the Town of Putnam Valley, (referred to as the Town), and the County of Putnam which has its principal place of business at 40 Glenida Avenue, Carmel, New York. Both parties herein agree.

Seconded by Councilman Mackay, unanimously carried

Supervisor Oliverio said that this is an agreement between Putnam County and the Town to put together our Town Tax bills that go through the Town Clerks Office. Councilwoman Annabi added that this is the agreement that makes the Town whole.

ACCEPT THE AUDIT OF THE PUTNAM VALLEY JUSTICE COURT BY O'CONNOR DAVIES FOR THE YEAR ENDING DECEMBER 31, 2017.

Presented by Councilwoman Whetsel

RESOLUTION # R17-126

RESOLVED that the Town Board acknowledges that an audit was conducted on the Town of Putnam Valley Justice Court records by O'Connor Davies for the year ending December 31, 2016.

Seconded by Councilman Mackay, unanimously carried

Supervisor Oliverio said that for the meeting next week we will be making some presentations to some of our Firefighters. There will be the Leprechaun Resolution and we are good with the date. Also, we will have our bills to audit and things like that.

Supervisor Oliverio moved to go into Executive Session on a contractual matter. No further action will be taken.

Seconded by Councilman Luongo, unanimously carried

Meeting Adjourned at 6:22 PM

Respectfully submitted,

Sherry Howard
Town Clerk 3-09-15